ASSOCIATED STUDENTS, CALIFORNIA STATE UNIVERSITY, CHICO
BELL MEMORIAL UNION COMMITTEE MEETING
MEETING MINUTES

Thursday, April 7, 2016 12:30 p.m. BMU 205

MEMBERS PRESENT: Andrew Roberts, Ismael Figueroa, Nicole Kowalczyke, Amanda Labrador, Clarisse Austria, Art Cox.

MEMBERS ABSENT: Kathleen Moroney and CC Carter

OTHERS PRESENT: David Buckley, Lea Youngkamp (recording), Jamie Clyde, Shar Krater, Jon Slaughter.

I. CALL TO ORDER – The Chair, Roberts, called the meeting to order at 12:34 p.m.

II. AGENDA – Motion to approve the 4/7/16 meeting agenda (Austria/Kowalczyke) 5/0/0 MSC.

III. APPROVAL OF MINUTES – Minutes of the 3/3/16 regular meeting. Motion to approve the minutes of the 3/3/16 regular meeting, as presented (Austria/Kowalczyke) 5/0/0 MSC.

IV. ANNOUNCEMENTS – Diversity Conference is tomorrow from 9 a.m. to 5 p.m. AS elections are on April 12 so please vote.

V. PUBLIC OPINION – None

VI. OPINIONS – None

VII. BUSINESS

A. Consent Agenda

All items listed under the Consent Agenda are considered to be routine and are enacted by one
motion without discussion. A member of the committee who desires a separate discussion of any item
may pull that item from the Consent Agenda. Motion to approve the Consent Agenda
(Labrado/Figueroa).

Sustainability Fund Allocation Committee Meeting

1. Approved the minutes of the 12/7/15 meeting. 5/0/0 MSC.

B. Action Item: Approval of Student Union, WREC, AS Productions, Sustainability and Wildcat Leadership Center Strategic Plan We Wills. Motion to approve Student Union, WREC, AS Productions, Sustainability and Wildcat Leadership Center Strategic Plan We Wills
(Labrado/Kowalczyke) – Clyde presented the final revisions of the Strategic Plan We Wills where
each team developed specific action items. This plan addressed changing student and faculty needs
and how they can advocate and be responsive to those needs. They believe in the importance of
student and career staff and their role in the success of AS, they will continue to invest in student and
career staff development, technology as service instruments, and will continue to manage resources
to be accountable to students. Bringing awareness to environmental consequences and believing in
diversity were also main focuses of the final Strategic Plan We Wills. 5/0/0 MSC.

C. Information Item: Student Union Budget (including Capital Expenditures), estimated results 2015-16
and proposed budget 2016-17 – Buckley reported that salaries, wages and benefits are the largest of
expenses for the Student Union and the WREC. Corporate overhead as well as utilities, repair &
maintenance take up another large margin of expenses. Programing for events which are held in the
BMU, WREC and for Adventure Outings are also included in this report. He also discussed which
expenses have been added to the budget, and estimations for other projects in the future.

D. Information Item: Corporate Services Fund and Area Reimbursements Summary – Buckley explained
Corporate Services which is in charge of all operations between AS, whose fund saves money and
coordinates the business functions. This includes proposed budgets for all the corporate services
areas including Financial Services, Administration, Human Resources, Union Administration, and administration of business and finance overall. He also explained the Area Reimbursements which talks about all areas which pay each other back, throughout campus to make each other whole.

E. **Information Item: 2/29/16 Student Union and WREC Summary Income and Expense Statements** – Clyde reported that WREC & Union budget are broken up because they are so large. Total salary and wages including benefits are low, which is a result of having a vacant Recycling staff position. Once CSUC IT costs are paid, the operating expenses budget will finally level out. Roberts reported that WREC operations sales are high due to membership, classes and training. FMS billing has fallen behind slightly, but will balance out the utilities costs in a couple of months.

F. **Information Item: Executive Order 2016-03** – Roberts explained the Executive Order, and how language was the only thing that was changed from the last version. It discusses CLIC’s Environmental Advocates program and SFAC’s actions on removing the maximum cap per speaker.

G. **Information Item: T-shirt printer** – Buckley updated the committee regarding the printer, noting they are still deciding on the size of the printer. They are still investigating other pieces of equipment that could be cheaper, but do not want to compromise on quality.

VIII. **EXECUTIVE DIRECTORS REPORT** - Buckley did not give a report.

IX. **WREC DIRECTORS REPORT** - Sicheneder was absent, so no report was given.

X. **ASSOCIATE EXECUTIVE DIRECTOR’S REPORT** - Clyde said Recycling Coordinator interviews will start soon to fill the position. Choose Chico preview day will be taking place this weekend, and catering services staff will be busy all weekend. Student menu is out, and is being utilized. She noted the idea of a photo booth to have on campus for students and student groups to use, and how a small nominal fee would be charged to do so.

XI. **VPS’ APPOINTEE REPORT** – Labrador reported they were advised at ASBC that vendors delivered product early in preparation for the strike. April 14 is Staff Appreciation Day in the Wildcat Store.

XII. **CHAIR’S REPORT** - Roberts said that he and Clyde are still working on the lower level of the BMU regarding how to revamp it, as well as the previous Conference Services desk area.

XIII. **ANNOUNCEMENTS** – None

XIV. **PUBLIC OPINION** – None

XV. **OPINION** – None

XVI. **ADJOURNMENT** – The Chair, Roberts, adjourned the meeting at 1:56 p.m.