MEMBERS PRESENT: Andrew Roberts, Alexandra Williams, Jessica Thor, Nicholas Babaian, Salma Hegab, Haley Holmes, CC Carter, Art Cox, Joselin Medina

MEMBERS ABSENT: Kathleen Moroney

OTHERS PRESENT: David Buckley, Lea Youngkamp (recording), Jamie Clyde, Curtis Sicheneder, Vu Nguyen

I. CALL TO ORDER – The chair, Roberts, called the meeting to order at 2:16 p.m.

II. AGENDA – Motion to approve the 10/10/16 meeting agenda (Hegab/Thor) 6-0-0 MSC.

III. APPROVAL OF MINUTES – Minutes of the regular meeting of 5/5/16. Motion to approve the minutes of the regular meeting of 5/5/16 (Holmes/Babaian) 6-0-0 MSC.

IV. ANNOUNCEMENTS – Sicheneder announced that the Bike Cart Auction will take place October 19. Medina announced that the applications for financial student aid are now available, so please do not forget to apply. Nguyen announced that there will be an alternative event going on the Saturday of Halloween weekend and they’ll be handing out free pizza.

V. BUSINESS

A. Action Item: Approval of Resolution for Establishing Time and Location for Associated Students Bell Memorial Union Committee meeting for the academic year 2016-17. Motion to approve Resolution for Establishing Time and Location for Associated Students Bell Memorial Union Committee meetings for the academic year 2016-17, as presented (Holmes/Thor) 6-0-0 MSC.

B. Information Item: 6/30/16 Student Union and WREC Summary Income and Expense Statements – Clyde explained which programs and departments fall under the Student Union, and discussed June 2016’s income and expense report. Buckley also broke down the report by revenues, expenses and salaries. Sicheneder explained the WREC’s statements, and their reported income and operating expenses for June 2016.

C. Information Item: July and August 2016 BMUC and WREC/AO Summary Income and Expense Statements – Clyde explained the new layout of the budget, and gave an overview of the Student Union budget report for July and August of this year. Sicheneder reviewed the WREC and Adventure Outings income and expense summary for July and August of 2016.

D. Information Item: 6/30/16 Student Union Fund Capital Expenditure Report – Buckley explained that this is a report that will come out on a quarterly basis and reviewed with the committee.

E. Information Item: Local Agency Investment Fund and Certificates of Deposit for quarter ending 6/30/16 – Buckley explained that this report will also be coming out on a quarterly basis each year and reviewed with the committee both of the reports.

F. Tour of the BMU – Roberts gave all members a tour of the BMU after the meeting.

VI. EXECUTIVE DIRECTORS REPORT – Buckley explained that he and other members will be here to assist during meetings, if it seems overwhelming right now. He said BMUC is here to respond to the needs of students, and this committee will be working on projects throughout the year to accomplish that. Buckley said the Board of Directors is discussing health benefits which could potentially change the budgets in the future. Buckley said they want to combine graphic design and marketing efforts for the AS, so a job description will be posted soon.
VII. **WREC DIRECTORS REPORT** – Sicheneder discussed various events like WREC & Wild, which have been held by the WREC. He said an aquatic supervisor was hired recently. The Zen Den is up and running, and will be a great opportunity for students to relax and recharge during busy schedules. Walktober is going on right now, so come to the front desk at the WREC and get a pedometer.

VIII. **ASSOCIATE EXECUTIVE DIRECTOR’S REPORT** – Clyde said that over the summer she worked on a lot of improvements. She said the new student menu was released, and explained the renovation of some of the meeting rooms. She noted the BMU basement renovations are finally complete and ready for students to enjoy. She also reported that Catering/Conference Services is fully staffed now, and explained who has filled which positions. Clyde said the marquee that BMUC approved last year will hopefully be fully installed by January. Clyde said the urban market concept for the old Conference Services area is the next project coming up, and should be ready by January as well.

IX. **VPS’ APPOINTEE REPORT** – Holmes reported that financials were reviewed in ASBC for Follett and Dining Services. She said they went through a menu matrix and revamped what food items will be sold, and updated the Marketplace.

X. **CHAIR’S REPORT** – Roberts said the BMU basement has been renovated and for everyone to go check it out. He said the Zen Den has been a huge success so far, and he looks forward to showing it to the committee during the tour. Roberts said this semester he wants to work on a plan in relation to each department, so everyone can be on the same page and make sure all spaces are being successfully utilized. He requested that over the next two weeks, committee members come up with ideas for the WREC, student services, etc. and areas that members think should have some improvement.

XI. **ANNOUNCEMENTS** – None

XII. **PUBLIC OPINION** – None

XIII. **ADJOURNMENT** – The Chair, Roberts, adjourned the meeting at 3:21 p.m.