

**ASSOCIATED STUDENTS, CALIFORNIA STATE UNIVERSITY, CHICO
BELL MEMORIAL UNION COMMITTEE MEETING
MEETING MINUTES**

Tuesday, February 6, 2018

9:30 a.m.

BMU 205

MEMBERS PRESENT: Zach Scott, Joel Ramirez, Michal Hanson, Art Cox, Michal Hanson, Joshua Colclazier, Roman Aguirre, Annabel Grimm, Brayden Cleland, Gracie Pachie

MEMBERS ABSENT: Trevor Guthrie

OTHERS PRESENT: Jamie Clyde, Karen Bang (recording), Curtis Sicheneder, Thang Ho, Nani Teves

- I. **CALL TO ORDER** – The chair, Scott, called the meeting to order at 9:30 a.m. Pachie and Cleland were welcomed to the committee.
- II. **AGENDA – Motion to approve the 2/6/18 agenda, as presented (Colclazier/Hanson) 7-0-0 MSC.**
- III. **APPROVAL OF MINUTES** – Minutes of the regular meeting of 1/23/18. **Motion to approve the minutes of the regular meeting of 1/23/18 (Hanson/Pachie) 7-0-0 MSC.**
- IV. **ANNOUNCEMENTS** – None
- V. **BUSINESS**

A. **Consent Agenda**

*All items listed under the Consent Agenda are considered routine and are enacted by one motion without discussion. A member of the committee who desires a separate discussion of any item may pull that item from the Consent Agenda. **Motion to approve the Consent Agenda (Colclazier/Hanson) 7-0-0 MSC.***

Revisions to Associated Students Corporate Codes

- 1) BMU Aesthetics Policy.
 - 2) BMU Flag Policy.
 - 3) Key and Card Swipe System Policy.
 - 4) Rainbow Warehouse-Use Policy.
 - 5) Sustainability Fund Allocation Policy.
- B. **Information Item: Facility Master Plan** – Clyde explained that the Facility Master Plan is discussed yearly regarding allocations to support the Union and the WREC. She said she and Sicheneder have been working on plans for these two areas. She noted this is a fluid document and can change every year. She said the University has a similar plan. Clyde said the BMU was originally built in 1969 and expanded in 2001. She said various small changes have been made throughout the years. Clyde said the BMU needs to be flexible for the changing needs of students, including sustainable design and construction as well as state-of-the-art technology. She noted meeting rooms are set up to fit the size and type of event requested. It was noted that the basement level was changed last year to more of a lounge location, and the furniture is easily moveable. Clyde said in regards to sustainability, they're looking at possible green/living roofs, native landscaping for water conservation, restrooms with form, function and sustainability. Regarding state of the art technology, they are looking at software programs that place the building in users "fingers." She noted the importance of lighting and also that smart rooms are needed with highly adaptable audio/video and media/internet. Clyde reviewed 12 recommendations for over the next 1 – 5 years, totaling approximately \$6,400,000. She also noted the A/V equipment is over 17 years old. Four recommendations for 5 - 10 years were next reviewed, with a total BMU cost estimate of \$950,000. Clyde said that all of these items are capital expenditures beyond typical costs. • Sicheneder said the WREC was built in 2009 and is 130,000 sq. feet. He said they average 550,000 visits yearly. He noted that the amount of students now, compared to when the WREC was built has increased by over 2,000 and the WREC is smaller than it should be. He explained changes over the years. He also noted there is increased demand for functional training, emergence of campus wellness as a student priority, growth of leadership institutes, privacy concerns, and skateboards as a mode of transportation. Sicheneder also noted that Adventure Outings is spread out in various areas and needs more of a home. He noted as one of their goals for the WREC's 10-year anniversary on 8/27/19 that they would like to create permanent outdoor signage identifying the WREC. Sicheneder reviewed 10 recommendations for over the next 1 to 5 years with the committee, totaling approximately \$6,110,000. He noted they would

like to eventually expand the building out to Cherry Street. The seven 5 to 10 years recommendations were next reviewed at a cost of approximately \$2,710,000. Clyde said the combined costs for years 1 to 5 for the WREC and BMUC equals approximately \$12,510,000. For years 5 to 10 would be approximately \$3,660,000, with a total of \$16,170,000 combined dollars. The committee held discussion and Scott said this is a good time for the committee to set up a plan for future years. Cox questioned how big the Chancellor's Office sees Chico State enrollment getting. Grimm said there is a 1% growth rate expected next year. Cleland said due to the amount of people on campus, it's starting to deter students from going to the WREC. Sicheneder said they did a survey of students in 2015 and a lot of these items are from that survey. Scott asked about prioritizing the items and Clyde said just start with what is important to them. She said it also depends on items such as if the freight elevator needs to be replaced. If it did, then this cost would have precedence over other items. Scott requested Clyde send out the PowerPoint to the committee members so they can review and discuss at the next BMUC meeting. Sicheneder said they could also give the committee a document that has further detailed information. Scott explained the Union fee allocation, \$700 from each student per semester, to go towards what is beneficial to all students. He reminded the students that their role is to bring their own ideas to the table and represent all students. Teves asked if solar was considered for the WREC and Sicheneder said there wasn't a lot of space for it, but they can look at it again. Teves said there may be other priorities of campus such as climate neutral, and native landscaping requirements by the state of California also need to be considered.

- C. Information Item: Staff recruitments and related budget adjustments (revised and proposed) Wildcat Leadership Institute (WLI), AS Productions, Custodial, Maintenance – Clyde said there are two pieces, the capital piece and operating budget. She said one challenge is that the WLI lost their director over six months ago. She said that position was intended to be full time; however, their plan for next year is to grow the program to two people instead of one. Regarding BMU maintenance, Clyde said we have one maintenance person that runs this whole building, same as at the WREC. She explained that the building is owned by the state so anything that is a major piece of construction, FMS does. Anything else is basically taken care of by us, such as painting, plumbing repair, etc. She said with the age of the building he can't keep up with all the little items that are happening and another person will be added to assist. Regarding custodial staff, Clyde said there is a shortage of custodial staff quite often. She said this position is substantially similar to the campus, and in term of benefits, we're not comparable and have lost staff to them. She said in addition, campus unions are looking at raising all custodial positions to a minimum of \$15/hour, which makes it less desirable for our custodians to stay here.
- D. Information Item: Pool Controllers – Pulled from the agenda.
- E. Information Item: 12/31/17 Combined Student Union and WREC/AO Summary Income and Expense Statement – Clyde reviewed with the committee, noting a benchmark of 50%. She said the Student Union expensed 41.72% of the approved annual budget and generated 50.28% of the projected income. Total income at 49.74%, total expenditures at 41.72%.
- F. Information Item: 12/31/17 Student Union Fund Capital Expenditure Report – Clyde reviewed with the committee. She said \$503,805 was allocated for original budget 2018 for Union. Total of \$112,903 YTD expensed. She noted that the BMU 008 Lighting that is listed will not be done as they may be remodeling that whole area. Sicheneder reviewed the WREC information, noting \$996,105 was budgeted and there was \$240,433 total in expenditures.
- G. Information Item: Local Agency Investment Fund and Certificates of Deposit for quarter ending 12/31/17 – Clyde reviewed with the committee, noting Student Union fund net interest earned of \$16,020, with annualized return on investment at 1.20%.

VI. EXECUTIVE DIRECTORS REPORT- Clyde said she and Buckley met with the FMS director yesterday. She said FMS has had a lot of deferred maintenance and are looking to create a new warehouse and also incorporate other areas of campus that need space such as the AS, Housing, and Academic Affairs. She said the AS badly needs a warehouse that can handle recycling, AO vehicle storage, etc. She advised that Rainbo Warehouse is in very bad shape, freezing in winter, boiling in the summer. She said she looks forward to this opportunity to be involved in a new warehouse and the timeline would be approximately two years. She said FMS is looking to start building in October of 2019.

VII. WREC DIRECTORS REPORT- Sicheneder said the WREC is doing some Black History Month events. He said Adventure Outings recently received a Division of Boating & Waterways grant for \$7,500. He said the

climbing gym has been reaching capacity the past couple of Sundays. He also noted that storage is a big topic at the WREC right now. In terms of being down 5% in usage, Sicheneder said he reached out to other campuses and some have trended upwards, some lower. He reviewed upcoming events. Sicheneder said the turf field that was talked about previously was left off our wish list as it is a state side entity for Rec Sports and is a huge priority for campus.

- VIII. ASSOCIATE EXECUTIVE DIRECTOR'S REPORT** – Clyde said the second floor furniture remodel looks as if it'll be outside of spring break. She said Hugh Hammond, the AS Productions Coordinator, has been working hard on events and concerts. Three concerts have been held so far which have been well attended. She said the marketing coordinator position is back out and also noted the dock lift is in and functioning.
- IX. VPS' APPOINTEE REPORT** – Aguirre reported that last week at ASBC Clyde reviewed Dining, and possible franchising. He said repairs to Butte Station were discussed as well as the possibility of Sutter Café being open all day. He also noted that Clinique will be closing down in the Bookstore and Taylor Rogers is working to get a vending machine placed at the University Farm.
- X. CHAIR'S REPORT-** Scott said Teves will be working with him regarding SFAC and a portion of the Student Union fee goes to sustainable projects. He explained there will be one SFAC prep workshop, then a deliberation meeting will be held where each group presents their projects. SFAC will then vote on each project. He said potential signs for the Wildcat Plaza are being worked on.
- XI. ANNOUNCEMENTS** – None
- XII. PUBLIC OPINION** – Limited to three minutes per speaker, five minutes for entire topic – None
- XIII. ADJOURNMENT** – The Chair, Scott, adjourned the meeting at 10:49 a.m.