

**ASSOCIATED STUDENTS, CALIFORNIA STATE UNIVERSITY, CHICO
BELL MEMORIAL UNION COMMITTEE MEETING
MEETING MINUTES**

Tuesday, October 9, 2018

11 a.m.

BMU 205

MEMBERS PRESENT: Zach Scott, Lydia Alessandra Rojas, Emily Dimopoulos, Gilberto Maldonado, Cristina Perez, Caitlin Wirth, Zachary Schmechel, Annabel Grimm, Joel Ramirez, Art Cox

MEMBERS ABSENT: None

OTHERS PRESENT: David Buckley, Karen Bang (recording), Jamie Clyde, Curtis Sicheneder, Nani Teves, Vic Trujillo, Thang Ho

- I. **CALL TO ORDER** – The chair, Scott, called the meeting to order at 11:02 a.m. Introductions were made and Scott provided an overview of the BMUC.
- II. **AGENDA – Motion to approve the 10/9/18 agenda, as presented (Schmechel/Grimm) 8-0-0 MSC.**
- III. **APPROVAL OF MINUTES** – Minutes of the regular meeting of 4/17/18. **Motion to approve the minutes of the regular meeting of 4/17/18 (Schmechel/Grimm) 8-0-0 MSC.**
- IV. **ANNOUNCEMENTS** – None
- V. **BUSINESS**
 - A. Action Item: Approval of Resolution for Establishing Time and Location for Associated Students Bell Memorial Union Committee Meetings for the academic year 2018-19. **Motion to approve Resolution for Establishing Time and Location for Associated Students Bell Memorial Union Committee for the academic year 2018-19, as presented (Schmechel/Maldonado) 8-0-0 MSC.**
 - B. Information Item: Revisions to Associated Students Corporate Codes – BMU Third Floor Art Gallery Policy – Scott explained the requested revisions to this policy, noting it would come back as an Action Item at the next meeting.
 - C. Information Item: WREC Track Walls – Sicheneder displayed pictures of the WREC track wall on the west side of the building, explaining it is high impact-resistant dry wall. He said damages to the wall are due to natural use of the facility and over time they have repaired, replaced and painted as needed. Sicheneder said the laminate board that is used on the basketball court walls has worked well so he contacted the company that did that wall. There is new material available and the cost to replace the wall on the second floor would cost approximately \$35,000.
 - D. Information Item: WREC Signage – Sicheneder said the WREC has never had signage and approximately one year ago, they began work on obtaining signage. He said because the Wildcat statue is located on the street side of the BMU, there was some reluctance by the University for the WREC to use the wildcat in their signage as well. He said they provided some ideas for WREC signage and he reviewed the mockups provided. Sicheneder said there is already money in the capital expenditures budget for signage and they are hoping to tie this in with the 10-year WREC anniversary celebration in August 2019. He suggested the signage be placed on the WREC walls, as opposed to placing them on the ground, in landscaped areas. He also explained that signage on the wall would be backlit. The most recent versions of signage being suggested were reviewed with the committee. He said it would cost approximately \$15,000 each for creation and implementation of the two signs. Sicheneder said \$150,000 was budgeted for the Wildcat sign so this is coming in much lower. Buckley said regarding the Strategic Plan and Master Plan forums, the campus is trying to make a major change to the whole brand of the campus; that's why they wanted us to stay away from the Wildcat design. Discussion was held. One sign would be placed at the West 2nd Street side of the building; the other on the Cherry Street side.
 - E. Information Item: Remodel of 220G Conference Room – Ramirez said he would like to discuss possible remodeling of the conference room between the Government Affairs Office and Student Life & Leadership. He said he could provide a presentation regarding what the room currently looks like, suggested changes, remodeling costs and current usage of the room.

- F. Information Item: Local Agency Investment Fund and Certificates of Deposit for quarter ending 6/30/18 – Buckley explained this report will be provided to the committee quarterly. He said it shows where we have excess funds in certain accounts, growing with a minimal amount of interest, and invested in very safe funds. He said the Student Union fee funds this building as well as the WREC and explained the process of funding.
- G. Information Item: 6/30/18, 7/31/18 and 8/31/18 Student Union Fund Capital Expenditure Reports – Clyde explained the report, noting the various BMU items purchased. Sicheneder reviewed the WREC purchases. Clyde said many of the items are on this list via the Facility Master Plan and provided a brief overview of the Facility Master Plan that was approved last year.
- H. Information Item: 6/30/18, 7/31/18 and 8/31/18 Combined Student Union and WREC/AO Summary Income and Expense Statement – Clyde said for June, the Student Union expensed 88.48% of the approved annual budget and generated 90.92% of the projected income. She reviewed the statements with the committee and explained the \$515,421 CalPERS retirement plan adjustment. Buckley said that over the years they've done a really good job of not over expending their budget and noted that funds not spent, go in to reserves. He said we need to be good custodians of student money and make sure we're spending it wisely. Clyde next reviewed the August financials, noting the Student Union expensed 12.20% of the approved annual budget and generated 44.56% of projected income.

- VI. **EXECUTIVE DIRECTORS REPORT-** Buckley explained the importance of asking questions if committee members don't understand something. He explained that this committee is the landlord of the Student Union and WREC. He said both the Student Union and Activity Fees are paid by students and explained the areas they fund. Buckley said the committee also oversees what is being offered to students regarding programs, building space, concerts, recreation, etc. Buckley explained that a sustainability fee was passed in 2005, which increased student fees by \$5/semester for the Sustainability Fund as well as a full-time position to oversee that department. In addition, another fee for recycling was also approved years ago. He said it's our responsibility to honor the intent of what the students want to see both now and in the future (Grimm left the meeting at 12:04 p.m.).
- VII. **WREC DIRECTORS REPORT-** Sicheneder provided an overview of WREC events. He said there were 18,458 student visits the first week of school. Average daily entry is around 2,200. He explained that Adventure Outings and the Bike Cart obtain bikes from UPD, fix them up and sell them, and fund student scholarships for Adventure Outings trips.
- VIII. **ASSOCIATE EXECUTIVE DIRECTOR'S REPORT-** Clyde said that Anna Paladini, the AS Marketing Coordinator is funded through the Union, and now reporting to her instead of to Buckley. In addition, the Wildcat Leadership Institute will temporarily report to the Union instead of to Activity Fee. Clyde shared that Eliza Miller, the AS Recycling Coordinator, has been promoted to a new position, taking on some of the duties of one of the staff that recently retired, and one that will be retiring soon. Her main responsibilities will be administratively related to what is happening in the Union, managing of the Zen Den, assessments for the whole AS as an organization, and in charge of elections. Miller will begin her new role in mid-November and her Recycling Coordinator position will be filled. Clyde updated regarding various BMU projects: placing of benches outside of the CAVE office, interior and exterior lighting projects, as well as adding TV's to two conference rooms. She said a lift needs to be replaced for a cost of \$20,000, so will be back to increase the amount budgeted for this item. Clyde said ASBC is looking into branded concepts for the Marketplace and the BMUC will be updated regarding this item.
- IX. **VPS' APPOINTEE REPORT** – No report.
- X. **CHAIR'S REPORT-** Scott said for the student BMUC members that also sit on SFAC, an SFAC training will be held at 2 p.m. this Friday.
- XI. **ANNOUNCEMENTS** – None
- XII. **PUBLIC OPINION** – Limited to three minutes per speaker, five minutes for entire topic – None
- XIII. **ADJOURNMENT** – The Chair, Scott, adjourned the meeting at 12:16 p.m.