

ASSOCIATED STUDENTS OF CALIFORNIA STATE UNIVERSITY, CHICO  
**BELL MEMORIAL UNION COMMITTEE**  
**MEETING MINUTES**

**Tuesday, December 11, 2018**

**11 a.m.**

**BMU 205**

**MEMBERS PRESENT:** Zach Scott, Caitlin Wirth, Zachary Schmechel, Art Cox, Lydia Alessandra Rojas, Emily Dimopoulos, Gilberto Maldonado, Cristina Perez, Annabel Grimm

**MEMBERS ABSENT:** Joel Ramirez

**OTHERS PRESENT:** David Buckley, Karen Bang (recording), Jamie Clyde, Deborah Lemmo, Thang Ho, Nani Teves

- I. **CALL TO ORDER** – The Chair, Scott, called the meeting to order at 11:04 a.m.
- II. **AGENDA** – **Motion to approve the 12/11/18 agenda, as presented (Dimopoulos/Maldonado) 8-0-0 MSC.**
- III. **APPROVAL OF MINUTES** – None
- IV. **ANNOUNCEMENTS** – None
- V. **BUSINESS**
- A. **Sustainability Fund Allocation Committee (SFAC) Report**
1. **Sustainability Fund Allocation Committee Meeting 12-4-18**
    - a. Approved the agenda.
    - b. Approved the Minutes of the 4/13/18 meeting (attached).
    - c. The following projects were approved to proceed to funding allocation deliberation:
      - 1) Event Hydration Stations Project.
      - 2) This Way to Sustainability XIV Project.
      - 3) Food Waste Reduction, Rescue, and Gleaning Grant Project.
      - 4) The Big Chico Creek Watershed Tour Project.
      - 5) Ethnobotanical Garden and Riparian Restoration of Big Chico Creek on Chico State Campus Project.
    - e. The following project under \$5,000 was approved for funding:
      - 1) The Big Chico Creek Watershed Tour Project in the amount of \$4,940.
    - f. The following projects over \$5,000 were approved at SFAC, pending additional approval by BMUC:
      - 1) Event Hydration Stations Project in the amount of \$5,695.
      - 2) This Way to Sustainability XIV in the amount of \$10,500, amended to ensure that food at the conference would be provided by AS Dining.
      - 3) Food Waste Reduction, Rescue, and Gleaning Grant in the amended amount of \$16,684, omitting budget item, "Hospitality for meeting events" and budget item, "Outreach, Presentation, and Conference."
      - 4) Ethnobotanical Garden and Riparian Restoration of Big Chico Creek on Chico State Campus Project in the amount of \$7,146.75.
- B. Action Item: Approval to fund Event Hydration Stations Project in the amount of \$5,695. **Motion to approve funding Event Hydration Stations Project in the amount of \$5,695 (Rojas/Wirth) 8-0-0 MSC.**
- C. Action Item: Approval to fund This Way to Sustainability XIV in the amount of \$10,500, ensuring that food at the conference would be provided by AS Dining. **Motion to approve funding This Way to Sustainability XIV in the amount of \$10,500, ensuring that food at the conference would be provided by AS Dining (Maldonado/Schmechel) 8-0-0 MSC.**
- D. Action Item: Approval to fund Food Waste Reduction, Rescue, and Gleaning Grant in the amount of \$16,684, omitting budget item, "Hospitality for meeting events" and budget item, "Outreach, Presentation, and Conference." **Motion to approve funding Food Waste Reduction, Rescue, and**

**Gleaning Grant in the amount of \$16,684, omitting budget item, "Hospitality for meeting events" and budget item, "Outreach, Presentation, and Conference." (Dimopoulos/Rojas) 8-0-0 MSC.**

- E. Action Item: Approval to fund Ethnobotanical Garden and Riparian Restoration of Big Chico Creek on Chico State Campus Project in the amount of \$7,146.75. **Motion to approve funding Ethnobotanical Garden and Riparian Restoration of Big Chico Creek on Chico State Campus Project in the amount of \$7,146.75 (Wirth/Perez) 8-0-0 MSC.**
- F. Action Item: Approval of purchase of WREC pool tarp at an increased amount of \$11,800, instead of the \$11,000 originally budgeted. **Motion to approve purchase of WREC pool tarp at an increased amount of \$11,800, instead of the \$11,000 originally budgeted, as presented (Maldonado/Rojas).** Sicheneder said the current pool tarps have been there since the WREC opened in 2009. He explained they keep the pool insulated during winter and decrease evaporation and loss of chemicals during the summer. He noted that taxes and shipping were not included in the original budget amount. **8-0-0 MSC.**
- G. Information Item: Revised Facility Master Plan List – Clyde said she and Sicheneder prepared the list, noting the most critical projects and their amounts. She provided a rundown of the various BMU items, including those already budgeted as well as those that have not been budgeted for. The basement lounge/wellness center was discussed. The committee was advised that after BMUC approved the WREC expansion feasibility, a meeting was held with FMS. She said it appears they would get less than an additional 10,000 feet and it would still be in the \$5 million category. Clyde said another idea they came up with was to perhaps change the BMU basement area into a Wellness Center and Buckley has reached out to FMS for costs. She noted this item is listed twice: under the BMU list at \$2 million, and also as a WREC \$5 million expansion. Sicheneder reviewed the WREC items with the committee. He said the Bike Cart expansion is because they are in need of a more physical home. Buckley said all of these items serve students but noted the following would be of true service to students: remodel of 312/314, A/V sound and lighting, basement lounge/wellness area, Marketplace enclosed deck, and bike cart expansion. He advised that some of the items on the list are needed in order to maintain the buildings. Scott asked students for their opinions of the list and discussion was held. Clyde said if they go forward with the Wellness Center idea, then the Zen Den would be moved from the third floor to the basement area. KCSC, Sustainability and AS Productions would need to be moved out of the basement area. Sicheneder said although he liked the idea of the Wellness Center being at the WREC he realized that more students might be enticed to use the it if it is not located in the WREC. Schmechel asked where the permanent home for the bike cart expansion would be and Sicheneder said Buckley had suggested possibly moving the ATM's on the north side of the BMU and placing the Bike Cart in that area. Buckley requested committee members to also think of services and programs that can be enhanced, or that we're not currently doing. Clyde explained the BMU fire penetration item, noting a basement concrete wall has small holes that need to be filled because based upon the Fire Marshall's inspection it is not up to code.
- H. Information Item: Conference Services Presentation – Lemmo provided an overview to the committee of AS Conference Services and what is done in the BMU. She explained that they do complete planning for events held in the BMU. In addition, they also work very closely with Catering to provide food services. She said they serve student groups (their first priority and biggest customer), the AS, State funded and Non-State Funded groups, and outside groups. She explained the different levels of pricing for each area. Lemmo next reviewed the auditorium and conference room building usage for 2017-18. She said there were 4,473 total bookings for 2017-18, auditorium bookings of 194 and total attendance of 199,415. Lemmo said that something new that they had not seen until this last year, is that student groups are using the rooms for study halls, possibly because it's hard to get a group room in the library.
- I. Information Item: 10/31/18 Combined Student Union and WREC/AO Summary Income and Expense Statement – Clyde said the benchmark is 33.33% and the Student Union has expensed 27.07% of the approved annual budget and generated 47.83% of the projected income.
- J. Information Item: 9/30/18 Student Union Fund Capital Expenditure Report – Clyde noted that for the first quarter, the Union spent \$44,698 and the WREC spent \$95,977.

- VI. EXECUTIVE DIRECTOR'S REPORT** – Buckley reported that Elaine Kramer will become the Associate Director of Dining and her current position will be backfilled with an Associate Student Union Director position. • Buckley said there are housing challenges in Chico due to the Camp Fire. He advised students that if they don't get their lease set in May for the summer, they will lose their rental to others. He said there is also concern regarding recruitments as new staff won't have a place to stay and in addition the price of housing has been going up dramatically. Buckley said the staff here did a lot of work during the campus closure. He said conversations will continue regarding how the fire has effected the campus, students and staff.
- VII. WREC DIRECTOR'S REPORT** – Sicheneder said the Wilderness First Responder class was held this weekend. He noted that De-stress Fest is this week at the WREC. He said that Eric Gallagher from AS IT has helped with pool controllers and pool notifications can now be accessed via a cell phone. • Sicheneder said Kimberly Scott, the WREC Sports Director, is retiring this month. He said her program and her people have been a great partner to the AS and she will be greatly missed.
- VIII. ASSOCIATE EXECUTIVE DIRECTOR'S REPORT** – Clyde advised that Anna Paladini has been working hard to decorate the basement study lounge and BMU 008 for the holidays. She said she also purchased wreaths for the building and has done a great job decorating. Clyde said food will be provided for students in the study area and on the second floor of the BMU in preparation for finals. • Clyde said the Wildcat Leadership Institute is working on a Women's Leadership Symposium that will be held on February 15, 2019 in the BMU auditorium. She noted that Grimm will be one of the presenters. Clyde said Recycling Coordinator interviews will happen shortly, noting that Eliza Miller is transitioning into a new position, taking over for Marilyn Hoag who is retiring, and also taking over for Nan Timmons who also retired (Cox left the meeting at 12:02 p.m.)
- IX. VP APPOINTEES' REPORT** – Schmechel said ASBC was held yesterday and the 10/31 Wildcat Store and Dining Services financials were reviewed.
- X. CHAIR'S REPORT** – Scott thanked everyone for their time being on this committee and their support of students. Regarding the recent SFAC meeting, he requested that the students on SFAC let him know if any SFAC process/procedures should be changed. He said he's meeting with the Commissioner of Sustainability Affairs, Vic Trujillo and Clyde about a feasibility study regarding more that the WREC can be doing for sustainability, such as monitoring energy output. Scott said a solar meeting will be held Thursday at 11 a.m. with Nani Teves, the Sustainability Coordinator, and invited those interested to attend.
- XI. ANNOUNCEMENTS** – None
- XII. PUBLIC OPINION** – Limited to three minutes per speaker, five minutes for entire topic - None
- XIII. ADJOURNMENT** – The Chair, Scott, adjourned the meeting at 12:05 p.m.