

**ASSOCIATED STUDENTS, CALIFORNIA STATE UNIVERSITY, CHICO
BELL MEMORIAL UNION COMMITTEE MEETING
MEETING MINUTES**

Tuesday, February 12, 2019

8 a.m.

BMU 205

MEMBERS PRESENT: Zach Scott, Caitlin Wirth, Ashish Sahota, Cristina Perez, Gracie Pachie, Christian Weaver, Art Cox, Annabel Grimm,

MEMBERS ABSENT: Gilberto Maldonado (excused), Joel Ramirez

OTHERS PRESENT: David Buckley, Karen Bang (recording), Jamie Clyde, Curtis Sicheneder, Eliza Miller, Hugh Hammond, Kate Harris

- I. **CALL TO ORDER** – The chair, Scott, called the meeting to order at 8:02 a.m.
- II. **AGENDA – Motion to approve the 2/12/19 agenda, as presented (Pachie/Grimm) 5-0-0 MSC.**
- III. **APPROVAL OF MINUTES** – Minutes of the regular meeting of 1/29/19. **Motion to approve the minutes of the regular meeting of 1/29/19, as presented (Pachie/Weaver) 5-0-0 MSC.**
- IV. **ANNOUNCEMENTS** – None
- V. **BUSINESS**
 - A. **Action Item: Approval of revised Facility Master Plan** – Clyde distributed the Summary Facility Master Plan for the Union and WREC, which was reviewed with the committee. (Sahota joined the meeting at 8:04 a.m.). Buckley said this is a minor revision to what was approved at BMUC last year. He noted this document is usually revised and updated yearly, as needs change. **Motion to approve revised Facility Master Plan, as presented (Weaver/Pachie) 6-0-0 MSC.**
 - B. **Action Item: Approval of Wellness Center concept** – Buckley explained that the committee is being asked for their approval to keep moving forward with the Wellness Center project, to be located in the BMU basement. He said cost would be approximately \$1.5 million. He said over the next couple of months AS staff and this committee will work together to determine the programs that will be in the Wellness Center. Buckley said before the end of the semester, the committee will be asked to approve what the space will roughly look like. **Motion to approve Wellness Center concept, as presented (Weaver/Pachie) 6-0-0 MSC.**
 - C. **Information Item: Reorganization of AS Productions and Wildcat Leadership Institute (WLI)** – Buckley said it was discussed that by not filling the WLI Director position, they could create an Associate Director position, which would oversee both the WLI and AS Productions. He said they are trying to coordinate efforts between the WLI and what AS Productions can be doing, and possibly another position as well. He said three people would be focusing on leadership and programming, which would better serve students.
 - D. **Information Item: 12/31/18 Combined Student Union and WREC/AO Summary Income and Expense Statement** – Clyde said the benchmark for December was 50%. She reviewed the budget, noting they expensed 40.65% of the budget, and generated 50.68% of projected income.
 - E. **Information Item: Local Agency Investment Fund (LAIF) and Certificates of Deposit for quarter ending 12/31/18** – Buckley reviewed with the committee, noting Student Union funds are fees that come in, are held in LAIF accounts, and used as needed. Rate of return at 2.40%.
 - F. **Information Item: 12/31/18 Student Union Fund Capital Expenditure Report** – Clyde reviewed with the committee the BMU purchases made during the first and second quarters. Sicheneder reviewed the WREC items with the committee.
- VI. **EXECUTIVE DIRECTORS REPORT** – Buckley said budget time has begun and budgets will soon be brought to BMUC for their review and approval. He explained that the committee will approve the revised 2018-19 and the 2019-20 budgets. He said the budgets will probably be explained over a time span of three meetings. • Buckley said the Board is in discussions with the University regarding approving the five year Operating & Lease Agreement. He explained that each of the Student Unions across the CSU system have a similar

agreement; however, ours is a little different because we run businesses. He said among other things, the agreement addresses rent we pay to the University, recycling provided to the campus, bicycles provided by the University Police Department to Adventure Outings for auctioning, money paid to Environmental Health and Safety, and \$85,000 to the Cross Cultural Leadership Center (CCLC). He said they are also discussing whether the AS would want to help contribute to support a Student Transition and Retention (STAR) Center. He said the STAR Center is similar to the Educational Opportunity Program (EOP) except will serve a lot more students, helping them with academic excellence, tutoring, etc. He noted the center would be located across the hall from the CCLC. • Buckley said student and staff safety has been getting worse over the past five to six years regarding transients coming on to campus and into buildings. Buckley said he wanted the committee to be aware that close attention is being paid to what is going on; however, it's not an easy fix because the University Police Department can't do a lot unless someone has broken the law. He said a fine line has to be walked between being respectful to people in these situations, but also keeping a safe environment for students and staff. • Buckley encouraged the student members of the committee to share with the BMUC what students here at Chico State would like to see in the new Wellness Center.

- VII. WREC DIRECTORS REPORT** – Sicheneder said via Institutional Research, the WREC did a survey in the fall with students. He said some wellness questions were asked in the survey, and he could provide the whole survey, or the wellness section of it to the committee. • Sicheneder said Jenna Walker and Clyde will be attending the NASPA awards on March 9 and that Walker will be doing a poster presentation regarding the Adventure Outings Get Outdoors Fund that won a gold award. • Sicheneder updated regarding events held, and upcoming events. • Regarding thefts at the WREC, Sicheneder said 99% of what people think are thefts are not. He said they often don't remember either their combination, or what locker they put their items in, and items are being found. • Sicheneder said that two weekends ago, a young man had a seizure while on the basketball court. He said the staff handled the emergency very well, and emergency procedures have also been reviewed. He said the student is fine. • Sicheneder said NIRSA reached out to him regarding doing an interview for NIRSA KNOW about recreation and the Camp Fire (Cox joined the meeting at 8:30 a.m.).
- VIII. ASSOCIATE EXECUTIVE DIRECTOR'S REPORT** – Clyde said they have found an A/V Manager, who will be starting shortly, and have filled the Associate Union Director position and the Catering Manager position. When the Catering Manager starts, Clyde said that Elaine Kramer will move over fully to the Dining area.
- IX. VP APPOINTEES' REPORT** – Sahota said yesterday's ASBC meeting was cancelled.
- X. CHAIR'S REPORT** – Scott said he sent an email out yesterday to Sustainability Fund Allocation Committee (SFAC) members regarding SFAC related items. He said SFAC training will be Tuesday, March 5 at 8:30 a.m. in BMU 209. SFAC project proposals are due from students by 5 p.m. on Friday, April 5. Committee members will have one week to prepare rubrics, rating projects. He said the SFAC Deliberation meeting will be held Friday, April 12 from 2 to 5 p.m. in BMU 209. He said for those on the SFAC, that if they're unable to attend this meeting, they need to contact him as quorum is required for the meeting. SFAC workshops for students preparing proposals are being held in the AS Sustainability Office on Tuesday, February 19 (3 to 4 p.m.), Friday, February 22 (2 to 3 p.m.) and Thursday, March 7 (5 to 6 p.m.). Scott said there is \$50,000 to \$60,000 in funds available to allocate.
- XI. ANNOUNCEMENTS** – None
- XII. PUBLIC OPINION** – Limited to three minutes per speaker, five minutes for entire topic – None
- XIII. ADJOURNMENT** – The Chair, Scott, adjourned the meeting at 8:35 a.m.