

**ASSOCIATED STUDENTS, CALIFORNIA STATE UNIVERSITY, CHICO
BELL MEMORIAL UNION COMMITTEE MEETING
MEETING MINUTES**

Tuesday, February 26, 2019

8 a.m.

BMU 205

MEMBERS PRESENT: Zach Scott, Caitlin Wirth, Ashish Sahota, Cristina Perez, Gracie Pachie, Art Cox

MEMBERS ABSENT: Annabel Grimm, Gilberto Maldonado, Joel Ramirez

OTHERS PRESENT: David Buckley, Karen Bang (recording), Jamie Clyde, Curtis Sicheneder, Shar Krater, Eliza Miller, Nani Teves

- I. **CALL TO ORDER** – The chair, Scott, called the meeting to order at 8:01 a.m.
- II. **AGENDA – Motion to approve the 2/26/19 agenda, as presented (Wirth/Weaver) 5-0-0 MSC.**
- III. **APPROVAL OF MINUTES** – Minutes of the regular meeting of 2/12/19. **Motion to approve the minutes of the regular meeting of 2/12/19, as presented (Wirth/Pachie) 5-0-0 MSC.**
- IV. **ANNOUNCEMENTS** – None
- V. **BUSINESS**
 - A. Information Item: Appointment by Vice President of Facilities and Services of Ashish Sahota as Vice Chair of BMUC – Scott advised the committee that he appointed Sahota as the Vice Chair of BMUC.
 - B. Information Item: Budget overview – Clyde provided an overview of the budget, explaining that the following areas are included in the BMU: Recycling, Sustainability, Operations, Conference Services, WLI and AS Productions. The WREC consists of the Bike Cart, Operations and Adventure Outings. She said major components of the budget are debt service, repairs and maintenance, payroll, programming, capital improvements and revenue (Sahota joined the meeting at 8:07 a.m.). Clyde said student fees make up approximately 95% of the revenue. She next reviewed the income and expense areas. Clyde said in early April the 2018-19 estimated results and the 2019-20 proposed budget, along with capital improvements, will be presented to the committee. New topics are the Wellness Center, Compensation Study, restructure of AS Productions and WLI, minimum wage increase, and the Master Facility Plan. She explained the new split between Conference Services and Catering and explained that Krater will be overseeing Conference Services as part of her new position. Buckley said when expending the Union money, we are not like a true business. He explained that although a large portion of student fees goes towards the WREC, they try to use the rest of the fees as much as possible to serve as many students as possible. He said funds are put towards such programs as Recycling, concerts, Adventure Outings, the Art Gallery, etc. In addition, they consciously try to make events affordable for students, such as concerts and AO trips. Buckley said they have not done a good job with providing programs for students over the past few years and are looking to change this.
 - C. Information Item: WREC track wall – Sicheneder said last semester he brought to the committee's attention the unintentional damages to the WREC's track wall (high impact resistant drywall) on the west side of the building. He said similar damage to a wall in the basketball court area was replaced with laminate, which has worked out well. BMUC approved repairing the track wall with the laminate in an amount not to exceed \$37,000. Sicheneder said he started to order the laminate; however, he found out this product will show seams every 12 feet, and will not match the rest of the building aesthetically. The cost to order the product without seams would be \$57,000, and he will be seeking approval from BMUC for this revision to the project.
 - D. Information Item: Revisions to Associated Students Corporate Codes – BMU Public Art Space Policy – Clyde said due to meeting scheduling issues, revisions have been made regarding the number of members on the BMU Public Art Space committee. In addition, general clean up of the policy was done.
 - E. Information Item: BMU 209 screens – Clyde explained that last year BMUC approved the installation of power and data for a digital display in BMU 209. She said the project estimate came in at \$12,000 for just the data, so will be asking for BMUC's approval for an additional \$5,000 to complete the project. Clyde said an 80" TV screen would be mounted in the room, which is still less expensive than the equipment

that was installed in BMU 205. Discussion was held and Clyde said she would find out if the TV is a touch screen. She said the most expensive part of this project is having FMS run the cables.

- F. Information Item: Internet in BMU 220 – Clyde said when the Government Affairs Office was built (BMU 220) it was set up with wireless internet, and has been a challenging issue for a long time. She said they are looking into having Ethernet installed in order to be able to plug computers in to the internet. Clyde advised that this item is not in the budget and she will be requesting BMUC approval for \$8,800 for this project. She noted that the cost of this will be split with Activity Fee, so the Union would only be paying \$4,400 for their portion of this project. She said no additional computers need to be purchased; this is truly just hard wires. Buckley said the original intention was to allow students to have flexible space and work where they would like within the office. It was discovered that they like having their own designated spaces, and in addition, the Wi-Fi never worked well.
- G. Information Item: Atrium wiring – Clyde said this project was approved by BMUC last year, and is in the budget. She explained that it involves touch screens at interactive stations in the BMU atrium. The two kiosks would be removed and all x-banners would be phased out. Clyde explained that this project was budgeted for \$31,000; however, with FMS coming in and pulling data, it is already at \$28,000. She is waiting for computer and screen estimates from Thang Ho and will have the finalized dollar amount at the next meeting, ready for the committee's approval. Buckley said the bulletin boards outside of the bookstore at both atrium entrances would be replaced with the touch screens. He said they want the screens to be large and noticeable, especially if x-banners will no longer be used. Scott said this could help with outreach to student organizations as well.

- VI. **EXECUTIVE DIRECTORS REPORT** – Buckley said now that the committee has approved moving forward with the Wellness Center, the next step is to decide what is to be placed in the center. He said they need help from committee members, and suggested a sub-committee be formed to start a dialogue of what should go in that space, including touring another campus. He said for those committees members interested, they should reach out to Scott. The sub-committee would need to meet probably two or three times by the end of April. In addition, they would tour Sacramento State if possible.
- VII. **WREC DIRECTORS REPORT** – Sicheneder said FMS has indicated that there are a few issues with the WREC signage and are working with the manufacturer regarding installation points, wiring, etc. • Sicheneder said Sunday night he received a call from University Housing due to a possible water issue at Whitney Hall. They asked if students could use the showers at the WREC and he reminded them that all students are welcome to use the WREC. Sicheneder said the Aquatics Coordinator position was an interim position, and will be opening soon as a permanent position. He said it is Love Every Body Week and reviewed the various events being held.
- VIII. **ASSOCIATE EXECUTIVE DIRECTOR'S REPORT** – Clyde said the BMU 312/314 and patio access remodel project has begun. She said they're also in the design phase of a project regarding BMU lighting controls. • Clyde said the Women's Leadership Symposium was held on Friday, February 15 and over 621 people attended. She said positive feedback has been received, and provided an overview of the various events held. Clyde said the auditorium has already been booked for this event again next year.
- IX. **VP APPOINTEES' REPORT** – Sahota had nothing to report.
- X. **CHAIR'S REPORT** – Scott reminded the SFAC members of the 8:30 a.m. training on Tuesday, March 5. • Scott said he has heard both supporting and opposing ideas regarding the Wellness Center and requested all responses committee members receive be forwarded to him so he can share the information with the sub-committee.
- XI. **ANNOUNCEMENTS** – Miller said election packets are available this Thursday at 9 a.m. and provided an overview of the elections schedule. Scott encouraged students to run for office. • Teves said she has been working on a Sustainability Action Plan for the AS, and the purpose is to be strategic, look at sustainability, look at where we need to be, and not only where we want to be. She said the next phase of this project is to present it to BMUC.
- XII. **PUBLIC OPINION** – Limited to three minutes per speaker, five minutes for entire topic – None
- XIII. **ADJOURNMENT** – The Chair, Scott, adjourned the meeting at 9:02 a.m.