

**ASSOCIATED STUDENTS, CALIFORNIA STATE UNIVERSITY, CHICO
BELL MEMORIAL UNION COMMITTEE MEETING
MEETING MINUTES**

Tuesday, April 30, 2019

8 a.m.

BMU 205

MEMBERS PRESENT: Zach Scott, Caitlin Wirth, Ashish Sahota, Gilberto Maldonado, Cristina Perez, Art Cox, Annabel Grimm, Christian Weaver

MEMBERS ABSENT: Gracie Pachie (unexcused), Joel Ramirez

OTHERS PRESENT: David Buckley, Karen Bang (recording), Jamie Clyde, Curtis Sicheneder, Shar Krater, Kaylee Biedermann, Katrina Robertson, Thang Ho

- I. **CALL TO ORDER** – The chair, Scott, called the meeting to order at 8:01 a.m.
- II. **AGENDA – Motion to approve the 4/30/19 agenda, as presented (Sahota/Weaver) 6-0-0 MSC.**
- III. **APPROVAL OF MINUTES** – Minutes of the regular meeting of 4/16/19. **Motion to approve the minutes of the regular meeting of 4/16/19, as presented (Weaver/Sahota) 6-0-0 MSC.**
- IV. **ANNOUNCEMENTS** – None
- V. **BUSINESS**
 - A. Action Item: Approval of Wellness Center Project. **Motion to approve Wellness Center Project, as presented (Weaver/Perez).** Scott said this item was discussed often during the semester. Weaver asked when the project would be completed and Buckley said likely a year from now (Wirth joined the meeting at 8:03 a.m.). He explained that drawings would be provided to BMUC this fall. He said it also depends on when they would want to close down the basement level of the BMU in order to cause the least disruption; perhaps right after graduation next year. **7-0-0 MSC.**
 - B. Action Item: Approval of revisions to Associated Students Corporate Codes – Student Union and Wildcat Recreation Center Net Assets Reserve Policy. Scott said a new accounting pronouncement requires that the AS's financial statements include both qualitative and quantitative disclosures. **Motion to approve revisions to Associated Students Corporate Codes – Student Union and Wildcat Recreation Center Net Assets Reserve Policy, as presented (Wirth/Weaver) 7-0-0 MSC.**
 - C. Presentation Item: BMU Electronic Bulletin Boards – Scott said this item has been talked about for the atrium area of the BMU in order to give student organizations better ways to advertise their events and programs. Ho presented, noting the original budget was approved in November 2016 for \$32,000 for purchase of four interactive touchscreen kiosks in the BMU (two in the atrium level, two in the mezzanine, and three mezzanine marketing screens). He said the three mezzanine marketing screens are already in place. Ho said he would be moving forward this summer with the kiosk mezzanine touch screens and they should be available by this fall. He said regarding the two 85" touchscreens for the atrium area, FMS said the screens have to be flush with the walls so that no one could hang on them and be injured if the screens fall. In addition, there could also be vandalism. Ho said he asked for an approximate cost from FMS to recess the screens into the two walls and was told at least \$200,000 for both walls. He noted the camera project has also been delayed so they don't have that as backup to vandalism or accidents. Ho said the Accessibility Team also went on the walkthrough and FMS said a frame and bumper for those sight impaired would need to be added so they don't run into the screen, as well an alternative kiosk station would be needed for those in wheel chairs. FMS said it would cost approximately \$100,000 for bumpers and frames. Ho displayed samples of video walls that other universities are using, which are comprised of four 36" screens. He proposed placing video walls at the west and east ends of the atrium, noting they wouldn't be interactive. Sicheneder questioned if this would be meeting the needs of the students if they are not interactive. Ho said the other two kiosks in the mezzanine would be interactive but Buckley said there could still be the issue of people bumping in to them. Ho said FMS said they would need to be at least 6' high, and wouldn't need bumpers in this case. Final cost would be \$68,000. \$28,000 was for the electrical and network which was approved. He said we could potentially stay within the original \$32,000 budget but contingency was included in case of additional costs. Buckley expressed concern about not going with the original intent because even though having touch screens on the mezzanine level, people perhaps wouldn't know to go to that level. He suggested the BMUC students

should think about touch screen capability in the atrium area, which was originally approved by the students. Ho said the project is at a standstill at this time, with kiosks scheduled for installation this summer. Clyde said video walls aren't doing what they thought they originally would. She questioned if there's another area in the BMU that FMS could install and use existing power. She said half of the project they approved was purely for FMS power pulls. Ho said power is there, it's just networking costs and moving up. Ho said they could go anywhere but recommended they be recessed. Grimm said \$200,000 sounded excessive for cutting two walls and pulling data and requested seeing the quote. Ho said he didn't get an official quote, just a verbal estimate. Scott said he didn't know the price for cutting in the wall would be so astronomical. He said interactive and availability pieces are what BMUC was looking for. It was decided the atrium kiosk project would move forward, but further pricing from FMS would be obtained and reviewed this fall regarding the touch screens.

- D. Information Item – Local Agency Investment Fund and Certificates of Deposit for quarter ending 3/31/19 – Clyde reviewed with the committee and said Student Union net interest earned was \$40,332 with 2.55% interest.
- E. Information Item: 3/31/19 Student Union Fund Capital Expenditures Report – Clyde reported the items purchased by both the BMU and WREC during the third quarter.
- F. Information Item: 3/31/19 Combined Student Union and WREC/AO Summary Income and Expense Statement – Clyde said they are at a 75% benchmark. Student Union has expensed 63.18% of approved annual budget and generated 97.13% of projected income. Conference Services is at 106.59% of budget.

VI. EXECUTIVE DIRECTORS REPORT – Buckley had no report.

VII. WREC DIRECTORS REPORT – Sicheneder said Adventure Outings is losing two assistant coordinators. Tom Hamm is moving to Washington and Keith Crawford is moving to the CAVE program. In addition, Colin Chambers was hired as Aquatics Coordinator. Sicheneder said due to the flood on 4/2/19, the WREC basketball floor is being replaced. Deconstruction will start after commencement. Some of the old flooring will be used to make 100 corn hole sets to give to various areas on campus for auctioning as fund raising items. Sicheneder reviewed DeStress Fest and other upcoming events. He said for the WREC's 10th anniversary that Commercial Fitness has agreed to provide funding for tuition and fees for one student.

VIII. ASSOCIATE EXECUTIVE DIRECTOR'S REPORT – Clyde reviewed the events held for Earth Week. She said Eliza Miller finished the elections and did a nice job. • Clyde said she has been working with Mike Guzzi at FMS regarding a proposal to have FMS take care of all BMU and WREC lawn/plant areas. She said he provided her with a proposal; however, their prices are too high at this time for us to have them take over this service. • Regarding the rat issue, Clyde said the quote received from FMS was \$20,000 to start and \$20,000 per year for just this building. She said quotes received from Clark, Orkin and another company were very similar to each other – between \$200 and \$300/week. Discussion was held regarding steps taken to alleviate the rat problems. Clyde said an additional \$5,000 has been put into the budget; however, it will not cover costs.

IX. VP APPOINTEE'S REPORT – Sahota had no report.

X. CHAIR'S REPORT- Scott thanked everyone, saying he learned a lot from this position, and also appreciated that staff took time to work with the students. He thanked students for joining the committee.

XI. OFFICER TRANSITION – Scott welcomed Biedermann to the table.

XII. ANNOUNCEMENTS – Clyde said Scott has been a joy to work with and that she appreciated his help on her various missions, and his flexibility.

XIII. PUBLIC OPINION – Limited to three minutes per speaker, five minutes for entire topic – Krater welcomed Biedermann as Chair of BMUC. Biedermann introduced herself and said she is very excited for this journey.

XIV. ADJOURNMENT – The Chair, Biedermann, adjourned the meeting at 8:54 a.m.