

**ASSOCIATED STUDENTS, CALIFORNIA STATE UNIVERSITY, CHICO
BELL MEMORIAL UNION COMMITTEE MEETING
MEETING MINUTES**

Thursday, September 26, 2019

12:30 p.m.

BMU 205

MEMBERS PRESENT: Kaylee Biedermann, Nicole Loiseau, Austin Lopic, Art Cox, Cytlati Alvarado, Isabella Constantino, Carolyn Allen, Alex Davila, Ange Bledsoe, Annabel Grimm, Mary Wallmark

MEMBERS ABSENT: None

OTHERS PRESENT: David Buckley, Karen Bang (recording), Jamie Clyde, Curtis Sicheneder, Shar Krater, Anthony Ruiz, Katie Peterson

- I. **CALL TO ORDER** – The chair, Biedermann, called the meeting to order at 12:30 p.m.
- II. **AGENDA – Motion to approve the 9/26/19 agenda, as presented (Constantino/Loiseau) 9-0-0 MSC.**
- III. **APPROVAL OF MINUTES** – Minutes of the regular meeting of 4/30/19. **Motion to approve the minutes of the regular meeting of 4/30/19, as presented (Lopic/Davila) 9-0-0 MSC.**
- IV. **ANNOUNCEMENTS** – Ruiz, the AS EVP announced that ICE attended the recent Career Fair and that it was discussed at this morning's Board meeting and will be discussed further at GAC at 5 p.m. He said that next Thursday Grand GAC would be held at Trinity Commons. Introductions were made.
- V. **BUSINESS**
 - A. Action Item: Approval of Resolution for Establishing Time and Location for Associated Students Bell Memorial Union Committee Meetings for the academic year 2019-20. **Motion to approve Resolution for Establishing Time and Location for Associated Students Bell Memorial Union Committee Meetings for the academic year 2019-20, as presented (Allen/Lopic) 9-0-0 MSC.**
 - B. Information Item – Local Agency Investment Fund (LAIF) and Certificates of Deposit for quarter ending 6/30/19 – Buckley explained the committee should focus on the Student Union section in the LAIF Report and that LAIF is a very low interest, low risk fund. He said the Student Union is a bit different because we have funds held locally, and also funds that the University holds.
 - C. Information Item – 6/30/19 Student Union Fund Capital Expenditure Report – Clyde explained this quarterly report, noting purchases over \$2,500 are listed.
 - D. Information Item: 6/30/19 Combined Student Union and WREC/AO Summary Income and Expense Statement – Clyde reviewed the financials with the committee, noting that the Student Union expensed 85.69% of the approved annual budget and generated 98.08% of projected income. She noted that income from Conference Services was at 155.77% of budget because of an increase in outside events post Camp Fire. She explained that the Union acts as a landlord for the whole building and also noted there was a change in the accounting procedures this last year which has caused a change in transfers. Davila questioned Student Union fees and Clyde said they budget off the estimated amount of student enrollment, then prepare a conservative budget. She said the University collects the fees, and we bill the University, which causes a bit of a discrepancy.
- VI. **EXECUTIVE DIRECTORS REPORT** – Buckley explained that ICE was not on campus; that it was Customs and Border Patrol, which is a big difference. He said a lot of good clarification regarding this issue was made at this morning's Board meeting. • Buckley said the Board is discussing annual health insurance premiums and will be making a decision as to how to split the cost between the AS and the University. He said health insurance costs are going up 39% for 2020. He said the Student Union could see an increased cost for this of approximately \$170,000. Buckley said the AS has a policy regarding doing a Compensation Study every three years. He said they hired a third party company to do so and will be presenting results to the Board at their next meeting. He said this could also affect the budget.
- VII. **WREC DIRECTORS REPORT** – Sicheneder said he updates the committee about the WREC. He said on October 8 a bike auction will be held, which is done once a semester. He explained that proceeds go to the Get Outdoors Fund for students to apply for to go on Adventure Outings (AO) trips. He said the Get Outdoors

program won the top honor for innovative program at the National Association of Student Personnel Administrators (NASPA) Conference. • Sicheneder said the basketball court floors were damaged during the April 2 heavy rain event. He said repairs are nearly complete. In addition, they have partnered with FMS to make 100 sets of Cornhole boards so that on October 25 at 3 p.m. on Yolo field they can attempt to set a world record for simultaneous Cornhole games. He said they're also working on the best way to give these boards to students. • Sicheneder said that new signs have been placed on the building and the west side of the second floor track wall has been repaired. • Sicheneder said the WREC staff attended all of the student welcome events. He also noted that one of the AO positions was recently filled and interviews are being held for the other AO assistant coordinator position. • Sicheneder said membership at the WREC was off by 5%, probably due to the pool and basketball courts closures, and the Camp Fire. He said they're down about 3% so far this year and usage decreases are happening at other recreation centers as well. Buckley said enrollment is down approximately 450 students this semester, and if it remains that low for the full year, the Union would take a hit of approximately \$400,000.

- VIII. ASSOCIATE EXECUTIVE DIRECTOR'S REPORT** – Clyde reported regarding summer projects: BMU 312 and 314 conference rooms have been combined, with a foldable wall in between and access to the patio from the conference room is now available. Data ports were installed in the Government Affairs Office - BMU 220. BMU 209 furniture has been reconfigured for better functionality, and more A/V equipment has been added. Numerous areas were recarpeted. • Clyde said the rodent infestation issue has been taken care. She said a centralized Social Media Policy is being worked on that will need to be approved by the Board. • Clyde said Recycling used to collect VHS tapes and Sustainability would dispose of them. The disposal agency no longer takes these; however, we were able to find a new agency to take 1,100 pounds of these tapes but it's too pricey to continue recycling these for the University. She noted that in the world of recycling, there are many things that are no longer being accepted. • Clyde said she would be coming back to the committee for approval of approximately \$90,000 in additional funds for a huge exterior and interior lighting project, which will cost approximately \$350,000.
- IX. VP APPOINTEE'S REPORT** – Lopic said he's the joint appointment for ASBC/BMUC and noted they reviewed the LAIF and CD Report, Auxiliary Activities Fund Capital Expenditure Report, as well as Dining Services and Wildcat Store financials. Buckley said this position was created because often committees and students were confused about whose role was what. Lopic's position keeps both committees apprised of what is going on at each.
- X. CHAIR'S REPORT** – Biedermann said GAC is tonight and Grand GAC is next week. She invited members to attend these meetings. She said she would be having one on one meetings with BMUC members.
- XI. ANNOUNCEMENTS** – Sicheneder said on October 10 at 10 a.m. the WREC will be celebrating 10 years and invited everyone to the event. Krater said Adulting 101, Cooking Healthy on a Budget, is in BMU 203 at 6 p.m. this evening. Biedermann said she is captain for Love your Melon and they're hosting a swab drive for the bone marrow registry. If interested, see her. Wallmark said flu shots are available Tuesdays and Thursdays in the campus library breezeway – free for students, \$10 for faculty/staff.
- XII. PUBLIC OPINION** – Limited to three minutes per speaker, five minutes for entire topic – None
- XIII. ADJOURNMENT** – The Chair, Biedermann, adjourned the meeting at 1:17.p.m.