ASSOCIATED STUDENTS OF CALIFORNIA STATE UNIVERSITY, CHICO
BOARD OF DIRECTORS MEETING MINUTES

Wednesday, April 13, 2016  8:30 a.m.  BMU 205

Members Present: Deanna Jarquin, Vu Nguyen, Matt Zaleski, Michael Pratt, Nick Howell, Andrew Roberts, Teddy Delorenzo, Lori Hoffman, Drew Calandrella

Members Absent: None

Others Present: Karen Bang (recording), Susan Jennings, Jamie Clyde, Thang Ho, Shar Krater, Leah Railey, Curtis Sicheneder, Jon Slaughter, Katrina Robertson, Colette Young

I. CALL TO ORDER – The meeting was called to order at 8:32 a.m. by the Chair, Jarquin.

II. AGENDA – Motion to approve the 4/13/16 agenda (Pratt/Howell) 7/0/0 MSC (Calandrella joined the meeting at 8:33 a.m.).

III. MINUTES – None

IV. ANNOUNCEMENTS – None

V. PUBLIC OPINION – None

VI. OPINION – None

VII. STANDING COMMITTEE REPORTS – Action items forwarded to the Board of Directors from the standing committees stand approved unless overturned by a 2/3 + 1 Board action.

A. Government Affairs Committee – Nguyen reviewed with the Board. It was noted that Andrews and Zaleski were present at both the 3/29/16 and 4/5/16 GAC meetings.
   1. GAC Actions of 4/12/16
      a. Approved the 4/12/16 meeting agenda.
      b. Approved the minutes of the 3/29/16 and 4/5/16 regular meetings.
      c. Approved EFAC allocation in the revised amount of $630.22 for the P.E.T.E. Spring Fling Dance presented by Physical Education Teacher Education Club on 5/12/16 to be held at Yolo 110 from 7 to 10 p.m. (Hoffman joined the meeting at 8:35 a.m.)

B. Bell Memorial Union Committee – Roberts reviewed with the Board.
   1. BMUC Actions of 4/7/16
      a. Approved the 4/7/16 meeting agenda.
      b. Approved the minutes of the 3/3/16 regular meeting.
      c. Consent Agenda – Sustainability Fund Allocation Committee Meeting
         - Approved the minutes of the 12/7/15 meeting.
      d. Approved Student Union, WREC, AS Productions, Sustainability and Wildcat Leadership Center Strategic Plan We Wills, as presented.

C. Associated Students Businesses Committee – Zaleski reviewed with the Board.
   1. ASBC Actions of 4/4/16
      a. Approved the revised minutes of the 3/21/16 regular meeting.

VIII. BUSINESS

A. Action Item: Approval of revisions to Associated Students Corporate Code Book – Associated Students Appointment Policy. Motion to approve revisions to Associated Students Corporate Code Book – Associated Students Appointment Policy, as presented (Pratt/Roberts). – Nguyen reviewed the revisions with the Board. 9/0/0 MSC.

B. Information Item: 8% Pay Grade Changes as of 7/1/16 – Railey explained that there are 30 positions that would be effected by adjusting the ranges, most of those are in pay grades 2 through 5. She noted that total on last
bullet of cover memo is $174,280, not $178,884. She said 20 employees would receive a 3% equity adjustment (they have at least four years of service and current salary is in the bottom 25% of the range). Delorenzo questioned if the $174,280 is in budget. Jennings said at the next meeting the new grade table will be approved which is included in the packet. Remainder of compensation study equity adjustment 2% wage increase will be included in the budget. This item will be brought back to the Board for approval at the next Board meeting.

C. Information Item: Review of Associated Students Budgets – estimated results 2015-16 and proposed budget 2016-17 – Jennings provided an overview of the budgets to the Board. Overall revenue and expense for 2016-17 are projected to be $19,257,113 and 19,527,692, respectively. She noted as part of the AS budget process, the Pay Schedule is included so that the Board can review and annually approve current positions and pay ranges as required by the AS retirement provider, CalPERS. Net Assets by area were next reviewed and Jennings reminded that budgets do include the 2% proposed salary increase for career staff. 3% equity adjustment where applicable, as well as some funds set aside for in-range progression adjustments. She said each director evaluated who in their area would be eligible for in-range progression adjustments, approximately $1,500 per person for those they noted, not for everyone. Hoffman suggested that they should have said percentage by each area. Jennings said they could possibly do this next year. Percentage could change each year regarding these adjustments. • Activity Fee Fund was reviewed. Within Government Affairs, a 2% compensation increase is proposed for all elected officers, compensation is being proposed for the seven senator positions, and set-aside funds are available for an anticipated officer compensation review. Hoffman asked if they’re going to assume a general salary increase for officers this time and Slaughter said they took what career salaries are getting, and are giving to officers as well. New proposed compensation levels will be provided to the Board for officers/senators. • Auxiliary Activities Fund – Wildcat Store Highlights was reviewed. Jennings said she would send today’s PowerPoint to the Board. Dining Services Highlights were reviewed. • Student Union fund was next reviewed and Jennings noted this area is broken in to two sections: Bell Memorial Union and Wildcat Recreation Center. Net Assets Reserves were reviewed and Jennings said they try to keep as much money on the campus side as possible. Hoffman questioned why they want the campus to hold the funds and Jennings said the motivation for holding on to very small numbers in AS is to reflect a smaller amount of reserves on the AS side, keep more funds with the campus.

D. Information Item: Corporate Services Budget, and Corporate Services Capital Expenditures Budget – estimated results 2015-16 and proposed budget 2016-17 – Jennings reviewed 2015/16 estimated results and 2016/17 proposed purchases for Auxiliary Activities Fund, Activity Fee, Student Union (BMU and WREC) and Corporate Services. • Corporate Services Fund was next reviewed which includes Administration, Human Resources, Financial Services and Information Technology. Jennings noted Corporate Insurance was down 5% from original budget for 2015-16 and for 2016-17 down an additional 4%. Estimated impact of $.50/hour minimum wage increase effective 1/1/17 was discussed. Jennings said this increase was not included in the budget due to recently being passed by the Governor. She said we will be moving through these increases until 2022, when minimum wage will be at $15/hour, which will have a significant impact on all budgets. She said they won’t just be incorporating the cost of this increase, will have to adjust other areas of budgets. She said they will look at impacts by departments, adjusting prices, staffing reductions through attrition, as well as different models for staffing. Jennings said there are a lot of things to consider as we try to make it affordable for the AS in the coming years. Total impact for 2015 will be approximately $78,727. • Area Reimbursements were next reviewed and Jennings explained that the AS reimburses between departments so that each department shows its true expenses. Jennings noted the budget will be on next week’s agenda as an Information Item in case there are additional questions. Various items were discussed. Railey said this summer it’s expected that the Fair Labor Standards Act will be modified to increase minimum exempt salary to $50,400 possibly effective September 1; currently it’s at $26,000. She explained the AS has approximately a dozen salaried employees who are exempt from overtime. They will need to be converted to be non-exempt, and paid overtime if they work over 40 hours per week. Railey said this will be a significant impact on how we do business as those people are currently working more than 40 hours per week.

E. Director of University Affairs Report – Pratt said there are no picket lines today due to no strike.

F. Director of Legislative Affairs Report – Howell said CSSA will be in San Jose this weekend. There are 16 bills on the Legislative Affairs agenda and a couple of initiatives on the University Affairs agenda. Also looking at week long in-district Student Advocacy Week CSU wide. Student trustee search is on the way and he has 400 pages of applications to review by Friday.

G. University Vice Presidents’ Reports – Calandrella said Choose Chico was very successful with about 3,500 students and their parents in attendance. He said there were 24,500 applications for next fall chasing about 4,000 seats. Calandrella said the University Awards Reception was yesterday and Nguyen did an excellent job
as co-emcee. He said the strike was averted, which is a good thing. • Hoffman said the Warren Center project may be postponed due to concerns of some of the community and campus, even though they're trying to bring back the original Julia Morgan Design. They are meeting with Chico Heritage Center and also the Mansion Park neighbors.

H. Executive Director’s Report – Absent

I. President’s Report – Jarquin said they’re looking at lots of budgets and she’s excited that we’re moving in to that time of the year. She said all the committee We Wills have been finished and will be provided to the Board as one document. Jarquin said the AS building staff did a great job accommodating the move of Choose Chico in to the building due to rain. Jarquin said food insecurity is being talked about and the AS is investigating the cost of an application for an after banquet regarding leftover food. She said they’re trying to identify the true cost of this.

IX. ANNOUNCEMENTS – Take Back the Night is Thursday, April 21 with survivor speak out at 7 p.m. and then the walk after that. Hoffman said there will be refreshments. Regarding the Warren Center, Delorenzo explained the street changes the city is proposing for the Mansion Park neighborhood and said that’s why her neighbors are overwhelmed. Hoffman said the city is also proposing changes by the Gateway Science Museum and AJH. Nguyen said our CCLC is having the program advisor from the CCLC at UC Davis speak next Monday in Wiser Theatre at 5:30 pm regarding different issues that relate to the Asian Pacific Islander community. The Time Capsule event will be at 1:45 p.m. at April 26 in front of Kendall Hall. Jerad Prevost is collecting items for the time capsule; if you have anything to put in the capsule, please drop off items in BMU 220.

X. PUBLIC OPINION – None

XI. OPINION – None

XII. ADJOURNMENT – The meeting was adjourned at 9:44 a.m. by the Chair, Jarquin.