ASSOCIATED STUDENTS OF CALIFORNIA STATE UNIVERSITY, CHICO
BOARD OF DIRECTORS MEETING MINUTES

Wednesday, May 11, 2016 8:30 a.m.  BMU 205

Members Present: Deanna Jarquin, Vu Nguyen, Matt Zaleski, Michael Pratt, Nick Howell, Andrew Roberts, Teddy Delorenzo, Drew Calandrella

Members Absent: Lori Hoffman

Others Present: David Buckley, Karen Bang (recording), Jamie Clyde, Thang Ho, Leah Railey, Shar Krater, Susan Jennings, Curtis Sicheneder, Jon Slaughter, Bro Dumas

I. CALL TO ORDER – The meeting was called to order at 8:31 a.m. by the Chair, Jarquin.

II. AGENDA – Motion to approve the 5/11/16 agenda (Pratt/Delorenzo). Nguyen said Item VII. A. 1. d. was not approved and Item. VII. A. 1. g. is for FY 2015-16, not 2016-17. Approval of the revised agenda 7/0/0 MSC.

III. MINUTES – Minutes of the 4/27/16 and 5/4/16 regular meetings. Motion to approve the minutes of the 4/27/16 and 5/4/16 regular meetings (Roberts/Pratt) 7/0/0 MSC.

IV. ANNOUNCEMENTS – None

V. PUBLIC OPINION – None

VI. OPINION – None

VII. STANDING COMMITTEE REPORTS – Action items forwarded to the Board of Directors from the standing committees stand approved unless overturned by a 2/3 + 1 Board action.

A. Government Affairs Committee
   1. GAC Actions of 5/10/16 – Nguyen reviewed the items and said that End Point will be on Friday from 3 to 5 p.m. Transition will be on 5/14.
      a. Approved the 5/10/16 meeting agenda.
      b. Approved the minutes of 5/3/16.
      c. Approved revisions to Associated Students Corporate Code Book – Duties for the Commissioner of Community Affairs.
      d. Approved DAC allocation in the amount of $3,050 for the Women: Undercover event presented by The Religious Diversity Association on 9/28/2016 in the BMU auditorium from 8 a.m. to 8 p.m.
      e. Approved DAC allocation in the amount of $524 for the Mid-Autumn Festival event presented by The Chinese Students and Scholars Association on 9/15/16 in Trinity Commons.
      f. Approved EFAC allocation in the amount of $4,000 for the 13th Chico Forensic Conference presented by The Anthropology Graduate Student Association on 10/29/16 and 10/30/16 in BMU 203 and Plumas 117.
   g. Approved Safety Camera allocation from Safety Fund 2015-16 in the amount of $7,500, as amended.

B. Bell Memorial Union Committee
   1. BMUC Actions of 5/5/16 – Roberts reviewed the information with the Board.
      a. Approved the revised 5/5/16 meeting agenda.
      b. Approved the minutes of 4/14/16 and 4/21/16
      c. Approved Emergency Action of $31,805 for the purchase of two Ideium kiosks, three 32” display screens and two 55” display screens.

C. Associated Students Businesses Committee
   1. ASBC Actions of 5/9/16 – Zaleski reviewed with the Board.
      a. Approved the minutes of the 5/2/16 regular meeting.

VIII. BUSINESS

A. Information Item: Revisions to Associated Students Personnel Policy No. 745 – Associated Students Vacation Policy – Railey said the staff directors reviewed the policy last week and are suggesting eliminating the requirement that vacation cannot be used in the first month of employment due to concerns regarding fairness
because students and casuals are given 24 hours of sick leave from day one. It is also being suggested to allow employees who are scheduled for less than 12 months annually, to be able to use vacation accrual during their regular time off. Railey said this would allow them to pay for health care premiums while they’re off work. Regarding maximum vacation accrual, Railey said a third tier has been added for 20 or more years of service (or director level employees), for a maximum accrual of 440 hours. She said this is comparable to what the University offers. Delorenzo suggested regarding Section B of the policy, that the format be changed from bullets to numbers to make it easier to refer to specific areas of the document (Calandrella joined the meeting at 8:45 a.m.).

B. Information Item: Review of Investments for quarter ending 3/31/16
- **Local Agency Investment Fund and Certificates of Deposit** – Jennings reviewed, noting total net interest earned of $13,570. Regarding Certificates of Deposit, she said the total net interest earned was $7,260. Quarterly investment earnings on Activity Fee funds held by CSUC was $2,422.
- **Board Designated Fund** – Jennings said this is specific to the $1,000,000 Certificates of Deposit investment and interest earned was $3,630. The balance at the end of the quarter was $1,011,166 and cash on hand as of April was $6,200. Jennings explained this is the completion of the first full year of CD’s.

C. Information Item: 3/31/16 Activity Fee Fund Budget to Actual Experience – Nguyen reviewed with the Board, noting the benchmark for the quarter was 75% and they’re at 68.02%. He said revenues are high, at 98.90%, and expenses are low, at 66.74%.

D. Information Item: 3/31/16 Student Union and WREC Summary Income and Expense Statements – For the Student Union, Roberts reported that total revenue was at 95.65% with total expenses at 61.25%. He said for the WREC, total revenue was at 98.58%, with total expenses at 62.99% of approved budget.

E. Information Item: 3/31/16 Chico State Wildcat Store Financials – Zaleski said operating expenses were at $61,968 with other Income at $54,931. He said net income for the month of March was a net loss of $28,092; however, net income YTD was $248,146.

F. Information Item: 3/31/16 Follett Financials – Zaleski said total revenue as of 3/31/16 was $303,235, up from last year; however, still down from two years ago. Total revenue YTD was at $6,212,836.

G. Information Item: 3/31/16 Dining Services Financials – Zaleski said Residential Dining cost of sales were 11.45% lower than budget. Cash Operations operating income was 1.76% lower than budget and total operating expenses were 10.51% lower than budget.

H. Information Item: 3/31/16 Corporate Services Budget to Actual Income and Expenses – Jennings reviewed each area of Corporate Services with the Board, and it was noted that all areas were under budget as of 3/31/16.

I. **Director of University Affairs Report** – Pratt said Student Academic Senate passed a Resolution in support of expanding the Student Veteran Center on campus. • Pratt said the Student Academic Senate Shared Governance Reception is tomorrow from 6:30 to 8:30 p.m.

J. **Director of Legislative Affairs Report** – Howell said last week he met with Assemblyman James Gallagher’s Office and also with Senator Jim Nielsen at his office. • Pratt said CSSA was this past weekend and the biggest topic of discussion was how presidential searches are going, and the student voice/input for these searches.

K. **University Vice Presidents’ Reports** – Calandrella said he is beginning to meet with the new Cabinet. He noted that the Transitional Luncheon is today.

L. **Executive Director’s Report** – Buckley had no report.

M. **President’s Report** – Jarquin said a conversation was held yesterday which included her, Pratt, Nguyen, Slaughter and Krater, to discuss proposed GPA requirements for students that sit on councils and committees throughout the corporation. She said they decided that a 2.0 GPA seems to be an adequate benchmark that students should have, as well as making sure we’re good stewards of student success as well. Jarquin said an Executive Order will be prepared regarding this as it’s not a part of any policies, unless there are challenges presented by the Board. She said applications for councils and committees will be available this summer and this information needs to be included in the application. Calandrella questioned if other AS corporations are requiring this and Slaughter said this was a discussion at AOA and the Advisory Summit. He said the
Chancellor’s Office minimum qualifications for office holders is the 2.0 GPA; some campuses are interpreting that to also mean for those that are sitting on corporate committees/councils/boards, so they’ve kind of grandfathered this in. Calandrella commended our AS for this, noting this is the same group that set a higher bar for the AS officers. Jarquin said this will help students keep in mind that if they decide to run for office they need to be strong in academics.

IX. CLOSED SESSION – Pursuant to Education Code Section 89307 (c) (1): Evaluation of Executive Director. The Board went in to Closed Session at 9:10 a.m. The Board came out of Closed Session at 9:30 a.m. Jarquin announced that during Closed Session, the Board did not take action as they need more time to provide feedback on the goals and will be doing so through electronic communication, with the end goal that information from the Board be communicated in a letter from the AS President to Buckley.

X. OFFICER TRANSITION – Officer Transition was held.

XI. ANNOUNCEMENTS – None

XII. PUBLIC OPINION – Howell said it has been an honor serving on this Board and he has grown a lot over the past year. He said he got involved with the AS due to CLIC and Slaughter encouraged him to run.

XIII. OPINION – Roberts said Chico State is losing three very outstanding leaders (Zaleski, Jarquin and Howell). He thanked them for their service and said they’ve made an impact at Chico State. Delorenzo thanked the members of the Board, saying it was an honor to serve with all of them. Buckley thanked the entire Board and welcomed Dumas to the Board. Regarding the three outgoing officers, he said their commitment to the AS has been amazing. Calandrella congratulated all of the Board members, noting the AS is a very complex organization to manage. He said being full time students, plus learning how to run a corporation, is daunting and they did very well. He thanked them for their service and their commitment. Pratt said it has been wonderful working with them as well.

XIV. ADJOURNMENT – The meeting was adjourned at 9:45 a.m. by the Chair, Pratt.