

ASSOCIATED STUDENTS OF CALIFORNIA STATE UNIVERSITY, CHICO  
**BOARD OF DIRECTORS MEETING MINUTES**

**Wednesday, September 6, 2017**

**3:30 p.m.**

**BMU 205**

**Members Present:** Dylan Gray, Taylor Rogers, Zach Scott, Karla Camacho, Teddy Delorenzo, Robbi Stivers

**Members Absent:** Alisha Sharma (excused), Pedro Douglas

**Others Present:** David Buckley, Karen Bang (recording), Jamie Clyde, Jon Slaughter, Thang Ho, Shar Krater, Susan Jennings, Curtis Sicheneder, Leah Railey, Nan Timmons, Katrina Robertson, Colette Young

- I. **CALL TO ORDER** – The meeting was called to order at 3:30 p.m. by the Chair, Gray.
- II. **AGENDA** – **Motion to approve the 9/6/17 agenda (Camacho/Scott) 6/0/0 MSC.**
- III. **MINUTES** – Minutes of the 8/23/17 regular meeting. **Motion to approve minutes of the 8/23/17 regular meeting, as presented (Stivers/Scott) 6-0-0 MSC.**
- IV. **ANNOUNCEMENTS** – None
- V. **STANDING COMMITTEE REPORTS** – Action items forwarded to the Board of Directors from the standing committees stand approved unless overturned by a 2/3 + 1 Board action.
  - A. Government Affairs Committee – In Sharma’s absence, Gray reviewed the Action items with the Board. Camacho reported regarding council/committee vacancies, that interviews will be starting in the next week or so. She said DACA phone banking was done, and meetings were held yesterday regarding what to do moving forward.
    1. GAC Actions of 8/28/17
      - a. Approved the 8/28/17 agenda.
      - b. Approved Minutes of the 8/21/17 regular meeting.
      - c. Approved Revisions to Associated Students Corporate Codes – Duties for the AS Executive Vice President, as presented.
      - d. Approved revisions to Associated Students Corporate Codes – Duties for the Commissioner of Community Affairs, as presented.
      - e. Approved revisions to Associated Students Corporate Codes – Duties for the Commissioner of Diversity Affairs, as presented.
      - f. Approved revisions to Associated Students Corporate Codes – Duties for the Commissioner of Student Organizations and Programs, as presented.
      - g. Approved revisions to Associated Students Corporate Codes – Duties for the Commissioner of Sustainability Affairs.
      - h. Approved revisions to Associated Students Corporate Codes – Duties for the Director of Legislative Affairs, as presented.
      - i. Approved revisions to Associated Students Corporate Codes – Duties for the Director of University Affairs, as presented.
    - B. Bell Memorial Union Committee – No meetings held. Scott said they’re still in the process of appointing members. He said electronic boards will be placed throughout the Student Union soon and funding for this was already approved.
    - C. Associated Students Businesses Committee - No meetings held. Rogers said they’re still in the process of appointing members. He said they’re making Wildcat Store textbook scholarships more of a streamlined process.

**VI. BUSINESS**

- A. Action Item: Approval to move forward with Pouring Rights Request for Proposal. **Motion to approve moving forward with Pouring Rights RFP (Camacho/Scott).** Buckley provided highlights of the document, reviewing the timeline, scope of work, mandatory requirements and preferred requirements, product pricing, insurance and indemnification. He explained that he would like to make an amendment on page 27 of the RFP regarding the product mix. He said currently the split with Pepsi is at 80/20 (20% is non-Pepsi products). He said staff is recommending changing this item in the RFP from 10% to 20%. He noted

we would have the ability to go back to a 90/10 split after reviewing RFP responses. Delorenzo questioned what we get out of Athletics getting funds. Buckley said we get goodwill, and have had a partnership with them for a long time. He explained that the campus has been generous to allow us to keep moving forward with these RFP's and it's a win-win situation for both of us. Stivers said the potential for more volume is better for more competitive proposals. Buckley said vending may be awarded, or we may continue with a third party for vending. Bids with/without water, and with/without vending have been requested. Discussion was held. Buckley said they should be able to meet minimums we're requesting. He said he's not sure what will happen with the bottled water piece, and the Board will need to make a decision regarding this after receipt of RFPs. He said what we're asking for is reasonable. **Friendly amendment by Delorenzo to change competing products to 20%, seconded by Rogers.** Stivers suggested changing this to a minimum of 20%. **6-0-0 MSC. Approval of moving forward with amended Pouring Rights RFP. 6-0-0 MSC.**

- B. **Information Item: General salary increase for Career (full-time and part-time non-student) employees and salary range adjustment** – Buckley said the staff directors are recommending a 3% adjustment to all of the grades (top and bottom) and he had sent the Board an email regarding this. He explained that University salary adjustments were approved after the 2017-18 AS budget was approval last April. He noted that in May the University was working on a salary equity adjustment of 3 to 3 ½% which was approved. An additional 2% increase was awarded to other bargaining units (AS did not do either of these). He said some University unions are still in negotiation and noted that the AS awarded a 3% salary increase on July 1. Buckley said this additional 3% increase would help improve employee morale and retention, moves ranges to adjust for minimum wage increases, may improve recruitments, and helps us to remain comparable to the University. Jennings reviewed the cost analysis for this increase with the Board. She reviewed the process of updating all of the schedules, then reviewed the cost of the proposed 3% increase by area for career employees (gross amount of wages). She said the net overall impact to the AS would be \$132,757. Jennings reviewed the Activity Fee Fund impact of the proposed 3% career pay increase, noting it will cost Activity Fee approximately \$37,000 per year. Cumulative effect, will grow about \$30,000 each year. Buckley said they're not worrying about having to go to students to ask for a fee increase. Jennings next reviewed the Student Union and WREC Center impact and reviewed funds held by CSU, Chico. She explained the University brings in all of the fee revenue but a lot has to be paid before we're given any of it, such as bonds on this building and the WREC. The requested increase would come out of our own reserves this year. She also explained debt payment adjustment and noted they are \$18 ½ million in excess, so still healthy. Dining Services area was next presented. Jennings explained that staff changes were made which saved money in Dining, applied the 3% increase, and also increased guarantee amount to Sutter for \$500,000. She said there would be an overall savings of \$42,851 for them overall.
- C. **Information Item: 2017-18 Actuarial Study for Postretirement Health Plan** – Jennings explained the large liability we hold on our balance sheet to pay a future benefit for our retirees. She said that liability occurs when employees reach age 60, with a minimum of 10 years of work. She said \$200 per month is available for retirees towards our health plan (\$187) and \$13 toward dental premium if they do both. She explained retirees have to stay on our plan in order to be eligible for this benefit. She noted we have one retiree that participates in the health plan, and seven retirees and two spouses participate in the dental plan. The Actuarial study process and outcomes were next reviewed and explained. She said they provide the AS with the calculated required liability that must be included in our financial statements and noted we currently have approximately \$1.2 million accrued for this benefit. Jennings explained an updated study should be done every three years and one is due during the 2017/18 year for the 6/30/18 financial statements. She said the estimated cost for this study would be approximately \$10,000, which is currently not in the budget. It will be included in the 2017/18 revised Administration budget. Buckley said years ago the AS joined the CalPERS health plan to try and be comparable to the University but had to fully fund health cost of retirees, which we could not afford. He said that's when we left and went out on our own, contracting with Blue Cross or Blue Shield.
- D. **Information Item: Revisions to Associated Students Corporate Codes – Duties for the AS Executive Vice President** – Slaughter included items D. through H. in this overview. He said this summer he, Shar Krater and Bang met weekly to review all duties, codes and policies in the Code Book to make sure they're comparable to each other. He noted some haven't been looked at in 7 to 10 years so are out of date. He explained this is more of a clean-up of items; for example, the Attendance Policy is now referenced, instead of listing all the attendance requirements. These items will come back to the Board for their approval.

- E. Information Item: Revisions to Associated Students Corporate Codes – Duties for the Director of Legislative Affairs – Discussed under VI. D.
- F. Information Item: Revisions to Associated Students Corporate Codes – Duties for the Director of University Affairs – Discussed under VI. D.
- G. Information Item: Revisions to Associated Students Corporate Codes – Duties for the Associated Students President – Discussed under VI. D.
- H. Information Item: Revisions to Associated Students Corporate Codes – Board of Directors Code – Discussed under VI. D.
- I. Information Item: 6/30/17 Activity Fee, Student Union, Auxiliary Activities and Corporate Services Fund Capital Expenditures Reports – Jennings reviewed each Capital Expenditures Report with the Board, explaining the process. Discussion was held.
- J. Director of University Affairs Report – Camacho reported that the first Student Academic Senate meeting was held Friday and went really well. All but one representative of the seats is filled and they are working on filling that position. She said an Academic Senate Retreat was held and Constitution was discussed, as well as filling of University committees. She said there is a possibility of increasing students to Academic Senate to four, to include two Student Academic Senate senators. Camacho said DACA conversations have been held throughout campus and more information will be provided.
- K. Director of Legislative Affairs Report – Camacho said at the upcoming CSSA they will be voting or informed of possibly endorsing pieces of legislation that support DACA beneficiaries that would fall unprotected.
- L. University Vice Presidents' Reports – Stivers said he's in contact with Buckley and others of the AS. He said he's getting up to speed regarding the AS and noted we are very solvent. He said he'll continue to have oversight of the AS. He invited Board members to stop by and see him in Kendall Hall.
- M. Executive Director's Report – Buckley said he was pleased with the way student officers and staff stepped up regarding moving programs inside recently due to the extremely hot weather and smoky conditions. They really worked to keep students safe and provided alternative activities. He said Railey met with the broker that handles our Blue Shield health insurance and rates will increase by 12% for 2018, a \$120,000 total increase from what we paid last year. Buckley said last year the Board approved him to sign the Sutter Residential Dining Contract. He noted a meeting was held this morning with Housing and they hope to sign a contract soon. Buckley said he was impressed with student leaders and how they're handling the DACA issue and keeping students informed.
- N. President's Report – Gray said regarding DACA, there is talk of a CSU, Chico rally. He said there is also talk of then holding a rally at all CSU's on the same day and time to show solidarity regarding this issue. Gray said this Saturday he will be attending the Alumni Association meeting from 10 a.m. to 2 p.m. He noted they are still searching to fill councils and committees. Gray said he has appointed a student to the University Foundation Board of Governors. Gray said this Friday is the African American Welcome Reception at which he'll be speaking. He noted it's good to show support at all the welcome receptions. Gray said interviews for the Director of Legislative Affairs will be held this Sunday. Gray noted an organization reached out to him regarding purchasing cards for student deals in the community. Discussion was held and consensus of the Board was to not purchase these cards as they're in direct competition with our businesses. Gray said Jesse from CAVE has been in contact with the Government Office about a possible go fund me account for Hurricane Harvey relief efforts. Slaughter suggested referring him to Foundation because it would not be only the AS involved in a go fund me account and they handle donations. Slaughter thanked everyone for their work at recent events.

**VII. ANNOUNCEMENTS** – None

**VIII. PUBLIC OPINION** – Limited to three minutes per speaker, five minutes for entire topic – None

**IX. ADJOURNMENT** – The meeting was adjourned at 4:53 p.m. by the Chair, Gray.