

ASSOCIATED STUDENTS OF CALIFORNIA STATE UNIVERSITY, CHICO
BOARD OF DIRECTORS MEETING MINUTES

Wednesday, December 6, 2017

3:30 p.m.

BMU 205

Members Present: Dylan Gray, Alisha Sharma, Taylor Rogers, Zach Scott, Karla Camacho, Teddy Delorenzo

Members Absent: Robbi Stivers, Pedro Douglas and Danie O'Donnell

Others Present: David Buckley, Karen Bang (recording), Jamie Clyde, Jon Slaughter, Thang Ho, Shar Krater, Susan Jennings, Curtis Sicheneder, Leah Railey, Stacie Corona, Colette Young and Katrina Robertson

- I. **CALL TO ORDER** – The meeting was called to order at 3:32 p.m. by the Chair, Gray.
- II. **AGENDA** – **Motion to approve the 12/6/17 agenda (Scott/Camacho) 6/0/0 MSC.**
- III. **MINUTES** – None
- IV. **ANNOUNCEMENTS** – None
- V. **STANDING COMMITTEE REPORTS** – Action items forwarded to the Board of Directors from the standing committees stand approved unless overturned by a 2/3 + 1 Board action.
 - A. Government Affairs Committee – Sharma reviewed the items with the Board. Retreat will be January 16 and 17.
 1. GAC Actions of 12/4/17
 - a. Approved the 12/4/17 agenda.
 - b. Consent Agenda – Revisions to Associated Students Corporate Codes
 - Deletion of Program Over-Expenditure Policy.
 - c. Approved EFAC allocation in the amount of \$1,590 for the 'Suture Clinic' event by the Pre-Medical Association to be held on 4/16/18 in ARTS 111/112, as presented.
 - B. Bell Memorial Union Committee – Scott reviewed the items with the Board. \$76,147 was funded by SFAC for student driven sustainable items. He said only two out of the eight projects were not funded.
 1. BMUC Actions of 11/30/17
 - a. Approved the 11/30/17 agenda.
 - b. Approved the 11/16/17 regular minutes.
 - c. Consent Agenda – Revisions to Associated Students Corporate Codes
 - Duties for the Associated Students Vice President of Facilities and Services.
 - Sustainability Program Fund Allocation Committee Code.
 - d. Approved purchase of vacuum at an increased amount of \$5,500, instead of the \$3,500 originally budgeted.
 - e. Approved purchase of dock lift in an amount not to exceed \$15,000, as presented.
 - f. Approved purchase of Living Wall in an amount not to exceed \$25,000, as presented.
 2. BMUC Actions of 12/5/17
 - a. Approved the 12/5/17 agenda.
 - b. Approved Minutes of the 3/2/16, 4/15/16 and 12/2/16 SFAC meetings.
 - c. Consent Agenda – Sustainability Fund Allocation Committee Meeting – 12/1/17

The following were approved to proceed to funding allocation deliberation:

 - 1) This Way to Sustainability Conference XII Project.
 - 2) BMU Recycling Bin Standardization Project.
 - 3) 3D Imaging of the Valene L. Smith Museum of Anthropology's Collection Project.
 - 4) Enhancing the Ecological and Agricultural Value of Bats Project.
 - 5) Farm to Pantry – Supporting Student Success through Local, Sustainable Agriculture Project.
 - 6) Stories of Land and Sea: Cross Cultural Connections of Native Hawaiians and Native Americans in Chico, CA Project.

Motion failed for the following, so did not proceed to funding allocation deliberation:

 - 1) Names Matter: Indigenous Voices in Cultural Sustainability Project.
 - 2) Fossils and Formations Garden Exhibit Project.

The following were approved for funding:

 - 1) This Way to Sustainability Conference XII Project in the revised amount of \$15,952, increase specific to speaker fee, if aligns with SFAC Code.

- 2) BMU Recycling Bin Standardization Project in the amount of \$20,000.
 - 3) 3D Imaging of the Valene L. Smith Museum of Anthropology's Collection Project in the amount of \$5,421.31.
 - 4) Enhancing the Ecological and Agricultural Value of Bats Project in the revised amount of \$4,015, due to removal of the bat counter allocation.
 - 5) Farm to Pantry – Supporting Student Success through Local, Sustainable Agriculture Project in the revised amount of \$26,550, removing allocation from “Other” section.
 - 6) Stories of Land and Sea: Cross Cultural Connections of Native Hawaiians and Native Americans Project in the amount of \$4,209.01.
- d. The following were approved separately by BMUC because over \$5,000:
- 1) Approved funding This Way to Sustainability Conference XII Project in the amount of \$15,952.
 - 2) Approved funding BMU Recycling Bin Standardization Project in the amount of \$20,000.
 - 3) Approved funding 3D Imaging of the Valene L. Smith Museum of Anthropology's Collection Project in the amount of \$5,421.31.
 - 4) Approved funding Farm to Pantry – Supporting Student Success through Local, Sustainable Agriculture Project in the amount of \$26,550.
- e. Approved revisions to Associated Students Corporate Codes – BMU Equipment Policy.
- C. Associated Students Businesses Committee – No meetings held. Rogers said he sent an email to the committee regarding the textbook scholarship distribution plan. More information will be provided.

VI. BUSINESS

- A. Consent Agenda – *All items listed under the Consent Agenda are considered routine and are enacted by one motion without discussion. A member of the Board who desires a separate discussion of any item may pull that item from the Consent Agenda.*

Revisions to Associated Students Corporate Codes:

- 1) Student Academic Senate Code.
- 2) Extramural Funding Policy.
- 3) Revisions, including title change from Associated Students Vice President of Business and Finance Nomination Policy, to Associated Students Vice President of Business and Finance Candidate Qualifications Policy.
- 4) Revisions, including title change from Elected Officers' Attendance Policy to Attendance Policy for Elected Officers and Senators.
- 5) Minutes Policy.
- 6) Deletion of Celebration of Religious and Cultural Events Policy.
- 7) Deletion of Revenue Allocation Policy.

Motion approve Consent Agenda (Camacho/Sharma) 6-0-0 MSC.

- B. Information Item: Revisions to Associated Students Corporate Codes: Slaughter reviewed with the Board.
- 1) Duties for the Associated Students Vice President of Facilities and Services. Slaughter said this is primarily a clean up but also defines the role of the BMUC Chair as also the Chair of SFAC.
 - 2) Deletion of Associated Students Student Employment Tribute (ASSET) Policy. Slaughter said this hasn't been done for a number of years; other programs have taken its place. Recommendation is to remove this policy from Corporate Codes.
- C. Information Item: Activity Fee Fund Budget vs. Actual for October 2017 – Sharma said the benchmark is 33% for October 2017. She said total revenues were at 51.86%, Total expenses at 27.43%. She reviewed the various areas of the financials. Net increase (Decrease) was at -1035.69%.
- D. Information Item: 10/31/17 Student Union and WREC/AO Summary Income and Expenses Statements – Scott first reviewed the Student Union financials, noting that 26.85% has been expensed. He said the Student Union has generated 44.94% of projected income. Scott next reviewed the WREC financials with the Board. He said total revenue was at 49.36% of approved budget, with total expenses at 30.13% of approved budget.
- E. Information Item: 10/31/17 Wildcat Store Financials – Rogers reviewed with the Board, noting income at \$77,423 and Expenses and Transfers at \$85,003. He said net increase (decrease) was at (\$7,580) for the month and year to date was at \$11,257.

- F. Information Item: 10/31/17 Follett Financials – Rogers reviewed the financials with the Board. He explained that Wildcat Store sales for the month of October was at \$383,957, a 1% increase compared to 2016. Jennings reviewed the YTD totals, noting that total sales were at \$2,896,291, compared to \$3,136,068 last year.
- G. Information Item: 10/31/17 Dining Services Financials – Rogers reviewed, noting that revenue was at \$105,419 (3.39%) less than budget. Cost of Sales were at \$79,718 (7.39%) less than budget. Total Operating Expenses were at \$194,253 (9.83%) less than budget and Net Income was at \$144,122 (110.21%) more than budget.
- H. Director of University Affairs Report – Camacho reported that Student Academic Senate passed the Resolution for Inclusive Bathrooms and Facilities. She said the Resolution for Legitimate Honors Society is being worked on and revisions will be presented at the first meeting of the spring semester. • Regarding Open Educational Resources, she said she and Rogers discussed this item and agreed that more research is needed regarding how this affects the AS as a corporation.
- I. Director of Legislative Affairs Report – Absent.
- J. University Vice Presidents' Report – Absent.
- K. Executive Director's Report – Buckley reported that Scott asked him to review the Facility Master Plan that was presented at the last meeting. He said BMUC discussed it again at their meeting. He said their plan is to bring something formal to the BMUC in February. He said there are two issues. 1. What are all the ongoing repairs and replacement they see between one and ten years? 2. Major capital renovations such as a warehouse purchase, and renovation of the basement level. He said Clyde is working on the Facility Master Plan for Dining Services. He said this information will be brought to the Board in early spring.
- L. President's Report – Gray said he hasn't heard back regarding dates for the spring semester Budget Forum. He said he would be meeting with VP Stivers next week to discuss during this forum. • Gray reminded everyone of the President's Student Leadership Reception which will be held tomorrow. • Gray thanked the staff for attending the Board meetings throughout the year. He said their hard work and dedication do not go unnoticed. He said it amazed him how staff has spent so much time fighting for the students and their wellbeing. He said next semester everyone will be hitting the ground running and accomplishing everything they'd like to.

VII. ANNOUNCEMENTS – Buckley reminded that CC Carter's retirement party is from 3 to 5 p.m. tomorrow in the BMU auditorium. • Camacho reminded that students that are applying for the student trustee position need to have Pedro Douglas sign their application before winter break. She said applications are due January 12 at 4 p.m. Sharma reminded everyone to take care of themselves. She also noted that the WREC has puppies tomorrow from 2 to 4 p.m. for De-Stress Fest.

VIII. PUBLIC OPINION – Limited to three minutes per speaker, five minutes for entire topic – Krater said the reason staff works here so long is because it's a pleasure to work with all of the students.

IX. ADJOURNMENT – The meeting was adjourned at 4:02 p.m. by the Chair, Gray.