

ASSOCIATED STUDENTS OF CALIFORNIA STATE UNIVERSITY, CHICO  
**BOARD OF DIRECTORS MEETING MINUTES**

**Wednesday, January 24, 2018**

**3:30 p.m.**

**BMU 205**

**Members Present:** Alisha Sharma, Taylor Rogers, Danie O'Donnell, Zach Scott, Karla Camacho, Teddy Delorenzo, Robbi Stivers, Milton Lang

**Members Absent:** None

**Others Present:** David Buckley, Karen Bang (recording), Jamie Clyde, Thang Ho, Shar Krater, Susan Jennings, Curtis Sicheneder, Leah Railey, Stacie Corona, Elaine Kramer, Katrina Robertson, Nan Timmons

- I. **CALL TO ORDER** – The meeting was called to order at 3:30 p.m. by the Chair, Sharma.
- II. **AGENDA** – **Motion to approve the 1/24/18 agenda (Scott/Camacho) 7-0-0 MSC.**
- III. **MINUTES** – Minutes of the 11/29/17 and 12/6/17 regular meetings. **Motion to approve minutes of the 11/29/17 and 12/6/17 regular meetings, as presented (Scott/Camacho) 7-0-0 MSC.**
- IV. **ANNOUNCEMENTS** – Sharma noted a thank you to Dylan Gray for his leadership and work during the fall semester.
- V. **STANDING COMMITTEE REPORTS** – Action items forwarded to the Board of Directors from the standing committees stand approved unless overturned by a 2/3 + 1 Board action.
  - A. Government Affairs Committee – Sharma reviewed the items with the Board. She said Kimberly Scott took CC Carter's place on GAC. She said the Government Affairs Retreat was held last week in Nevada City and shared some of the goals stated at the retreat. Sharma said the Executive Vice President (EVP) position is open and they hope to fill by the 2/25 Board meeting. She said she sent an email out to all students regarding her position change as well as the EVP opening.
    1. GAC Actions of 1/22/18
      - a. Approved the 1/22/18 agenda.
      - b. Approved Minutes of the 11/13/17, 11/27/17 and 12/4/17 regular meetings.
      - c. Consent Agenda
        - 2017-18 Associated Students Committee/Council Appointments:
        - Confirmation of appointment to Associated Students Businesses Committee (ASBC)
          - Government Affairs Committee Appointment: Miguel Maldonado
        - Confirmation of appointment to Bell Memorial Union Committee (BMUC) and Sustainability Fund Allocation Committee (SFAC)
          - Government Affairs Committee Appointment: Brayden Cleland
        - Confirmation of appointments to Community Affairs Council (CAC)
          - Commissioner of Community Affairs Appointment: Hussein Ali
          - Executive Vice President Appointment: Tiarra Blanche
          - Commissioner of Diversity Affairs Appointment: Harry Hatch
        - Revisions to Associated Students Corporate Codes
          - Activity Fee Time Capsule Policy
    - B. Bell Memorial Union Committee – Scott reviewed the items with the Board. He said there are two new members on BMUC, which is now meeting from 9:30 to 11 on Tuesdays.
      1. BMUC Actions of 1/23/18
        - a. Approved the 1/23/18 agenda.
        - b. Approved Minutes of the 11/30/17 regular meeting and 12/5/17 special meeting.
        - c. Approved Revised Resolution for Establishing Time and Location for Associated Students Bell Memorial Union Committee Meetings for the Spring Semester of Academic Year 2017-18, as Presented.
        - d. Approved revisions to Associated Students Corporate Codes – Deletion of Off-Campus Programming Policy, as presented.
    - C. Associated Students Businesses Committee – Rogers said the first meeting of the semester will be Monday at 2 p.m. and they have one new member on the committee. He shared goals and said he will be meeting with Clyde and Buckley regarding a Pepsi event for all students.

## VI. BUSINESS

- A. Consent Agenda – All items listed under the Consent Agenda are considered routine and are enacted by one motion without discussion. A member of the Board who desires a separate discussion of any item may pull that item from the Consent Agenda. **Motion to approve the Consent Agenda (Camacho/O'Donnell) 7-0-0 MSC.**  
**Revisions to Associated Students Corporate Codes:**  
 1) Duties for the Associated Students Vice President of Facilities and Services.  
 2) Deletion of Associated Students Student Employment Tribute (ASSET) Policy.
- B. Information Item: Revisions to Associated Students Corporate Codes:  
 1) Borrowing Between AS Funds Policy – Jennings reviewed the revisions with the Board.
- C. Information Item: 11/30/17 Activity Fee Fund Budget vs. Actual – Sharma reviewed, noting the benchmark was 42%. She said total revenues were at 57.63%, which is very good. Total expenses were at 34.90% with net increase (decrease) at -954.20%.
- D. Information Item: 11/30/17 Combined Student Union and WREC/AO Summary Income and Expenses Statement – Scott reviewed the information with the Board, noting the Union expensed 35.99% of the approved annual budget and generated 48.77% of projected income. (Lang joined the meeting at 3:43 p.m.). Sharma welcomed Lang and introductions were made.
- E. Information Item: 11/30/17 Wildcat Store Financials – Rogers reviewed, noting income for November was \$60,780. Expenses and Transfers were at \$82,176. Net Decrease of \$21,395 for the month. He said commission income was at 46.27% of approved budget.
- F. Information Item: 11/30/17 and 12/31/17 Follett Financials – Rogers provided an overview, noting total sales for November was at \$246,263. Total sales for December was \$368,161. He said YTD total sales was \$3,510,715, with a -7% compared to 2016.
- G. Information Item: 11/30/17 Dining Services Financials – Rogers reviewed and said revenue was at \$205,045 (5.17% less than budget). Total operating expenses at \$237,643 (9.44% less than budget). Net income at \$113,566 (79.71% more than budget).
- H. Information Item: 2017-07 Executive Order – Sharma said this Executive Order for an EFAC allocation for the New Music Symposium event was issued in December due to timing issues.
- I. Director of University Affairs Report – Camacho said that Student Academic Senate will meet on Fridays at 11 a.m.
- J. Director of Legislative Affairs Report – O'Donnell said she and Camacho are going to CSSA this weekend. She said the Legislative Affairs Committee time slot is changing from Fridays. She noted that she is planning on focusing this semester on civic engagement and an on-going voter registration process.
- K. University Vice Presidents' Report – Stivers said he continues to work on the budget for next year and is hopeful that estimates from the budget office will change, as they're not favorable. He said the budget will not be finalized until May and suggested if Board members speak with senators or legislators to let them know this budget is important to the campus. Stivers said President Hutchinson will be giving her State of the University presentation on February 5. He noted that with Lang here, they finally have a full Cabinet. Stivers said this semester some type of an emergency drill, such as an active shooter drill, will be done on campus and that they're collaborating with the Chico Police Department for this. He said a consultant has been hired regarding safety and will also update the website for ease of use. Stivers said the City of Chico has an emergency system called Code Red and he will provide information to Buckley to forward to the students so they can be aware of incidents in town. Delorenzo said during her classes that students are required to put their cell phones away. She questioned the possibility of emergency notifications popping up on computer screens and Stivers said he would check in to this. • Lang said he has been here seven days and that his first introduction to staff was at the PAUSE Retreat. He said when he walked in to the room to give the opening remarks, there were approximately 160 people in attendance and it was good to see that they were enthusiastic about their jobs and campus. He said he has never attended a Student Affairs retreat

where the Provost, our Chief Academic Officer and Advancement Vice President for Fundraising also attended. He said there is a synergy around student success and what we do to enhance the student experience. He said seeing Student Affairs and Academic Affairs come together was inspiring to him. Lang said he met with the Provost regarding ways to educate faculty around student health concerns, as they would like them to be able to guide students to appropriate services. Lang said Pedro Douglas, the Associate Vice President, will be retiring in March, and has done a great job. In addition, CC Carter recently retired. He said this is pushing him to think about the Student Affairs structure and explained that we need to create infrastructure to sustain and grow, to serve our students. He said he is looking at a new model, although Student Affairs was not broken when he inherited it. He said part of what may be needed for Student Affairs is a better opportunity for them to tell their story and articulate to our students and staff how to navigate the programs and resources available. He said he's also considering hiring a marketing communications person.

- L. Executive Director's Report – Buckley said that to tag on to what Lang said, Student Affairs has been gracious to invite our staff to PAUSE retreats. Buckley said over the break a number of staff went to the Auxiliary Organizations Association (AOA) Conference. He said at one of the executive director and legal counsel sessions he attended that they talked about how campuses are addressing controversial speakers. He noted that the Chancellor's Office is looking at some templates to provide campuses. He said discussions were also held regarding prevailing wage and why auxiliaries have to pay it, as well as IT security related issues. Buckley explained that per the Education Code, auxiliaries are required to have their own attorney and auditors and discussion was held regarding why auxiliaries cannot use the Chancellor's Office general counsel. He said there is no attorney client privilege when we talk to their general counsel. He said the Vice President of Student Affairs usually advises the Chancellor's Office of AS legal issues. Buckley said he also attended a Follett bookstore session regarding challenges bookstores are facing at most campuses. He said all the auxiliaries are concerned about the continuing decline in textbook sales. • Buckley reviewed and explained upcoming items for this semester: Budgets, Facility Master Plans, review of the AS Strategic Plan, policy updates, CalPERS unfunded liability pay down, custodial wages and effect on pay grades, challenges with recruitments/compensation, and compensation review.
- M. President's Report – Sharma said she attended a meeting Monday regarding the wildcat statue and that it looks really good. She said by April 19 they plan to have the unveiling ceremony in the Wildcat Plaza. She said the group talked about putting something in that area that says that the space is called the Wildcat Plaza. Buckley said banners could be designed for the area. Sharma said Town and Gown meets monthly and she'll be attending Monday's meeting with the Commissioner of Community Affairs. She said if anyone has items they would like her to bring to the meeting, please contact her. Sharma said the goals at the retreat were very inspiring and that the Last Straw Campaign was her favorite. She said she is excited for the semester, and the team is very strong, with great goals for the spring semester. Sharma once again welcomed Lang to the Board and explained she was on the search committee for his position.

**VII. ANNOUNCEMENTS** – None

**VIII. PUBLIC OPINION** – Limited to three minutes per speaker, five minutes for entire topic – Krater said Sharma did an excellent job as Chair at her first Board meeting.

**IX. ADJOURNMENT** – The meeting was adjourned at 4:23 p.m. by the Chair, Sharma.