

**ASSOCIATED STUDENTS OF CALIFORNIA STATE UNIVERSITY, CHICO
BOARD OF DIRECTORS MEETING MINUTES**

Wednesday, April 10, 2019

8:30 a.m.

BMU 205

Members Present: Alisha Sharma, Sam Akinwande, Zach Scott, Jared Geiser, Teddy Delorenzo, Milton Lang, Alex Williams, Ann Sherman

Members Absent: Trevor Guthrie (excused).

Others Present: David Buckley, Karen Bang (recording), Jamie Clyde, Shar Krater, Susan Jennings, Tom Rider, Colette Young, Katrina Robertson, Katie Peterson

- I. **CALL TO ORDER** – The Chair, Sharma, called the meeting to order at 8:32 a.m.
- II. **AGENDA** – Sharma revised Item. H. to be titled Information Item: Resolution on the Declaration of a Climate Emergency. **Motion to approve the 4/10/19 revised agenda (Geiser/Williams) 7/0/0 MSC.** (Lang joined the meeting at 8:33 a.m.)
- III. **APPROVAL OF MINUTES** – Minutes of the regular meeting of 3/27/19. **Motion to approve the minutes of the regular meeting of 3/27/19, as presented (Scott/Geiser) 7/0/1 MSC.**
- IV. **ANNOUNCEMENTS** – Sharma announced that today is Akinwande’s Birthday and wished him Happy Birthday.
- V. **STANDING COMMITTEE REPORTS** – Action Items forwarded to the Board of Directors from the standing committees stand approved unless overturned by a 2/3 + 1 Board action.
 - A. Government Affairs Committee
 1. GAC Actions of 4/3/19 – Geiser reviewed the approved items.
 - a. Approved the 4/3/19 agenda.
 - b. Approved Minutes of the 3/13/19 regular meeting.
 - c. 2018-19 Associated Students Committee/Council Appointments Confirmation of joint appointment to Diversity Affairs Council (DAC) and Event Funding Allocation Council (EFAC)
- Joint Student Appointment by Commissioner of Diversity Affairs and Commissioner of Student Organizations and Resources: Freya Laguna
 - d. Approved a \$1,000 increase to the current \$5,000 DAC allocation to the Office of Diversity and Inclusion to support Cultural Graduation Celebrations at CSU, Chico, as presented.
 - e. Approved EFAC allocation for \$891 for the ‘Chico State Chess Club Tournament’ event by the Chico State Chess Club to be held 4/28/19 from 12 – 5 p.m. in BMU 203, as presented.
 - f. Approved EFAC allocation for \$1,215 for the ‘S.O.C.S. Spring Celebration’ event by the Students of Communication Studies club to be held 4/26/19 from 3 – 5 p.m. in Colusa Hall A & B, as presented.
 - g. Approved EFAC allocation for \$2,000 for the ‘Spring Speaker Series’ event by Pi Sigma Alpha to be held 4/25/19 from 4 – 6 p.m. in PAC 144, as presented.
 - h. Approved EFAC allocation by DAC for \$618 for the ‘Green Machine Bike Ride’ event by the Green Machine club to be held 4/19/19 from 11 a.m. – 3 p.m. beginning at the Wildcat statue and ending at the University Farm, as presented.
 - i. Approved Resolution for the Declaration of Climate Emergency, as revised.
 - B. Bell Memorial Union Committee
 1. BMUC Actions of 4/2/19 – Scott reviewed the approved items with the Board.
 - a. Approved the 4/2/19 agenda.
 - b. Approved Minutes of the 3/12/19 regular meeting.
 - c. Approved Emergency Action to pull from SFAC reserves, increasing the amount by \$103,775.28 for a new dish machine for the Marketplace if project approved by SFAC. This amount will remain in the reserves as this item will not be going forward to SFAC.
 2. BMUC Actions of 4/9/19 – Meeting cancelled.
 - C. Associated Students Businesses Committee
 1. ASBC Actions of 4/8/19 – Williams reviewed the approved items.
 - a. Approved the 4/8/19 agenda.
 - b. Approved Minutes of the 3/25/19 regular meeting.

VI. BUSINESS

- A. Information Item: Review of Associated Students Budget – estimated results 2018-19 and proposed budget 2019-20 – Jennings reviewed the All Areas Summary, which provides a view of the combined AS proposed budgets results. For 2019-20 overall revenue is projected to be \$21,679,502 and expenses at \$21,479,427, with an overall increase in net assets of \$200,075. Jennings said the Pay Schedule doesn't include adjustments for the compensation study that is currently being evaluated. She said a proposed 3% wage increase is included throughout the budgets for 2019-20 and also includes the minimum wage increase of \$12/hour as of 1/19 and \$13 in 2020. Sherman questioned the wording of the first sentence on page six regarding the Pay Schedule. It was corrected to, "The pay schedule reflects the current pay grades, effective October 1, 2017. Jennings next reviewed the Activity Fee Fund. Auxiliary Activities was reviewed and Jennings said this includes both the Wildcat Store and Dining Services. She explained the factors for the proposed loss of \$59,142 for Dining Services for Proposed Budget 2019-20. Buckley said ASBC discussed the negative numbers, and he explained that if the negative numbers continue to compound over the next few years, within five years there would be major losses. He said Dining Services can't continue as it is and substantial changes need to be made. Buckley said they have to figure out a way to generate more revenue in Residential Dining and also reduce retail operation losses. Geiser asked if staffing could be restructured in order to provide less losses. Buckley said they're pretty lean already and if there are less people, it would make it worse for staff and they can only be asked to do so much. Lang said they work hard to not raise board rates for students; however, it's getting to a point where rates may need to be increased. Buckley agreed that a discussion needs to be held regarding this. He said they'll also need to be more creative in other areas to be sensitive about increasing room and board rates. Delorenzo said regarding staff changes, those with historical archives are leaving and whoever takes over the positions need to focus on establishing the framework for requesting increased board rates. She suggested creating a snapshot of all the measures we have been engaging in to show what the AS has been doing in order to preserve the lower cost for students, and this would help justify why increases are being requested. Discussion was held. The Student Union fund was next reviewed, which is broken down between the BMU and the WREC. Jennings provided a general overview of Capital Expenditures – Planned Purchases. Lastly, the Corporate Services Fund and Area Reimbursements were reviewed with the Board.
- B. Information Item: Resolution to Establish a Board Designated Fund – Jennings provided background regarding the Board Designated Fund, explaining the original intent of the Board was that once the fund reached \$1 million, excess earnings could be allocated to Board approved programs as they saw fit. She said due to a new accounting pronouncement, Board Designated Funds need to be supported by a Board approved Resolution. Jennings said approval formalizes the Resolution and the Board Designated Fund Policy formalizes the process.
- C. Information Item: Addition to Associated Students Corporate Codes – Board Designated Fund Policy – Jennings explained this policy would provide guidance for future years. Regarding Item V. C., Geiser said he didn't like the wording, and said the sub-committee shouldn't be allowed to make the decision about proposals. He expressed concern that if other Board members wish to propose a different allocation of funds they won't be able to do so. Buckley said Board members could share with the President how they would like to see funds allocated, and ultimately the Board approves the allocation. Sharma said proposals would likely be discussed with the Board first before the committee met. She said she also vetted this year's proposal to the Executive Committee as well. Discussion was held. Delorenzo said other funding areas such as EFAC and SFAC have criteria, which helps evaluate the proposals. She explained this policy is broader in that it allows the Board to be reactive to what's going on as we develop, and needs to follow the traditional process of other committees regarding criteria. Upon further discussion, Jennings will revise the policy to include "feedback of the Board" the wording in Section V. C.
- D. Information Item: Revisions to Associated Students Corporate Codes – Wildcat Store Net Assets Reserve Policy – Jennings explained that each area of the AS has a Net Assets Reserve Policy and due to a new accounting pronouncement that impacts the AS's annual audited financial statements, these policies will need to be updated. She explained the suggested revisions to the Wildcat Store Net Assets Reserve Policy.
- E. Information Item: Addition to Associated Students Corporate Codes – Capital Expenditure Purchases and Fixed Asset Policy – Jennings said this new policy combines the Capital Expenditure Purchase and Long-Term Lease Agreement Policy, as well as the Fixed Asset Policy. She reviewed highlights of the new policy.
- F. Information Item: Deletion from Associated Students Corporate Codes:
- Capital Expenditure Purchases and Long-Term Lease Agreements Policy – Jennings said this policy, as well

as the Fixed Asset Policy would be deleted from Corporate Codes due to the new policy discussed above.
- Fixed Asset Policy

- G. Information Item: Recommendation for changes to Postretirement Benefits – Buckley said a postretirement health benefit plan for employees is offered, dating back to when the AS first joined CalPERS, which required the AS have a postretirement plan. Due to the high costs of this plan, after a couple of years the AS created their own plan, contributing \$200/month for a retiree and their spouse. In 2011, spousal coverage was eliminated because it became too expensive to cover them. Buckley said based on low participation in the postretirement benefits versus the high cost of the accrued liability, it's being recommended to eliminate the benefit for retirees age 65 and over effective January 1, 2020. Benefits would be increased from \$200 to \$300 for those retirees between 60 and 65 that meet the eligibility requirements. He said that after retirees turn 65, they would drop off the plan because they can find a plan cheaper on the open market. Buckley said savings would be considerable for the AS and noted that dental costs would be provided to the Board once received, although there are possibly other cheaper plans on the open market.
- H. Information Item: Resolution on the Declaration of a Climate Emergency – Due to time constraints, this item will be moved to the next meeting. Sharma said the Resolution first came from the Sustainability Affairs Council, then the Government Affairs Committee approved the resolution as a committee. She explained that if the Board approves the Resolution, it would be coming from the AS, not just GAC. She said this resolution is written for the Board, coming from the Board and wants to make sure everyone has read the resolution, and advise if anything needs to be changed or amended. Geiser said Declarations of Climate Emergency are at city councils throughout the world and noted cities that have approved the resolution, including the City of Chico (Delorenzo left the meeting at 9:50 a.m.). Buckley said it should state AS Board of Directors, not CSU, Chico Associated Students.
- I. Information Item: 2/28/19 Activity Fee Fund Budget vs. Actual – Sharma said due to lack of time, Items. I. through L. would not be reviewed at today's meeting. Reach out to Jennings with any questions.
- J. Information Item: 2/28/19 BMU and WREC/AO Combined Budget vs. Actual Summary
- K. Information Item: 2/28/19 Wildcat Store Financials
- L. Information Item: 2/28/19 Dining Services Financials
- M. Director of University Affairs Report – Akinwande reported a presentation was given to Student Academic Senate regarding SB 24, the abortion pill. He said the student senators seem to be on board with it and the challenge is how to get consensus from students as there is not enough time before leaving for CSSA this Friday. He will follow up with Trevor Guthrie. Akinwande said it's a safe drug to abort pregnancies up to 10 weeks and is fully funded for implementation on CSU and UC campuses.
- N. Director of Legislative Affairs Report – Absent.
- O. University Vice Presidents' Reports – Lang said he is always concerned about student safety both on campus and within the community and that four or five months ago he and colleagues in Business & Finance decided that safety is something to take a good look at. He said the Division of Student Affairs, in partnership with Business & Finance is leading a Safety Summit on April 19, which will also include community input. He noted that in light of the two students recently shot, an emergency Safety Forum with students was held last week and approximately 150 students attended. He said students provided their insights on their experiences here as well as how the University is responding regarding safety. Students expressed concern regarding lighting on campus, appropriate and timely communication, and that there is not enough information about programs and resources on safety available on campus. Students also noted that training is needed regarding safety both on and off campus. Lang said this information will be presented at the April 19 Community/Campus Safety Forum. They will then begin moving forward with an implementation plan to bring back to the students in the fall. • Sherman said there was a tagging incident in Butte Hall this weekend that affected a number of the faculty. Upon meeting with the CFA representative yesterday, she said they noted a very common thread that collectively we're looking at safety issues for all campus constituents. She said due to the Camp Fire incident last fall, some of the planned practices, such as drills, were postponed, and they are now getting back on track. She said students often express concern that when they ask faculty how an emergency would be handled, that the faculty do not know. She said training for faculty is being discussed. There is a Forum on Monday, April 15 regarding the incident in Butte Hall.

- P. Executive Director's Report – Buckley said demos from three companies regarding the HR/Payroll software system have been completed and they're deciding between two of the companies and doing reference checks. He said this item is built into the budget. Buckley said they hope to get the compensation study information to the Board before their last meeting and said the information is very comprehensive; a Special Board meeting may need to be held to review it. Alternatively, they may need to wait until next fall to finalize this item. Buckley said he hopes to add the Operating & Lease Agreement to the next Board agenda so that it can be approved by the final Board meeting of the semester. Buckley said regarding damages and lost income due to the Camp Fire, the insurance company will be sending a check for \$64,000 for those losses.

- Q. President's Report – Sharma said Jennings is working on allocating funds through the University to the programs approved through the Board Designated Fund. She reminded that AS elections are next Wednesday. Geiser asked that the Climate Resolution be an Action Item at the next meeting and Sharma agreed.

VII. ANNOUNCEMENTS – None

VIII. PUBLIC OPINION – Limited to three minutes per speaker, five minutes for entire topic - None

IX. ADJOURNMENT – The Chair, Sharma, adjourned the meeting at 10: 01 a.m.