

ASSOCIATED STUDENTS OF CALIFORNIA STATE UNIVERSITY, CHICO  
**BOARD OF DIRECTORS MEETING MINUTES**

**Wednesday, February 6, 2019**

**8:30 a.m.**

**BMU 205**

**Members Present:** Alisha Sharma, Sam Akinwande, Jared Geiser, Zach Scott, Milton Lang, Alex Williams, Teddy Delorenzo, Ann Sherman, Trevor Guthrie

**Members Absent:** None

**Others Present:** David Buckley, Karen Bang (recording), Jamie Clyde, Shar Krater, Susan Jennings, Leah Railey, Tom Rider, Jon Slaughter, Colette Young, Katrina Robertson

- I. **CALL TO ORDER** – The Chair, Sharma, called the meeting to order at 8:30 a.m.
- II. **AGENDA** – **Motion to approve the 2/6/19 agenda (Scott/Akinwande) 8/0/0 MSC.**
- III. **MINUTES** – Minutes of the regular meeting of 1/23/19. **Motion to approve the minutes of the regular meeting of 1/23/19 (Scott/Williams) 8-0-0 MSC.**
- IV. **ANNOUNCEMENTS** – None
- V. **STANDING COMMITTEE REPORTS** – Action items forwarded to the Board of Directors from the standing committees stand approved unless overturned by a 2/3 + 1 Board action.
  - A. Government Affairs Committee – (Geiser joined the meeting at 8:32 a.m.) He said students and the instructor from the Geography 440 class attended the meeting to let the committee know what ballot initiatives they're thinking about for this year's election. The first initiative would create a course requirement for a sustainability or climate change class. The second would be to put a garden in the Acker pool that is full of sand, and the third would be to replace all disposable utensils with reusable utensils within dining locations. Geiser said a Basic Needs meeting was held Friday regarding housing homeless students on campus. Regarding the Geography 440 class initiative for a course requirement, Delorenzo said there is a complicated, huge process to require students to take courses. She said the challenge for her would be that if it didn't go through foundational approvals, she would see it as a violation of campus policy and would not be able to support it.
    1. GAC Actions of 1/30/19
      - a. Approved the 1/30/19 revised agenda.
      - b. Approved Minutes of the 1/23/19 regular meeting.
  - B. Bell Memorial Union Committee – Scott reviewed the items approved at BMUC.
    1. BMUC Actions of 1/29/19
      - a. Approved the 1/29/19 agenda.
      - b. Approved Minutes of the 11/27/18 and 12/11/18 regular meetings.
      - c. Approved Resolution for Establishing Time and Location for Associated Students Bell Memorial Union Committee meetings for the Spring Semester of Academic Year 2018-19, as presented.
  - C. Associated Students Businesses Committee – Williams reviewed the items approved.
    1. ASBC Actions of 1/28/19
      - a. Approved the 1/28/19 agenda.
      - b. Approved Minutes of the Special meeting of 12/3/18 and regular meeting of 12/10/18.

**VI. BUSINESS**

- A. Action Item: Approval of Revised Resolution for Establishing Time and Location for Associated Students Board of Directors meetings for the Spring Semester of Academic Year 2018-19. **Motion to approve Revised Resolution for Establishing Time and Location for Associated Students Board of Directors meetings for the Spring Semester of 2018-19, as presented (Scott/Guthrie) 9-0-0 MSC.**
- B. Information Item: Review of Investments – Quarter ending 12/31/18 – Jennings explained and reviewed each report.
  - 1) Local Agency Investment Fund and Certificates of Deposit.
  - 2) Board Designated Fund.

- C. Discussion Item: Proposals for funding from Board Designated Fund – Sharma said the Board had previously talked about using the interest earned on these funds for basic needs for students. She said she had emailed the four proposals; however, she and Buckley are recommending two of them, the Laptop Loanout Project and the Textbook Scholarships Project, both for one year each. She said they felt these two had the most impact on students that had basic needs. Sharma explained that because the Board Designated Fund could be affected by the Operating and Lease Agreement renewal, that's why they're proposing funding these for one year only at \$15,000 each. Delorenzo questioned if textbook scholarships could effect students' financial aid and Lang said it could. He said each student would need to meet with a coordinator to review the impact and decide whether they would want this funding. Delorenzo suggested the Board receive a year-end report to obtain feedback on how this effected students. Sherman explained a similar scholarship program at San Francisco State and commended the Board for thinking about this. Discussion was held. Geiser suggested using additional funds to fund projects such as the Wildcat Weekend project and Jennings said there are penalties for closing CD's early. Buckley highly recommended not touching the \$1 million, and said the intent has always been to use only the interest.
- D. Information Item: Report on COLA Percentage – Jennings explained the Cost of Living Calculation is provided to the Board as we move into the budget process and it is based upon 25% each of certain annual index increases for the past calendar year. She reviewed the data from the four areas and noted the calculated COLA using calendar year 2018 indices is 2.800%. Buckley said they used to give employees a COLA and sometimes a merit increase or salary increase on top of that; however, that has not happened for a long time. He said the AS follows what the University does, which is salary increases.
- E. Information Item: 12/31/18 Activity Fee Fund Budget vs. Actual – Geiser noted December is half way through the year. Total revenues at 66.42%, total expenses at 41.38%, net increase (decrease) of - 438.61%.
- F. Information Item: 12/31/18 BMUC and WREC/AO Combined Budget vs. Actual Summary – Scott said the Student Union has expensed 40.65% of the approved annual budget and generated 50.68% of the projected income.
- G. Information Item: 12/31/18 Wildcat Store Financials – Williams said income was at \$89,262, expenses and transfers at \$94,424, net increase (decrease) for the month of (\$5,162), commission income YTD at \$428,698.
- H. Information Item: 12/31/18 Dining Services Financials – For Dining Overall, Williams noted net income at (\$22,726) for the month. Sutter Dining net income of \$24,573 for the month. Cash Operations net income at (\$47,299).
- I. Information Item: 12/31/18 Corporate Services Budget vs. Actual Income and Expenses – Jennings said the Corporate Services budget focuses on expenses, not income, because they are reimbursed by other areas. Total percentage generated YTD at 50.57%.
- J. Director of University Affairs Report – Akinwande reported that SAS is meeting this Friday from 2 to 3:30 p.m. He said the S'mores with the Senators event will be held February 21 from 4 to 6 p.m. at the HUB.
- K. Director of Legislative Affairs Report – Guthrie said regarding his report, which was included with the agenda packet, that the last sentence is to be corrected to note that two students would continue to have a direct liaison to the AS (not GAC and BOD).
- L. University Vice Presidents' Report – Lang provided an overview of the recent Tipping Point event, which was attended by faculty, staff and administrators. He said there were opportunities to learn how we can move forward to expand and be relevant to our students, and help them be successful. Lang explained that lecturing is not the way students learn nowadays; they need interaction and engagement. He said faculty have changed the way they teach, which has caused better student success. • Lang said improvements to the Meriam Library building, near the CCLC, have been made. He noted improving areas where students hang out and study, helps students learn better and feel better. He said a space has been provided for the Tribal Relations Office to enhance our visibility with our Native American populations in the state and country. Lang said the old Financial Aid Office has been changed to the Student Transition and Retention Center (STAR) for students to go to get support they need in order to be successful in the classroom. He said the CCLC is about culture, the STAR is going to be about academic achievement. • Lang said he inherited a leadership team that went through a huge transition of people retiring and he had to quickly

create an infrastructure. He reviewed the interim positions, appointments, as well as upcoming openings. • Lang said the new student council and campus climate group will be meeting this Friday regarding climate on campus. • Sherman said regarding homeless students, they should be referred to Dan Herbert, as well as the Pantry. She said Herbert has been doing presentations regarding off-campus housing, as well as emergency housing. There are currently 13 students in emergency housing. • Sherman said at yesterday's Enrollment Management meeting, a representative from Butte College spoke regarding the impact of the Camp Fire, noting they've lost 800 students. Sherman said this is an important discussion as many Butte College students transfer to Chico State. She said they are keeping a close eye on enrollment. She explained that although Chico State received additional funding from the State, the campus is struggling as we don't have as many international and out of state students, which makes a difference in tuition money coming in. She said they expect the budget to come in under target, but slightly under because of student enrollment. • Sherman said the Campus Master Plan is continuing, and encouraged participation when the consultants are on campus next month.

- M. Executive Director's Report – Buckley said regarding enrollment, different segments of campus look at enrollment differently. He said the AS looks at it as, "heads equal money," not FTE. He said the number of students drives Activity Fee and the Union. He noted they would budget conservatively for next year regarding the potential change in enrollment. • Buckley said the Compensation Study manager is here this week, meeting with various staff to review job descriptions and to understand how our structure works in order to compile the information. • Buckley said it is budget season and all directors are looking at salary information for career and student salaries. Budgets will move forward to committees and the BOD. • Buckley said at the President's address yesterday, it was nice that CAVE and AO were recognized for their NASPA awards. • Buckley said for years, he has advised the Board of ongoing struggles with recruitments, and that "growing our own employees" is important. He said the AS needs to start focusing on staff we have internally and has talked with Railey regarding revising policies, or ways to help advance the skill sets of some of our staff so they can move forward. • Buckley said meetings have begun regarding the Residential Dining agreement. He said they're hoping for a two or three year agreement, and explained that as costs keep going up, both the AS and Housing have been careful about trying to not increase room and board rates.
- N. President's Report – Sharma said some officers and students attended the State of the University address and as a student, the Tipping Point video was good to see. • Sharma said the Strategic Planning Council will be meeting this spring. She said at Academic Senate last week they talked about revisions to the Constitution, adding an additional two students to Academic Senate. She said SAS would appoint two students via students at large if possible, otherwise would be appointed from within the Government Affairs Office. • Sharma said the Executive Director position is posted on all marketing websites and underway. • Sharma said CSSA will be held at San Francisco State February 15. She said four resolutions are being worked on to be approved at CSSA. • Sharma said the "Women Like You" Leadership Symposium will be next Friday from 10 am. to 2 p.m. in the BMU Auditorium. She said they are considering the idea of offering to AS student employees as a part of their shift, being able to attend a portion of this event as a professional development opportunity.

**VII. ANNOUNCEMENTS** – Williams said she is the student representative for Wildcat Recovery meetings that are held every Friday and to let her know of anything that should be brought up at the meetings regarding the Camp Fire. She said there is a Wildcats Rise page which explains the funding and where it is being distributed. • Sharma said it's Black History Month, and a calendar of events has been distributed.

**VIII. PUBLIC OPINION** – Limited to three minutes per speaker, five minutes for entire topic – Krater said there was a segment on Action News regarding the hiring of a diverse workforce and Chico State was a forefront leader in this, which she was very proud of the campus for.

**IX. ADJOURNMENT** – the Chair, Sharma, adjourned the meeting at 9:42 a.m.