Members Present: Nicole Lung, Amelia Lowry, Michael Wood, Kyler Newton, Stacie Corona, Michelle Korte, Pedro Douglas

Members Absent: Megan Odom

Others present: David Buckley, Mary Cox (recording), George Rankin, Susan Jennings, Thang Ho

I. CALL TO ORDER – The Chair, Lung, called the meeting to order at 8:01 a.m.

II. AGENDA – No changes

III. APPROVAL OF MINUTES – Minutes of the regular meeting of 10/8/14. Motion to approve the minutes of the regular meeting of 10/8/14, as presented (Wood/Korte). 6/0/1 MSC.

IV. ANNOUNCEMENTS – None

V. PUBLIC OPINION – Limited to items on the agenda – None

VI. OPINIONS – None

VII. BUSINESS

A. Information Item: Wildcat Store Textbook Scholarships – Lung shared that she thought it would be a good idea to start a conversation about the scholarships with this committee prior to starting an ad hoc committee. Lung reported that Follett has allocated $15,000 per year for student scholarships. She stated that there were a few options as to how the scholarships could be disbursed; as gift cards in the Wildcat Store, a Wildcat Store house account; or actual scholarships awarded to selected students. Lowry asked what the process would be for selecting students to receive the scholarship and asked if there would be an application process. Buckley said that there are a few ways it could be done; there could be an application process, it could be based on financial need, or a combination of both. Discussion was held in regards to scholarship tax reporting. Jennings stated that if it is disbursed as a scholarship, it would be best if it was facilitated through the Financial Aid office to be included with their scholarship reporting. Buckley stated that if the selection process is based on need, it would have to go through Financial Aid because the AS would not have the knowledge of students’ financial status. It was agreed that once formed, the ad hoc committee would bring their recommendation back to the committee for final approval.

B. Information Item: 8/31/14 Dining Services Financials – Rankin shared a PowerPoint presentation of August 2014 financials. Cash operations exceeded budget by 9.6%, the positive performance primarily driven by an outstanding Catering performance. He reported that Tapingo and the CS Gold upgrade continue to have a positive impact on queuing time and service delivery. Rankin reported that payroll expense were down considerably.

C. Information Item: 9/30/14 Auxiliary Activities Fund Capital Expenditure Report – Jennings shared the Capital Expenditure report. Dining Services budgeted for the CS Gold upgrade, Creekside and Marketplace merchandisers, and the Butte Station electric truck. She reported that $21,052 of the $110,000 budgeted was expensed in the first quarter.

VIII. DINING SERVICES DIRECTOR’S REPORT – Rankin reported that the new Executive Chef, Camron Clarkson, recently started and is already having a positive impact at all venues. Rankin reported that as of now, the retail locations are almost fully staffed and he is hoping to achieve increased service levels.

IX. CHICO STATE WILDCAT STORE DIRECTOR’S REPORT – Foisy provided a report of first three months of sales, not all which were commissionable sales. She reported that she expects to see an increase in used text sales as opposed to new sales, and digital sales have not taken off as had been expected. She hopes that text
rentals will also increase as they move forward. Foisy reported that to date they have had a low response from faculty for textbook adoptions, but that should increase as the deadline approaches.

X. EXECUTIVE DIRECTOR’S REPORT – Buckley reported that yesterday the Board of Directors (BOD) approved the 2015 health premium costs. He reported they approved a 50/50 split between the AS and its employees. Buckley also reported that discussions continue regarding the Wildcat Store reserves and where to invest the endowment of $760,000. Buckley reported that BOD approved to spend $40,000 for the Wildcat statue, which will come out of the money paid to the AS by Follett. He reported that the Board will also determine what to do with the balance remaining after rent, overhead, and the University payment is covered. Buckley reported that the deal fell through with SunGard for the software upgrade, but the AS is still looking for a new financial, time keeping, and HR software system.

XI. VP APPOINTEE’S REPORT – Lowry reported that BMUC discussed what to do with the old Common Grounds area, and she reported that the renovation of BMU 203 should be completed before November 10. She reported that BMUC also discussed having a mentoring program for students with Chico State grads.

XII. CHAIR’S REPORT – Lung reported that she is excited with BOD and where things are moving, and is excited about working with the ad hoc committees for the scholarships.

XIII. ANNOUNCEMENTS – Lung announced that Halloween is coming up and the AS is having a huge event on Friday, October 31, from 10 p.m. to 2 a.m. in the BMU Auditorium with a DJ, pancakes, costume contests, etc., and she announced that Boba Bingo is next Thursday, October 30. Lung also announced that Follett is having a 25% off sale on hooded sweatshirts today.

XIV. PUBLIC OPINION – None

XV. OPINION – None

XVI. ADJOURNMENT – The Chair, Lung, adjourned the meeting at 8:42 a.m.