ASSOCIATED STUDENTS, CALIFORNIA STATE UNIVERSITY, CHICO
BELL MEMORIAL UNION COMMITTEE MEETING
MEETING MINUTES

Wednesday, October 29, 2014  2 p.m.  BMU 205

MEMBERS PRESENT: Jovan Smith, Salma Hegab, Vu Nguyen, Jerad Prevos, Deanna Jarquin, Amelia Lowry.

MEMBERS ABSENT: Leanne Woods, Rebecca Berner, Kathleen Moroney, CC Carter.

OTHERS PRESENT: David Buckley, Karen Bang (recording), Sally Parenti, Rick Scott, Rob Meyers, Deborah Lemmo, Thang Ho.

I.  CALL TO ORDER – The Chair, Smith, called the meeting to order at 2:02 p.m.

II. AGENDA – Approval of the 10/29/14 Agenda. Motion to approve the 10/29/14 agenda (Prevost/Nguyen). 5/0/0 MSC.

III. APPROVAL OF MINUTES – Minutes of the regular meeting of 10/15/14. Motion to approve the minutes of the 10/15/14 regular meeting, as presented (Prevost/Nguyen) 5/0/0 MSC.

IV. ANNOUNCEMENTS – None

V. PUBLIC OPINION – None

VI. OPINIONS – None

VII. BUSINESS

A. Action Item: Approval of Revisions to Associated Students Corporate Code Book – Bell Memorial Union Committee Code – Smith suggested that under Section VI., E. 2. that the words “or University staff member” be added so that the sentence reads, “The Faculty member or University staff member, and the Student Life and Leadership Representative shall be appointed on even-numbered years.” Motion to approve revisions to Associated Students Corporate Code Book – Bell Memorial Union Committee Code, with changes as noted by Smith (Prevost/Jarquin) 5/0-0 MSC. Motion to approve all revisions to the Associated Students Corporate Code Book (Lowry/Hegab) 5/0-0 MSC.

B. Information Item: Revisions to Associated Students Corporate Code Book – BMU Flag Policy – Smith said he has been working with Parenti to update and clean up this policy as it hasn’t been revised since 2003. Smith asked Buckley if they should add a statement that this policy should be updated every number of years and Buckley said they try to keep procedures out of the Code Book. He said the flags should be reviewed annually by Student Union staff based upon obtaining a list from the International Education Office of countries that students are from. Jarquin asked why the Statement of Philosophy was removed and Buckley said they are trying to make policies consistent, and others do not include this item. Buckley explained the history regarding why this policy was developed. Parenti said they’ve never taken any of the flags down, they continue adding to the collection.

C. Information Item: 9/30/14 Student Union and WREC Summary Income and Expense Statements – Parenti reviewed the report with the committee, noting that the Student Union has expensed 20.65% of the approved annual budget and generated 8.28% of projected income. She said Income is low because the return of surplus funds were not returned in September. She said the October report may show funds have been received. • Scott said the WREC budget is right where it should be at for this time of the year. He noted that revenue is at 4.52%, slightly low because of the return of surplus funds that they are still waiting for. He reviewed the various line items with the committee and said total other operating expenses is at 17.49%.

D. Information Item: 9/30/14 Student Union Fund Capital Expenditure Report – Information was provided with the agenda packet.

E. Information Item: Second floor renovations – Smith said they’re a few weeks away from BMU 203 being completed. Carpeting has been installed; sprinkler work and ceiling tiles are being done this week. Jarquin asked when reservations can begin for this conference room and Parenti said beginning
November 10. Buckley said due to the width of the conference room, two presentation projectors have been installed.

VIII. EXECUTIVE DIRECTORS REPORT- Buckley said Megan Odom, the Career Center Director, told him that they recently purchased a photo booth. She said they use it at Career Fairs, as well as also for taking pictures of students when they get jobs. She told him other departments on campus have been asking to rent and/or borrow the photo booth for their events. Odom suggested to him that the Student Union buy one for events held in the BMU and said it would cost approximately $6,500. Buckley said the photo booth could be used for student groups and would be an inexpensive investment to serve students. Lemmo said when outside groups come in for events in the auditorium they contract with a place in town to rent a photo booth. She said it would be great to be able to offer a photo booth. Buckley said they wouldn’t charge student groups a lot as the Student Union wouldn’t be trying to make money on it; just charge enough to pay for the piece of equipment and upkeep. Discussion was held. Buckley said they will bring back information regarding sizes and costs for a photo booth. • Buckley said they hope to do interviews the week of November 10 for Scott’s replacement, as he’s retiring. He said BMUC members will be invited to the open session with candidates. • Buckley said regarding the Wildcat Leadership Center, CC Carter and Jon Slaughter brought to his attention a conference that’s taking place in Dallas in December that’s put on by NASPA for those that want to go to work in student affairs. This particular conference is regarding leadership programs. He noted Carter, Slaughter and Mary Wallmark will be going, as well as four students from the Government Office, including Smith. He said for the center, they are looking at a Super Mentors model, and next year creating graduate leadership positions. • Buckley said they are slowly trying to replace the 14 year old carpet in the building and the committee will be provided with a plan this year for carpet replacement. Lowry suggested that when the carpet is ripped out, that it would be an ideal time to put in more electrical outlets for laptops and Buckley agreed. He said there are now also very thin electrical lines that can be placed under carpets. • Nguyen asked if the Wildcat Leadership Institute will be back next year and Buckley said they hope so. He said they weren’t able to fill the career position, so this year they are focusing on providing more programs, and explained. He said at a minimum they will offer leadership programs for students.

IX. WREC DIRECTORS REPORT- Scott said last Thursday night the group exercise program provided a self-defense workshop, which was well attended. He updated the committee on the latest WREC events. He also noted that personal training class revenue increased 10% over last year. • Scott said Adventure Outings recently purchased a new raft trailer with grant funding and updated the committee regarding AO trips.

X. ASSOCIATE UNION DIRECTOR OF OPERATIONS REPORT – Parenti said Chico Preview Day was last Saturday and was a successful event. She updated the committee regarding various events held in the BMU. • Parenti said they have temporary custodians cleaning the building at this time and will start the recruiting process for new custodial staff soon. • Parenti said on November 24, 900 new chairs for the auditorium will be delivered. The closing ceremony for the Mandala will be held on November 8.

XI. VPS’ APPOINTEE REPORT – Lowry reported that ASBC met last week and mainly discussed the Wildcat Bookstore textbook scholarship of $15,000/year. She said they are trying to decide how to allocate this money, and are discussing various ideas in regards to amounts and how the funds would be given. They’ve talked about gift cards, a portal, or a direct way so that money would only be allocated for text books. Buckley said Follett gives the money to the AS annually and then ASBC decides how to allocate the funds out. He said scholarships could be based on need, need and GPA, or GPA only. Prevost asked if there would be a renewable option, over new individuals, and Buckley said they’ll include this idea in their discussions. He said the formal way would be that students go to Financial Aid to apply, or the AS can set up their own committee and decide how to allocate funds.

XII. CHAIR’S REPORT- Smith said the Wildcat Leadership Center’s Grand Opening on October 17 was well attended. He said Saturday’s Chico Preview Day also allowed them to show off the new space. • Smith said he is hosting Boba Bingo tomorrow evening and noted for the Night of the Living Pancake on Friday evening, students can volunteer or just attend. • Smith said next week BMUC will be having a BLBG training and Lemmo will present regarding Conference Services. He said they will also be talking about ideas about being more engaging with different events that go on in the atrium. • Smith said the new Interim Provost, Sue Elrod, was an AS President in 1980 and will be in the Government Affairs office in the near future. • Smith noted that the Board is scheduled to approve the new Executive Vice President and the two new senators. Nguyen asked if the Commissioner of Sustainability Affairs position has been approved and Smith said Courtney Silver is the new commissioner.
XIII. ANOUNCEMENTS – None

XIV. PUBLIC OPINION – Lemmo said when the recent Greek Week Blood Drive was held in the BMU auditorium, Blood Source gathered 108 more pints of blood than they had ever gathered before, and had the largest number of students donate.

XV. OPINION – Buckley said Smith deserved recognition for the Open House as well as the Preview Chico event on Saturday. He said Smith did a good job getting students upstairs to see the space and the programs that were set up there. Buckley said it’s good to see lots of potential Chico State students see what they can become involved with. Smith said at the November 6 GAC meeting he’ll be promoting office culture in the new space.

XVI. ADJOURNMENT – The Chair, Smith, adjourned the meeting at 2:54 p.m.