Wednesday, December 3, 2014
2 p.m.
WREC Conference Room

MEMBERS PRESENT: Jovan Smith, Rebecca Berner, Vu Nguyen, Jerad Prevost, Deanna Jarquin, Leanne Woods, Amelia Lowry, CC Carter

MEMBERS ABSENT: Salma Hegab, Kathleen Moroney

OTHERS PRESENT: David Buckley, Karen Bang (recording), Sally Parenti, Rick Scott, Rob Meyers, Curtis Sicheneder, Brooke Magnotta, Jason Wright, Keith Crawford, Jenna Walker

I. CALL TO ORDER – The chair, Smith, called the meeting to order at 2:03 p.m.

II. AGENDA – Approval of the 12/3/14 Agenda. Motion to approve the 12/3/14 agenda (Woods/Nguyen), 6/0/0 MSC.

III. APPROVAL OF MINUTES – Minutes of the regular meeting of November 12, 2014. Motion to approve the minutes of the 11/12/14 regular meeting, as presented (Lowry/Prevost) 6/0/0 MSC.

IV. ANNOUNCEMENTS – None

V. PUBLIC OPINION – None

VI. OPINIONS –

VII. BUSINESS

A. Consent Agenda
   All items listed under the Consent Agenda are considered to be routine and are enacted by one motion without discussion. A member of the committee who desires a separate discussion of any item may pull that item from the Consent Agenda.

   1. Sustainability Fund Allocation Committee
      a. Approved minutes of the 4/11/14 meeting.

      Motion to approve consent agenda, as presented (Nguyen/Lowry) 6-0-0 MSC.

B. Information Item: Student Union and WREC Summary Income and Expense Statements – Parenti reviewed the 10/31 Student Union report, noting that they have expensed 28.87% of the approved annual budget and generated 43.86% of projected income. She said custodial position interviews have been held and they’ll have full time staff soon. Nguyen questioned when the other 50% of return of surplus funds will be received and Parenti said in the spring.

   • Scott reviewed the 10/31 WREC report, noting that total revenue was at 49.29% with total expenses at 28.41%.

C. Information Item: WREC and Adventure Outings Presentation – Magnotta presented regarding the various programs and events held at the WREC. Woods asked if they’ll be adding more events and Magnotta said yes – a class based on gymnastics core training as well as WREC 13.1 Shred the Tread (tread mill half marathon relay). Nguyen asked if student staff help plan events and Magnotta explained the student committee for all of their special events.

   • Walker presented regarding Adventure Outings, noting their current program areas. She said last year these programs combined to serve over 15,000 people. Crawford provided an overview and explanation of their various AO programs. He noted some of the various benefits of AO to students includes fun and leadership opportunities, encourages healthy lifestyles, fosters connections, and increases GPA.

   Lowry asked how the AO program started and Walker said it began in 1984 as a student club. In 1986 a part-time employee was hired, full time in 1987.

D. Information Item: Second floor renovations – Parenti said BMU 203 has been approved for occupancy and a couple of receptions will be held during finals week. She said an Open House will be held next week. She also noted that the new chairs have arrived.

   • Smith said regarding possibly making changes to the BMU that Buckley and Parenti have been working with Nan Timmons on development of a survey.
Surveying of students within the BMU has begun and their goal is to survey 200 students. He said on-line surveys will be sent out soon by Timmons. Parenti said that two Conference Services students have been obtaining surveys in the building. She said students they surveyed in the lower lounge want it left as is – quiet and a place to study. Students surveyed on the second floor like more of an active area and would like to leave it as it is. Carter said the people in the BMU are the ones that are committed to being here and that he’d like to see information from those that don’t use the BMU. Jarquinn suggested they also go to the library and survey students as to why they aren’t in the BMU. Woods suggested surveying more students at the start of the spring semester because right now they’re stressed trying to finish up the semester and prepare for finals (Berner left the meeting at 2:55 p.m.).

VIII. EXECUTIVE DIRECTORS REPORT – Buckley said there will be a retirement reception for Scott on Thursday, December 18 at 3 p.m. Buckley said when he first started at the AS, Adventure Outings was pretty much non-existent. When he hired Scott, Scott brought it to a new level. He said Scott was then hired to get the WREC up and going, and took this building to the new place where it is. Buckley announced that Sicheneder will be the new WREC Director. • Buckley advised that due to AB 1522 which will become effective in July of 2015, students and part-time staff will be eligible for sick leave. He noted that the State of CA exempted themselves from this; however, auxiliaries have to follow it. • Buckley said that he found out that the University rents a warehouse right where we used to rent a warehouse on 7th and Oak Streets. He said there’s a portion of that warehouse that’s going to be vacant in a couple of months for rent. He said he will be taking a look at it to see if it’s an interim option until they find a place to buy.

IX. WREC DIRECTORS REPORT – Scott said the WREC De-Stress Fest is going on every day this week between 12 and 3 p.m. Scott announced other upcoming events. • Scott said Adventure Outings sold 86% of all of their available trip seats this semester and also had zero trip cancellations this semester. • Scott said today will be his last BMUC meeting as he’ll be retiring at the end of this month after working for the AS for 18 years.

X. ASSOCIATE UNION DIRECTOR OF OPERATIONS REPORT – Parenti said window coverings will be installed in BMU 203 on Friday and door locks will go on this week. She noted that card access for BMU 220 is being installed today. • Parenti said a local company is being contacted to clean all the outside windows and they’re hoping to have this done over the Christmas break. • Parenti said a reception will be held on December 15 in BMU 203 for Rich Vanlaanmartin, BMU Night and Weekend Manager. He has worked for the AS for over 40 years. • Parenti said that back in 2013 when the Information Center was moved to the new parking garage, there were concerns about staff safety due to the proximity to the transit center. She had requested FMS to install a panic alarm, which was never installed. Parenti said as of January 1 the AS won’t be running the Information Center so she was reimbursed $1,000 for the alarm that wasn’t installed.

XI. VPS’ APPOINTEE REPORT – Lowry reported that ASBC met this morning. She said they’ve sampled food from Au Bon Pain, a potential company to work with the Marketplace. Lowry said outside food was discussed for clubs and organizations meeting in the BMU and they are looking at Catering possibly giving a reduction in prices to clubs and organizations.

XII. CHAIR’S REPORT- Smith thanked the WREC staff for hosting today’s meeting, thanked them for their presentations, welcomed Wright, congratulated Sicheneder, and wished all the best to Scott.

XIII. ANNOUNCEMENTS – None

XIV. PUBLIC OPINION – None

XV. OPINION – Carter said Scott was historical for setting up a lot of the recreation here on campus and said he’d miss working with him.

XVI. ADJOURNMENT – The Chair, Smith, adjourned the meeting at 3:17 p.m.