ASSOCIATED STUDENTS OF CALIFORNIA STATE UNIVERSITY, CHICO
BOARD OF DIRECTORS MEETING MINUTES

Tuesday, November 4, 2014 4 p.m. BMU 205

Members Present: Taylor Herren, Nicole Lung, Jovan Smith, Michael Pratt, Darion Johnston, Teddy Delorenzo, Jeffery Zawoysky

Members Absent: Drew Calandrella, Lori Hoffman

Others Present: Karen Bang (recording), David Buckley, Leah Railey, Jon Slaughter, Rick Scott, Sally Parenti, Jovanna Garcia

I. CALL TO ORDER – The meeting was called to order at 4:01 p.m. by the Chair, Herren.

II. AGENDA – Motion to approve the agenda (Johnston/Pratt) 5/0/0 MSC.

III. MINUTES – Minutes of the 10/21/14 regular meeting. Johnston stated that one of the items under her report, Item IX. J., says, “Johnston said she met with Steve Thompson, who is running for the Third Congressional District…” She asked that the minutes be corrected to note that Steve Thompson is a staff member for Dan Logue, who is running for the Third Congressional District. Motion to approve the minutes of the 10/21/14 regular meeting, as revised (Pratt/Johnston) 5-0-0 MSC.

IV. ANNOUNCEMENTS – None

V. PUBLIC OPINION – None

VI. OPINION – None

VII. STANDING COMMITTEE REPORTS – Action items forwarded to the Board of Directors from the standing committees stand approved unless overturned by a 2/3 + 1 Board action.

A. Government Affairs Committee – Herren reviewed Action items with the Board.
   1. GAC Actions of 10/23/14
      a. Approved the 10/23/14 meeting agenda, adding Information Item VII. F. “Officer Spotlights and Program Presentations” and Item VII. G. “New Commissioner of Sustainability Courtney Silver’s Introduction.”
      b. Approved the minutes of 10/9/14 and 10/16/14.
      c. Consent Agenda:

2014-15 Associated Students Committee/Council Appointments:

Confirmation of resignation of appointment to Community Affairs Council:
- Commissioner of Sustainability Affairs Student Appointment: Elizabeth Buhler

Confirmation of appointment to Community Affairs Council:
- Commissioner of Sustainability Affairs Student Appointment: Evan Thibeau
  d. Approved denial of the DAC allocation in the amount of $1,791.66 for “Connecting and Disconnecting with Nancy Alonso” hosted by Phi Sigma Iota on November 17, 2014 from 4 p.m. to 7:30 p.m.

Government Affairs Committee
2. GAC Actions of 10/30/14
   a. Approved the 10/30/14 meeting agenda.
   b. Approved the minutes of 10-23-14.
   c. Approved recommendation to the Associated Students Board of Directors of appointment of Crystal Vasquez to the College of Natural Sciences Senator position, as presented.
   d. Approved recommendation to the Associated Students Board of Directors of appointment of Madeline Michael to the College of Communication and Education Senator position, as presented.

B. Bell Memorial Union Committee – Smith reviewed Action items with the Board.
1. BMUC Actions of 10/29/14
   a. Approved the 10/29/14 meeting agenda.
b. Approved the minutes of 10/15/14.
c. Approved revisions to Associated Students Corporate Code Book – Bell Memorial Union Committee Code, as presented.

C. Associated Students Businesses Committee – Lung reviewed Action items with the Board.
   1. ASBC Actions of 10/22/14
      a. Approved the 10/22/14 meeting agenda.
      b. Approved the minutes of 10/8/14.

VIII. BUSINESS

A. Action Item: Approval of appointment of Jeffery Zawosky to the Executive Vice President position. **Motion to approve appointment of Jeffery Zawosky to the Executive Vice President position, as presented (Johnston/Pratt).** Herren said the interview committee recommended Zawosky. She said the committee interviewed four candidates and are confident in their recommendation. **6-0-0 MSC.**

B. Action Item: Approval of appointment of Crystal Vasquez to the College of Natural Sciences Senator position as recommended by the Government Affairs Committee. **Motion to approve the appointment of Crystal Vasquez to the College of Natural Sciences Senator position as recommended by the Government Affairs Committee (Pratt/Lung).** Pratt said Vasquez is a graduate student and was a phenomenal candidate. Johnston said she has been recognized already by her college as an outstanding student. **7-0-0 MSC.**

C. Action Item: Approval of appointment of Madeline Michael to the College of Communication and Education Senator position as recommended by the Government Affairs Committee. **Motion to approve appointment of Madeline Michael to the College of Communication and Education Senator position as recommended by the Government Affairs Committee (Smith/Lung).** Pratt said Michael is a sophomore but still very eager to participate, very dedicated. He said she has been shadowing other senators. Johnston said she was the best candidate for the position. **7-0-0 MSC.**

D. Information Item: Revisions to Associated Students Bylaws – Smith said in addition to updating the BMUC Code, BMUC also approved revising the code to include that the non-student faculty member position can now be either a faculty member or university staff member. Buckley said this is the same as ASBC, and gives them some flexibility to appoint someone. He noted the four executive Board members and the University president have to agree on this joint appointment. Title changes in the Bylaws were also updated.

E. Information Item: 9/30/14 Activity Fee Fund Budget to Actual Experience – Johnston reported that the benchmark is 25% because we are now a quarter way through the fiscal year. She noted that income and revenue are at 46.6% which is really good. Overall expenses are at 21.6%. Johnston reviewed the budget with the Board.

F. Information Item: 9/30/14 Student Union and WREC Summary Income and Expense Statements – Smith reviewed the Student Union statement and said total revenues are at 8.28% and they haven’t yet received return of surplus funds from the University. He noted that expenses are at 22.09%. Regarding the WREC, Smith said they have the same issue of income being low because the WREC also hasn’t received return of surplus funds yet. He reviewed the statements with the Board.

G. Information Item: 9/30/14 Dining Services Financials – Lung reviewed the Dining Services financials with the Board, noting that operating income came in higher than budgeted. She said Catering is doing really well and Retail Dining had an exceptional month.

H. Information Item: 9/30/14 Corporate Services Budget to Actual Income and Expenses – Buckley said all areas of Corporate Services are under budget and doing well. He explained that Corporate Overhead insurance is high, because the insurance for the full fiscal year is paid in July.

I. Information Item: Review of Investments:
   - **Local Agency Investment Fund – Quarter ending 9/30/14** – Buckley reviewed with the Board. He said unfortunately they are only getting a 0.24% return on their investment; however, it’s a very safe investment. He did not anticipate seeing much of a higher return in the near future.
- **RAC Endowment Fund – Quarter ending 9/30/14** – Buckley said for the first quarter of 2014-15, this fund earned $505.34. He said the Investment Committee will be discussing the funds coming from the Wildcat Store, as well as discussing adding funds to the endowment fund in order to reach $1 million. He said based on a formula that Susan Jennings provided to him, if they invest in a variety of CD’s, they could earn approximately $13,000 per year in interest. Buckley said the Board could then determine what to do with those funds.

**J. Director of University Affairs Report** – Pratt said the Shared Governance Committee from Student Academic Senate is up and running and no issues have arisen. University committee chairs are beginning to work with Student Academic Senate regarding meeting times and places. Pratt said he is continuing to work with Karla Zimmerman to update committee data and EM’s. He noted that the Academic Planning Committee is wrapping up action conversations and beginning to evaluate the process. This information will be given to the Provost office for implementation. • Pratt said he will be doing University area visits to get more information about the Middle Class College Act. Pratt said the California Student Aid Commission has available funds, and if these funds don’t get used by students they will be sent back to the general fund. He hopes to get word out about this. Pratt said he will be going to University Housing to talk about Freshman Engagement. Pratt said he is dealing with some issues with the Health Center regarding the Student Health Advisory Council and AS appointments which are currently in conflict with the current EM. Pratt said the Academic Senate ad hoc committee met this morning, and are requiring more feedback from various areas.

**K. Director of Legislative Affairs Report** – Johnston said CSSA is this weekend in Cal Poly San Luis Obispo. The only item on their Board agenda will be SIRF. The other councils/committees won’t be meeting this weekend so that the full Board can review and work on SIRF together. Johnston said Legislative Affairs Council has been discussing SIRF and she has been getting feedback from them. • Johnston said the voter registration and education drive ends today. Rock the Vote was on October 28 and elections are today. She said she will be scheduling meetings with those who win in order to talk about higher education being one of their priorities. Johnston said she will be working on educating students about SB 967, the sexual consent bill.

**L. University Vice Presidents’ Reports** – Absent

**M. Executive Director’s Report** – As follow up to his recent email to the Board, Buckley announced that the Associated Students, CSU, Chico, now has a post office box. He explained that the University previously hadn’t charged the AS for mail delivery; however, per EO 1000 from the Chancellor’s Office, the University is required to charge the AS for such services. He said general fund money can’t support anything but the general fund and shouldn’t be used to support the Associated Students, Research Foundation or University Foundation. Buckley said the University would have had to charge us for all mail services and it would have probably been quite expensive. Buckley noted that the new mailing address for the Associated Students is P. O. Box 7570, Chico, CA 95927-7570. • Buckley said one of the AS personnel policies addresses shift differential, and we followed suit with the campus regarding the policy, although typically it more comes from unions. He explained that employees that work a shift between 6 p.m. and midnight are paid an additional amount of money that goes to their salary. In addition, the midnight to 6 a.m. shift is another adjustment. He said this is because of not working normal hours. Buckley said our policy addresses both hourly (non-exempt) employees and salaried (exempt) employees and he is trying to find out whether or not exempt/salaried employees would also get a shift differential. He said the AS currently has two exempt employees that fall into this category. He said they are not questioning shift differential for hourly employees. Buckley said going forward they may want to change the policy so it doesn’t include salaried employees. He said he would provide further information at the next Board meeting. • Buckley congratulated all those that were involved with the Halloween event, noting that it was a collaborative effort between students, staff, Housing, AS and Student Life & Leadership, which led to something bigger. He said they need to look at what they can do to institutionalize Wildcat Way, Wildcat Welcome and now Halloween. Buckley noted Herren has been working with the University regarding consistent funding for these events and said the AS is looking to fund the Student Union budget on a yearly basis for these events. Buckley said he was pleasantly surprised that almost 600 students attended the Halloween event Friday night. • Buckley said he will be bringing the idea to BMUC to fund next year a couple of graduate assistantship positions. He said they are finding that more and more students are interested in perhaps staying in Chico and being involved in Student Affairs, and trying to gain that experience through an assistantship. He said Chico doesn’t have a formalized higher education administration/personnel program and explained the typical model at other universities. He said that Pedro Douglas is doing a program here at Chico State called the NUF Program as a part of NASPA to get under represented students involved in higher education. He said there are some students from that program, as well as other students, that are interested in the
assistantship program. There’s a way to do this at Chico State; however, they’d have to get a Masters through Social Science, Public Administration or another avenue. We could offer grad students a very solid, comprehensive assistantship where they’d gain hands on experience. He said they offered assistantship programs 15 years ago, but it wasn’t popular at that time. Buckley said they haven’t really developed this program yet, they’d have to help students with what they are doing for Grad school, but he and Slaughter could help students with the application experience that they would get here, working as a professional and gaining that experience. Buckley said further information will be provided as they move this process along.

N. President’s Report – Herren agreed that the Halloween event was a success and also congratulated those that worked on the event. She said now is the time to get the group from Wildcat Welcome, Labor Day and Halloween (all the same people) to look at efforts, dollars that have been spent, what kind of contributions have been received from University Housing, CCLC, and other groups on campus, in addition to the AS. She hopes the new, merged group could meet on a monthly basis to talk about composition of the committee and next steps. • Herren noted that she, Courtney Silver and Kevin Killion will be presenting to University Foundation on December 10 in regards to the fossil fuel divestment. She said it’s important that as many students as possible attend this meeting. • Herren said planning committee meetings for CSUnity have been scheduled and they will be the first Wednesday of each month at 5 p.m. in BMU 220. She said if anyone would like to join the committee to let her know • Herren said regarding the Gus Minolas Bridge, Campus Planning was able to expand the permit for the new bridge to be constructed next to the physical sciences building, to include replacement of the bridge that was destroyed by the fallen tree. Construction of the new Gus Minolas Bridge will also be the summer of 2015. • Herren said she and Pratt will be attending the statewide Academic Senate Conference in Long Beach next Thursday and Friday. She noted that they will be presenting at the poster session in regards to high impact learning.

IX. ANNOUNCEMENTS – Lung said there’s a Career and Internship Fair tomorrow in the BMU auditorium, with over 100 companies attending. • Delorenzo said the Student Law Services Program of CLIC is having their Greek Mock Trial tomorrow from 6 to 8 p.m. in the BMU auditorium. She said Matthew Carrington’s mother will be there this year. Her son, Matthew, was killed in a hazing incident nearly 10 years ago and she was excited that there’s something on campus to continue expressing the dangers of hazing.

X. PUBLIC OPINION – None

XI. OPINION – Smith welcomed Zawoysky to the Board, noting it’s remarkable to have him here, and a part of the team. • Lung said Johnston and Smith did a great job presenting the financial reports today. Smith said she did a good job as well. • Herren said she and Lung were talking about the serving of coffee at commencement. She said in the recent past the AS hasn’t done this and she’d like to get this on the Commencement Committee’s agenda to have this discussion. She said at the next Board meeting they could also ask Lori Hoffman and Drew Calandrella about this. Lung said this is on the ASBC agenda as well.

XII. ADJOURNMENT – The meeting was adjourned at 4:59 p.m. by the Chair, Herren.