Monday, September 14, 2015 10 a.m.  BMU 205

Members Present: Matt Zaleski, Megan Odom, Pedro Douglas, Stacie Corona, Amanda Labrado, Kevin Hernandez, Brent Adams

Members Absent: Michelle Korte

Others present: David Buckley, Mary Cox (recording), Susan Jennings, Sarah Foisy, Corinne Knapp, Jamie Clyde

I. CALL TO ORDER – The Chair, Zaleski, called the meeting to order at 10:04 a.m.

II. AGENDA – No changes

III. APPROVAL OF MINUTES – Minutes of the regular meeting of 5/4/15. Motion to approve the minutes of the regular meeting of 5/4/15, as presented (Odom/Adams) 4/0/2 MSC.

IV. ANNOUNCEMENTS – The chair asked the committee introduce themselves.

V. PUBLIC OPINION – Limited to items on the agenda – None

VI. OPINIONS – None (Hernandez arrived at 10:08 a.m.)

VII. BUSINESS

A. Action Item: Approval of Resolution for Establishing Time and Location for Associated Students Businesses Committee meetings for fiscal year 2015-16. Motion to approve Resolution for Establishing Time and Location for Associated Students Businesses Committee meetings for fiscal year 2015-16, as presented (Hernandez/Labrado), 7/0/0 MSC.

B. Information Item: Resolution in support of the Associated Students committing to the Real Food Challenge’s Campus Commitment – Buckley shared information regarding the Resolution for the Real Food Challenge. If this committee felt they would like to support this resolution, it will be back as an action item at the next meeting. Knapp explained the criteria for “real food” and explained that this is a student led program. The goal is 20% “real food” in dining operations by 2020. Foisy asked how the AS would like this addressed in the Wildcat Store. Buckley explained that at this time there would not be any requirements for the Wildcat Store. Discussion was held.

C. Information Item: Review of Investments, Local Agency Investment Fund – Quarter ending 6/30/15 – Jennings shared investments for fiscal year ending 6/30/2015. She reported that the AS earned almost $11,000 for the year. She reported that in May $1,000,000 was moved out of investments into Certificates of Deposit, which has proven to have better yields than with LAIF.

D. Information Item: 6/30/15 Dining Services Financials – Knapp shared the financials for AS Dining Services for fiscal year end 6/30/15. She reported that Cash Ops operating income exceeded revised 14/15 budget by $32,235 (.8%). Net income was $142,486 compared to $40,594 estimated. Knapp reported that this is the first time Cash Ops finished in the positive. Knapp also shared challenges, which include minimum wage going up to $10 per hour in January; the impact of the new sick leave policy with a significant increase in the amount of sick calls from students in the first few weeks of the fall semester; loss of the school meal program; the Dining Director position still vacant; and lastly the Avian flu impacting egg prices. She also discussed the importance of recovering Sutter Dining’s public image and customer satisfaction. Knapp reported positives in Dining Services include the new Grains & Greens concept in the Marketplace, which is trending a 45.12% increase in sales compared to Toppers; a new menu for concessions and now the ability to accept credit cards; and changes to the prepared foods production schedule to get product to the C-stores earlier in the morning. Knapp also reported that overall sales are trending up compared to last year and are in line with budget. She reported that Common Grounds continues to grow with over 100 more transactions per day over last year. She stated that the bottleneck during peak time is due to the need for a second espresso machine and two blenders to keep up with demand.
E. Information Item: 6/30/15 Chico State Wildcat Store Financials – Jennings shared year end 14/15 financials for the Chico State Wildcat Store.

F. Information Item: Strategic Plan – Buckley shared that this has been a discussion with the Board of Directors, and explained that the seven initiatives were broadly written. He stated that there will be a special BOD meeting this Wednesday to discuss the plan and either approve intact or make amendments. Once approved, the initiatives will then be sent back down to the other committees to determine how they will respond accordingly for their area.

VIII. DINING SERVICES DIRECTOR’S REPORT – Knapp covered all information in the financial report.

IX. CHICO STATE WILDCAT STORE DIRECTOR’S REPORT – Foisy reported August and year to date financials for the Wildcat Store. She stated that their biggest struggle right now is with textbook vendors reaching out to professors directly offering them a lower price, which results in the students purchasing directly from the vendor. Foisy shared a PowerPoint presentation of color graphics for the store remodel, which is scheduled to begin the first part of January.

X. EXECUTIVE DIRECTOR’S REPORT – Buckley reported the status of the Dining Director recruitment. He reported that there was a failed recruitment in the summer so they went back out and are now doing reference checks on a recent candidate. Buckley reported that enrollment is tracking very close to last year. He also reported that they are waiting to hear what the increase will be with the health premiums. He explained that our health plans run on a calendar year, not fiscal year, and open enrollment begins November 1. He stated that once the AS receives proposed premium increases, the BOD will decide how to split between the AS and its employees. He will keep the committee posted. Buckley reported that there is currently a search for a new Housing director, of which he is the chair. Buckley reported that the NACUFS satisfaction survey will be coming out in October, which has two components: residential and cash ops (retail). He reported that when he looked at last year’s survey, the retail piece was shared with the committee but the residential piece was not. He reported that over the last three years, retail has benchmarked very well in our region, but the residential results have gone down. He will be working with staff at Sutter to improve the perception and customer service satisfaction.

XI. VP APPOINTEE’S REPORT – Labrado had nothing to report.

XII. CHAIR’S REPORT – Zaleski reported that he is working on the Follett scholarship disbursements with Clyde.

XIII. ANNOUNCEMENTS – None

XIV. PUBLIC OPINION – None

XV. OPINION – None

XVI. ADJOURNMENT – The Chair, Zaleski, adjourned the meeting at 11:09 a.m.