Monday, November 9, 2015

ASSOCIATED STUDENTS OF CALIFORNIA STATE UNIVERSITY, CHICO
ASSOCIATE STUDENTS BUSINESSES COMMITTEE
MEETING MINUTES

10 a.m. BMU 205

Members Present: Matt Zaleski, Megan Odom, Pedro Douglas, Stacie Corona, Michelle Korte, Kevin Hernandez, Brent Adams

Members Absent: Amanda Labrador

Others present: David Buckley, Mary Cox (recording), Jamie Clyde, Susan Jennings, Sarah Foisy, Corinne Knapp, Thang Ho

I. CALL TO ORDER – The Chair, Zaleski, called the meeting to order at 10:02 a.m.

II. AGENDA – No changes

III. APPROVAL OF MINUTES – Minutes of the regular meeting of 10/26/15. Motion to approve minutes of the regular meeting of 10/26/15, as presented (Korte/Hernandez). 6/0/1 MSC.

IV. ANNOUNCEMENTS – None

V. PUBLIC OPINION – Limited to items on the agenda – None

VI. OPINIONS – None

VII. BUSINESS

A. Information Item: Merging between Catering and Conference Services – Clyde shared a PowerPoint presentation outlining the merger between Catering and Conference Services as approved by BMUC and BOD last week. The Catering Manager will now be the Catering/Conference Services Manager and the wages/benefits for this position will be split between Dining and the Union. No other financial changes to Dining. Discussion was held.

B. Information Item: Strategic Plan – Buckley reviewed the Strategic Plan with the committee. He reported that Clyde will meet with Dining staff to go over the seven “We wills” to develop action plans for each point. He emphasized that Dining will only address the topics specific to them.

C. Information Item: 9/30/15 Dining Services Financials – Clyde shared a PowerPoint presentation of the AS Dining Services financials for September 2015. She reported that Residential Dining cost of sales was up a little, mostly due to better quality food purchases. Cash Ops operating income was 9.51% more than budgeted and all areas contributed to the increase in operating income. There was a major change in Net Assets due to approximately $65,000 of Pepsi money being put into the budget.

D. Information Item: 9/30/15 Chico State Wildcat Store Financials – Jennings shared information regarding the financials for the AS CSWS for September 2015. She reported that there were no sales or cost of sales, but there were Operating Expenses for rent to the Union and University. Commission from Follett was approximately $88,702.

E. Information Item: Local Agency Investment Fund and Certificates of Deposit for quarter ending 9/30/15 – Jennings shared information regarding the Investment Fund and Certificates of Deposit. She reported that the rate of return went up to .32% with earnings of approximately $3,800. She reported that the AS also earned about $3,000 for the Wildcat Store certificates of deposit.

VIII. DINING SERVICES DIRECTOR’S REPORT – Clyde reported that they will be recruiting for the new Catering/Conference Services Manager very soon. Dining will conduct their first all-staff training on November 21. The new espresso machine has been installed in Common Grounds, but now the original machine is down. The student “Sutter Squad” is in place and working on customer service and they are having a great time. Clyde reported that she and Knapp will be looking into some new equipment as the Grains and Greens fridge went down, the dishwasher went down, and the fryer went down. She is also looking into a preventative
maintenance schedule with Hobart. She reported that last year Cash Ops spent approximately $50,000 in repairs and maintenance, whereas a preventative maintenance plan would cost about $6,000. Discussion was held.

IX. CHICO STATE WILDCAT STORE DIRECTOR’S REPORT – Foisy reported October financials. She reported that October was a tough month and they were down overall approximately $22,000. Discussion was held.

X. EXECUTIVE DIRECTOR’S REPORT – Buckley reported that anytime a position becomes vacant, it is a good idea to review and determine if the position is needed or if changes are needed, as was the case with the Catering Manager and the merge with Conference Services. He reported that the AS is still struggling with applicant pools for various recruitments and they are not seeing many quality applicants. He will keep the committee posted as positions are filled.

XI. VP APPOINTEE’S REPORT – Zaleski reported for Labrado and reported that BMUC approved the purchase of another pool heater, SFAC appointments and the new structure for Catering and Conference Services. He reported that the committee and Ag Department have been discussing the possibility of the farm composting, and they also discussed putting charging stations in the computer lounge. Zaleski reported that 650 students attended Night of the Living Pancake, and there were 58 arrests over Halloween weekend but only six were Chico State students.

XII. CHAIR’S REPORT – Zaleski reported that the University is beginning the new Presidential search and there will be a forum in Laxson tomorrow with the search committee to allow students, faculty, and staff to give input in regards to what they would like to see in a new president.

XIII. ANNOUNCEMENTS – None

XIV. PUBLIC OPINION – None

XV. OPINION – None

XVI. ADJOURNMENT – The Chair, Zaleski, adjourned the meeting at 10:48 a.m.