ASSOCIATED STUDENTS, CALIFORNIA STATE UNIVERSITY, CHICO
BELL MEMORIAL UNION COMMITTEE MEETING
MEETING MINUTES

Wednesday, February 4, 2015  1 p.m.  BMU 205

MEMBERS PRESENT: Jeff Zawoysky, Rebecca Berner, Kathleen Moroney, Salma Hegab, Jerad Prevost, Deanna Jarquin, Leanne Woods

MEMBERS ABSENT: Amelia Lowry, Vu Nguyen, CC Carter

OTHERS PRESENT: David Buckley, Ewan McCloy (recording), Sally Parenti, Curtis Sicheneder, Megan Vanni, Thang Ho, Nan Timmons, Jason Anson

I. CALL TO ORDER – The chair, Zawoysky, called the meeting to order at 1 p.m.

II. AGENDA – Motion to approve the 2/4/15 agenda (Prevost/Jarquin) 5-0-0 MSC.

III. APPROVAL OF MINUTES – Minutes of the regular meeting of December 3, 2014. Motion to approve the minutes of the December 3, 2014 regular meeting, as presented (Woods/Prevost) 5-0-0 MSC.

IV. ANNOUNCEMENTS – None

V. PUBLIC OPINION – None

VI. OPINIONS – It is nice to have Zawoysky here as the current chair.

VII. BUSINESS

A. Consent Agenda

All items listed under the Consent Agenda are considered to be routine and are enacted by one motion without discussion. A member of the committee who desires a separate discussion of any item may pull that item from the Consent Agenda.

1. Sustainability Fund Allocation Committee Meeting – 1/22/14
   a. Approved the minutes of 11/12/14.
   b. The following were approved to proceed to funding allocation deliberation:
      2. Fair Trade Bananas.
      3. Woodway for the WREC.
   c. The following were not approved to proceed to funding allocation deliberation:
      1. Heat Transfer Rate Optimization for Multi-Stage Compression Systems.
      2. New Skateboard Storage and Security Racks in the BMU.
   d. The following were approved for funding:
      1. Sustainability Consultation of Office Practices (SCOOP) Promotion and Visibility Campaign in the amount of $1,140.
      2. Fair Trade Bananas in the amount of $1,000.
      3. Woodway for the WREC in the amount of $7,342.

Motion to approve the consent agenda as presented (Prevost/Woods). Buckley explained that a consent agenda is essentially a report of what went through at SFAC. He also noted that any funding items over $5,000 that were approved have to be approved at BMUC as a separate motion. 7-0-0 MSC. (Berner and Hegab arrived at 1:03 p.m.)

B. Action Item: Approval of Revised Resolution for Establishing Time and Location for Bell Memorial Union Committee Meetings – Spring Semester of 2014-15 Academic Year. Motion to approve Revised Resolution for Establishing Time and Location for Associated Students Bell Memorial Union Committee Meetings – Spring Semester of 2014-15 Academic Year, as presented (Jarquin/Prevost), Zawoysky explained that this motion is to secure the spring semester BMUC schedule. 7-0-0 MSC.
C. Action Item: Approval to fund Woodway for the WREC in the amount of $7,342. **Motion to approve funding Woodway for the WREC in the amount of $7,342, as presented (Woods/Jarquin).**

Vanni, the student representing the proposal, explained that the cost is for one treadmill and includes maintenance for four years, shipping, and installation. She said that compared to an electronic treadmill, the Woodway is a cheaper option because there are no gadgets on the machine and the running experience is different. A Woodway is similar to a fixed gear bike where the user needs to generate energy to keep it moving. Sicheneder said that both treadmills are excellent and that the electronic treadmill is around $9,000. Buckley added that the Woodway doesn’t use electricity which is why it is less expensive in energy costs. Vanni said the electricity cost for an electronic treadmill is approximately $1,700 a year to have it plugged in and in use. 7-0-0 MSC.

D. Information Item: 2015-16 budget update – Buckley explained that budget season has begun and all budgets will be approved sometime in April. He reviewed the budget for 2014-15 and explained student enrollment, noting that $385 per student per semester goes towards student enrollment numbers. Buckley reviewed various items that were built into this year’s budget which included the continued funding of the Wildcat Leadership Institute, the completion of BMU 203, an annual allocation of $125,000 for WREC equipment due to a 5-6 year turnover, the events Wildcat Welcome, Wildcat Way, and Halloween, and finally capital expenditures. He noted that one of the biggest costs in capital expenditures was for the chairs in the BMU. He said that overall, revenue should be higher and we will come in under budget. Buckley next reviewed fiscal year 2015-16 and noted costs for additional program funding for WLI, Wildcat Welcome, Wildcat Way, Halloween, graduate assistants for WLI, costs for the Associate Executive Director position, warehouse, and the continued allocation of $125,000 for WREC equipment. He said enrollment numbers should be similar to this year and also said that capital expenditures will cover what needs to be replaced in the BMU and WREC. Buckley said that graduate assistant positions have been done in the past for students who would be interested in working in higher education. He noted that the new Associate Executive Director position will be voted on at the Board of Directors. This position will be created based on a model that was effectively used at San Diego State where their Executive Director retired and was filled by the assistant role. Buckley elaborated on further important notes for next year, such as the minimum wage increase on January 1, 2016, a new law that requires sick leave for student part-time employees, software replacement that was approved by the Board of Directors for a new financial/HR/payroll system, University IT reimbursement of about $65,000, and the Research Foundation deciding to become their own entity. Buckley said budgets will be reviewed further with the committee before final approval.

E. Information Item: BMU lounge survey results – Timmons presented the results of a survey that she created regarding the environment of the BMU lounge areas. She said this was a 10 question survey available via a link on the aschico.com web site for six weeks, which received 130 responses. In addition, face to face polling was also completed with 196 respondents. She reviewed responses to the various questions. In response to the question asked regarding which best describes the respondents’ preference for atmosphere in the lounge areas, a high amount of people wanted moderate noise, socialization, and group study/projects. Most agreed that the lounge area served their needs. Timmons next reviewed the open-ended responses, noting the following: students want the lounge areas to be open longer, better cell service, food and drink delivery, more outlets, more/bigger tables, more comfortable seating, white boards, a TV, and no talking signs. Buckley said carpeting in the BMU needs to be replaced soon and more outlets and plugs can be integrated when this happens. He also agreed on the need to improve telephone reception in the bottom floor of the BMU. Moroney said it is interesting that a lot of people like the BMU as it is and that students tell us what they want from the space in their own terms.

F. Information Item: 11/30/14 and 12/31/14 Student Union and WREC Summary Income and Expense Statements – Parenti reviewed the 12/31/14 Student Union budget and noted we are right on budget. She noted that ATM rent will now be coming to the Student Union rather than the bookstore so we will receive some extra income. Parenti said three full time custodians were recently hired and one more full time custodian and two casual custodians still need to be hired. Sicheneder reviewed the WREC report, noting that revenue is right on target through the end of December and expenses are slightly low at about 42%. He said income from other areas is high due to membership sales, software for TVs, and renewed memberships and lockers.
G. **Information Item: 12/31/14 Student Union Fund Capital Expenditures Report** – Buckley reviewed the planned purchases for the second quarter, and noted that a media system for BMU 203 was purchased as well as 900 auditorium chairs. He said there are still plans to replace the carpeting and the Wildcat Store remodel will not happen. WREC planned purchases were reviewed next and Buckley noted that a trailer was purchased for Adventure Outings as well as a spa heating system for the WREC.

VIII. **EXECUTIVE DIRECTORS REPORT** - Buckley said that originally he had planned on going to the Board regarding who we would have redesign the website; however, a solution was found in that we can make our own website. He noted this will save the AS approximately $25,000. He explained the problems with the current system and said a committee has been discussing website options and will provide feedback. Buckley said he is also working with Taylor Herren on the Operating and Lease agreement that was started 18 months ago.

IX. **WREC DIRECTORS REPORT** - Sicheneder said that the WREC had the biggest January ever with 52,900 visits, up from 49,000. There was a recent biggest one day attendance at 4,200 visits. Sicheneder reviewed previous and upcoming events for both the WREC and Adventure Outings. He noted that there will be a mandatory WREC Career Fair in March for those students who are interested in working at the WREC.

X. **ASSOCIATE UNION DIRECTOR OF OPERATIONS REPORT** - Nothing to report.

XI. **VPS’ APPOINTEE REPORT** – Nothing to report

XII. **CHAIR’S REPORT** - Nothing to report.

XIII. **ANNOUNCEMENTS** – None

XIV. **PUBLIC OPINION** – None

XV. **OPINION** – None

XVI. **ADJOURNMENT** – The Chair, Smith, adjourned the meeting at 1:56 p.m.