ASSOCIATED STUDENTS, CALIFORNIA STATE UNIVERSITY, CHICO
BELLMEMORIAL UNION COMMITTEE MEETING
MEETING MINUTES

Wednesday, February 18, 2015 1 p.m. BMU 205

MEMBERS PRESENT: Deanna Jarquin, CC Carter, Rebecca Berner, Salma Hegab, Vu Nguyen, Jerad Prevost, Leanne Woods, Amelia Lowry

MEMBERS ABSENT: Kathleen Moroney

OTHERS PRESENT: David Buckley, Ewan McCloy (recording), Sally Parenti, Deborah Lemmo, Thang Ho

I. CALL TO ORDER – The chair, Jarquin, called the meeting to order at 1:01 p.m.

II. AGENDA – Jarquin made a friendly amendment to add Information Item D: BMU Survey and Information Item E: Wildcat Leadership Center Mission Statement. Motion to approve the 2/18/15 agenda (Prevost/Lowry) 6-0-0 MSC.

III. APPROVAL OF MINUTES – Minutes of the regular meeting of February 4, 2015. Motion to approve the minutes of the February 4, 2015 regular meeting, as presented (Woods/Lowry) 6-0-0 MSC.

IV. ANNOUNCEMENTS – None

V. PUBLIC OPINION – None

VI. OPINIONS – None

VII. BUSINESS

A. Information Item: 2015-16 budget update – Buckley said today’s focus would be on the capital expenditures for next year. He explained these are typically for big ticket items, such as chairs and carpeting, which are broken down into expenditures for the BMU and WREC. He noted the following BMU expenditures scheduled for next year: a cellphone booster on the lower level to improve cellphone service at around $20,000 – $25,000, an upgrade in the security cameras which would lead to sharing security with Dining Services because there have been high levels of vandalism outside of the building, 100 5’ round tables for the sake of having lighter tables to lessen injuries, 12 small tables for receptions, replacing the carpet with carpet squares that are easier to replace, a photo booth, and a T-shirt printer that uses software on a computer to immediately print designs onto shirts that could be leased for a little bit before purchasing. Buckley said the photo booth was an idea based on the Career Center buying their own photo booth last year for career fairs. He noted the following WREC expenditures scheduled for next year: an ultraviolet system for the pool because the current ozone system isn’t working as well as hoped, a climbing harness, a security system upgrade similar to the BMU, and a floor scrubber. Buckley emphasized the importance of constant and consistent maintenance in the spaces rather than deferring maintenance, which would lead to the need to replace everything at an extremely high cost. He said we’ve done a good job of keeping up with maintenance. Buckley said at upcoming BMUC meetings more budget details will be presented so that when it’s time to vote the committee will be comfortable voting.

B. Information Item: Warehouse – Buckley said the current warehouse lease ends on July 1. He said he is planning to sign a lease for two-three years for shared warehouse space with the University at 7th and Oak Streets. He noted problems with the current location and said that although it is large it is no longer suitable for the AS. He explained that the University has rented a warehouse and they have a section that has been vacated. He said the rent will go down with this change in warehousing and explained that Recycling, AO’s bike carts, and some other equipment would move to this new space. Buckley said Adventure Outings is feeling pretty comfortable with this move and there are also a few other locations nearby that could be rented if need be. Buckley also noted that the inside of the new warehouse provides better working conditions for staff.

C. Information Item: Review of Investments, Local Agency Investment Fund – Quarter ending 12/31/14 – Buckley reviewed the report with the committee noting that they should focus on the Student Union
section of investments where average daily investment is approximately $1 million. He said Student Union funds cannot be invested in stocks or anything that would be risky.

D. Information Item: BMU Survey – Jarquin said at the last meeting they talked about the BMU survey and that it was found that a lot of students do not want very much change within the building. She said she is interested in creating a randomized survey that could be sent out through the student senators in finding randomized classes to ask why those who don’t use the BMU don't actually use it. Jarquin asked the committee for suggested questions for this survey. Prevost suggested asking what attracts students to the library rather than the BMU. Woods suggested the question: Do you use the BMU, yes or no, and why yes or no, as well as a follow up on what would attract a student to the BMU. It was noted that the Student Union should have a purpose to serve most if not all students, so creating a better environment to serve students and creating a vision for the future is very important. Prevost said students’ study habits are different and suggested finding a way to utilize this. Jarquin said to contact her if anyone came up with other questions.

E. Information Item: Wildcat Leadership Center Mission Statement – Jarquin explained that she is working to create a mission statement for the center so that when there are new officers, the culture of the space is clear and can continue. Jarquin asked the committee what they want the center to look like, to include in a mission statement. Prevost explained his experience on not being sure on how to get involved, and the importance to be transparent with students and teach them how to become leaders. Lowry suggested listing everything that the center offers. Nguyen said it’s important to note that even though the space has leadership in its name, that students need to feel comfortable going into the space. Woods suggested focusing on inclusiveness. Prevost talked about the professional staff in the space and taking some steps so that students know that you can just sit and hang out there similar to the CCLC. Jarquin suggested the motto be The Wildcat Laboratory. Buckley said that students are the ones who give the space life. Also, more student organizations are starting to use the large room in the space, which is a step in the right direction. Woods noted that this past semester a lot more people have been coming in to the area and interest has increased. Carter said that the committee seems to be focusing on “interactive” and “engagement” as two overarching words to describe the center. Jarquin asked them to contact her if they have additional suggestions.

VIII. EXECUTIVE DIRECTORS REPORT- Buckley said the application process for the Leadership Coordinator position for the Wildcat Leadership Institute has closed. He said this position has been looked to be filled for approximately two years. Buckley said Jon Slaughter is doing initial screenings and then Mary Wallmark will be looking into the interview process. Buckley said the vacant Sustainability Coordinator position has also been closed and the interview process will begin soon. He also noted that the Associate Executive Director position is now open for applications.

IX. WREC DIRECTORS REPORT- Sicheneder was absent.

X. ASSOCIATE UNION DIRECTOR OF OPERATIONS REPORT- Parenti said she is obtaining a quote from the carpet company that installed carpeting in BMU 202, 203 and 220 for replacement of the carpet in the remaining meeting rooms and the second floor lounge. • Parenti said the 72" TV-computer on wheels was delivered and she will be working on where the TV-computer will be housed, how to reserve it, and how to manage it. • Parenti said the forklift that used to belong to the bookstore is now owned by Recycling. She said the forklift is now at the end of its life and a proposal will be taken to SFAC to get some emergency funding to fix or replace the forklift which is used to pick up the bales of cardboard. • Parenti also noted problems with the auditorium air handler.

XI. VPS’ APPOINTEE REPORT – Lowry reported that the bookstore saw a 1% increase in textbook sales from last semester. She said ASBC is focusing on graduation and Dining Services and the bookstore being involved.

XII. CHAIR’S REPORT- Jarquin said she is working this week on the mission of the center, a motto, and hours for the Government Affairs Office. She said she is also working on office guidelines relating to music, noise level, engagement with students when they walk in, tours and greetings so everyone is on the same page regarding the culture of the center. Jarquin said she would also like to have an end of the year banquet for BMUC. She said she is talking to Government Affairs officers about how this used to happen and that it’s a good way to get people into the center and get people to remain involved with Government Affairs. She is working on having a dialogue between offices and other programs so that we are serving our programs as needed and
having an open dialogue. Jarquin said she also had an idea of a takeover of AS offices, such as these programs taking over the center for a day or so. She has also been thinking of special projects if the committee wants to have them.

XIII. **ANNOUNCEMENTS** – Carter said that on Monday, February 23 from 10 to 11 a.m. in BMU 220G there will be an open forum for a candidate for Director of Admissions. He said there will be a presentation as well as Q&A time. • Jarquin said on Feb 27 and 28 the iLead Conference will be held and it focuses on an intellectual pursuit of leadership. She noted that registration closes this Friday.

XIV. **PUBLIC OPINION** – None

XV. **OPINION** – Jarquin did a great job running the meeting today and is doing a great job with the position.

XVI. **ADJOURNMENT** – The Chair, Jarquin, adjourned the meeting at 1:49 p.m.