ASSOCIATED STUDENTS, CALIFORNIA STATE UNIVERSITY, CHICO
BELL MEMORIAL UNION COMMITTEE MEETING
MEETING MINUTES

Wednesday, March 4, 2015 1 p.m. BMU 205

MEMBERS PRESENT: Deanna Jarquin, CC Carter, Rebecca Berner, Kathleen Moroney, Salma Hegab, Vu Nguyen, Jerad Prevost, Leanne Woods, Amelia Lowry, Andrew Roberts.

MEMBERS ABSENT: None

OTHERS PRESENT: David Buckley, Ewan McCloy (recording), Sally Parenti, Curtis Sicheneder, Deborah Lemmo, Jon Slaughter, Mary Wallmark, Jesus Torres.

I. CALL TO ORDER – The chair, Jarquin, called the meeting to order at 1 p.m.

II. AGENDA – Motion to approve the 3/4/15 agenda (Hegab/Roberts) 8-0-0 MSC.

III. APPROVAL OF MINUTES – Minutes of the regular meeting of February 18, 2015. Motion to approve the minutes of the February 18, 2015 regular meeting, as presented (Lowry/Woods) 8-0-0 MSC.

IV. ANNOUNCEMENTS – None

V. PUBLIC OPINION – None

VI. OPINIONS – None

VII. BUSINESS

A. Sustainability Fund Allocation Committee Meeting – 2/25/15
   a. Approved the minutes of 1/22/15.
   b. Action item for funding AS Recycling in purchasing warehouse forklift for the cardboard bailer at the cost not to exceed $17,000 including shipping died for lack of a motion.

   Jarquin said SFAC discussed approving funding for a new forklift and the committee had concerns of the precedence of funding an AS project rather than a student-run project. Silver is working on clearing up exactly what SFAC approves and the policies for the committee. Buckley explained that when SFAC started back in 2005, the commissioner who chaired this committee purposely didn’t want to exclude the AS from receiving funds. There have been previous AS funded proposals so there was some confusion from the committee on precedent.

B. Information Item: Wildcat Leadership Institute Presentation – Mary Wallmark and Jon Slaughter presented regarding the Wildcat Leadership Institute (WLI). They discussed where they have been, where they are now, and where they hope to go with the WLI. They explained the three certificate levels in the WLI: the Certificate of Leadership Identity, Certificate of Applied Leadership, and Certificate of Mastery. They started in the spring of 2013 with the Certificate of Applied Leadership for 28 students. In the fall of 2013 and spring of 2014 they piloted the Certificate of Leadership Identity with 68 students. This semester they have been piloting the Certificate of Leadership Mastery with four students and they are also piloting an expert speaker series with 9 total workshops. There has been an average of 40 students per workshop and they would like to grow this number. Wallmark elaborated that they would like to expand the WLI into FLO and find a way to get students to be involved on the correct certificate plan relating to their level of prior leadership experience. Slaughter explained that they are getting ready to interview applicants for the Leadership Coordinator position. The position has been vacant for the past two years and in this time frame they have learned what went well and what hasn’t gone well, which has helped with the process of improving the WLI. It was noted that some students and staff went to a leadership conference at the end of December that was very helpful in improving the WLI. Prevost asked about students who weren’t involved in FLO and how the program would look for them. Wallmark explained that the model that they created is attempting to tackle this issue and suggested editing the name of FLO from “Freshman Leadership Opportunity” to “First Leadership Opportunity.” Essentially, where someone sees themselves fit in a certain certificate level is based on self-selection.
C. Information Item: 1/31/15 Student Union and WREC Summary Income and Expense Statements – Parenti reviewed the budget, explaining that we are 58.31% of the way through the fiscal year. She said the Student Union has expended 52.82% of the annual budget. She said 85.77% of projected income has come in because 100% of surplus Student Union funds have come in. Student Program Income is currently low because they are waiting for reimbursement from University Housing and Food Service for recycling services. Graphics income also has not yet been recorded. • Sicheneder reviewed the WREC budget noting high income (78.48%) because of the return of surplus funds, membership renewals and programing income. Travel will peak later due to an upcoming conference. Sicheneder said printing costs will increase as WRECit is planned. He also noted that the Strong Cat competition was removed, which lowered costs.

D. Information Item: 2015-16 budget update – Buckley highlighted the key points of the budget for next year including an increase in minimum wage for students from $9 – $10 an hour. He said the WREC and Union have a high amount of student employment, so the budget will be affected. Other laws have passed which require sick-leave for students. Other expenses include supporting programming dollars for Wildcat Way, Wildcat Welcome, Halloween, and the WLI. He said they also need to be intentional about allocating money to AS Productions. Buckley said regarding capital expenditures, if the forklift doesn’t get funded by SFAC then we could pay for a new forklift.

E. Information Item: Wildcat Leadership Center Mission Statement – Jarquin said this was worked on at the last GAC meeting and has been surveyed by people in the office. She said she looked at other leadership center mission statements and not many have a leadership center similar to ours. She said GAC decided on having a mission statement and vision statement. Woods liked the concise wording of the statements. Prevost suggested the inclusion of the word development in the mission statement. Roberts suggested changing the word “tangible” to “meaningful.” Woods said that having Wildcat in the motto is good branding. At Good Morning with GAC on Monday there will be tally-polling for the best motto.

F. Information Item: BMUC Semester Project – Jarquin said that the students on this committee want to get involved in projects within the BMU and she wanted to make sure this committee had the ability to say that they left their mark on the BMU. Jarquin said she has two projects in mind: either the GAC conference room or the Marketplace level of the BMU with the empty display cases. Woods suggested working on the Marketplace area because it reaches out to more students. Prevost suggested that one of the committees and AS Productions could use this space for advertisement, TVs, and similar advertisements to get students informed about what is going on in the space. He also suggested using the space for active involvement as well. Nguyen said that with such a short time span the committee should focus on a smaller location because the conference room would take more time to change. The committee will continue this conversation next week in an open meeting and will meet at the Marketplace area this time next week.

VIII. EXECUTIVE DIRECTORS REPORT- Buckley gave Carter and his staff recognition in the wake of the successful iLead. • Buckley said they are still hoping the warehouse will work out with the university, but they currently are not too big on using the space for Recycling.

IX. WREC DIRECTORS REPORT- Sicheneder reviewed current and upcoming WREC and Adventure Outings events. He said the WREC is moving away from the one lifeguard approach to a two lifeguard approach upon reviewing recommendations. He also noted that Adventure Outings has a yurt that has been rented every weekend, and it is good to see this success.

X. ASSOCIATE UNION DIRECTOR OF OPERATIONS REPORT- Parenti said she has completed the final proposal for the air handler that is not functioning properly. Facilities Management will then cover the rest of the clean-up and repairs. Rob Meyers, the Union Facilities Manager, had his last day on Friday. There is one custodial vacancy for the Union. Parenti said she has contacted three carpet companies to install new carpeting in multiple areas on the second floor of the BMU, including the lounge area. Conference Services is very busy recently, especially regarding events being held in the BMU Auditorium.

XI. VPS’ APPOINTEE REPORT – Lowry had nothing to report.

XII. CHAIR’S REPORT – Jarquin said Lowry had suggested the Wildcat Leadership Center have a list of resources to give to students, and she passed this suggestion along to the staff in the office. Jarquin is
working on creating a recommendation form. There will be an end of the year banquet for committees. Jarquin will be creating space guidelines for the center so that there is continuity within the space. Jarquin said she appointed Lowry to be the Vice-Chair of BMUC.

XIII. ANNOUNCEMENTS – None

XIV. PUBLIC OPINION – None

XV. OPINION – Good job to Jarquin with mission statement and getting a lot of work done very quickly with her position.

XVI. ADJOURNMENT – The Chair, Jarquin, adjourned the meeting at 2:09 p.m.