ASSOCIATED STUDENTS, CALIFORNIA STATE UNIVERSITY, CHICO
BELL MEMORIAL UNION COMMITTEE MEETING
MEETING MINUTES

Wednesday, March 25, 2015 1 p.m.  BMU 205

MEMBERS PRESENT: Deanna Jarquin, Rebecca Berner, Kathleen Moroney, Salma Hegab, Vu Nguyen, Jerad Prevost, Andrew Roberts, Leanne Woods, Amelia Lowry

MEMBERS ABSENT: CC Carter

OTHERS PRESENT: David Buckley, Ewan McCloy (recording), Sally Parenti, Curtis Sicheneder, Deborah Lemmo, Marilyn Hoag, Thang Ho

I. CALL TO ORDER – The chair, Jarquin, called the meeting to order at 1:01 p.m.

II. AGENDA – Jarquin added Information Item E: Warehouse Discussion. Motion to approve the 3/25/15 revised agenda (Woods/Hegab) 7-0-0 MSC.

III. APPROVAL OF MINUTES – None

IV. ANNOUNCEMENTS – None

V. PUBLIC OPINION – None

VI. OPINIONS – None

VII. BUSINESS

A. Information Item: BMU 203 presentation – Lemmo said BMU 203 is the largest room besides the auditorium and presented pictures of various set-ups in the room. She noted that this room holds up to 175 chairs compared to BMU 210 which can hold up to 100 chairs. Lemmo presented data on usage of the room, noting that as of December 12 there have been 74 events with 8,530 people in attendance at these events and an overall occupancy rate of 81.32%. She said from April 1 to May 31 there are 45 events planned in the room, which will most likely increase to 60 events. Lemmo next compared the use of BMU 203 with the current use of BMU 210. Lemmo said there are three new meeting rooms in the BMU: BMU 220G, BMU 305 and BMU 306, and provided data. Jarquin asked how the occupancy rate is calculated and Lemmo explained that they are calculated on a per day basis on the days that the BMU is open, so weekend days are not included. Jarquin asked if the carpet in BMU 203 is the same carpet being looked at for the whole second floor and Parenti clarified that it is. Buckley said it is the same as the carpet in the GAC office.

B. Information Item: 2/28/15 Student Union and WREC Summary Income and Expense Statements – Parenti said the Student Union has expended 60.12% of the approved annual budget and generated 88.86% of projected income. Total expenses are currently at 61%. There is a full return on surplus funds. Parenti reviewed the budget with the committee (Prevost arrived at 1:18 p.m.). Jarquin asked about the fan repair and cleanup and where it would go in the budget and Parenti explained that this costing will run through the state process of accounts payable. Roberts questioned why advertising and printing costs are high and it was explained that this had to do with the signage for SL&L and WLI for the wall graphic. Buckley explained that last year this was not planned for in the budget and became a project when Jovan Smith came in. Jarquin said the Wildcat Way image and other imaging was also the reasoning why this cost was high. • Sicheneder reviewed the WREC budget noting that the budget is 66% through the year. He said total revenue is at 97.87% of approved budget and total expenses are at 57.84% of approved budget. Regarding Travel and Meetings, Sicheneder said a group from the WREC is leaving next week for a big conference and costs will increase in this section.

C. Information Item: BMUC Semester Project – Jarquin said last Wednesday Woods and Prevost met to discuss their project and ideas for the glass casing. Jarquin had in mind for that meeting a brainstorm for the mission and goals for the rejuvenation of this location. Berner questioned which cases are the ones that will be refurbished and Jarquin explained that it will be the cases down the stairs between the marketplace and BMU Auditorium. Jarquin said there are also two black boxes near the glass case that cannot have glass over them because of the curve of the wall. These three cases will also be a part of the
D. **Information Item: Wildcat Leadership Center Motto** – Jarquin explained that after polling students at Good morning with GAC prior to spring break, asking on the Facebook page, and general comments in the office, that Leadership Without Limits received the most votes at 42 with the other two options receiving 35 votes. She said there have been discussions on the motto being a combination of other suggestions to state Leadership Without Limits the Wildcat Way. There is now a poll on the AS Chico website with a poll for the three original options and this new option, so please vote on this. The conversation of a motto will most likely continue with the next Vice President of Facilities and Services.

E. **Information Item: Warehouse Discussion** – Buckley elaborated on the previous discussion of the AS moving from their current warehouse to the warehouse that is owned by the University on 7th and Oak. He said this process is currently on hold and explained that three weeks ago there a student was shot and killed at a party across the street from the University-owned warehouse. It was also brought to Buckley's attention that parties occur here often so the safety of the warehouse is now questionable. He said there is also an issue of leaving vehicles outside. The vehicles at the current warehouse are inside. Adventure Outings and Recycling were a part of these discussions and they agreed that it isn’t a great idea to have the warehouse here. Buckley said the lease for the current warehouse is up on July 1, but we can do a month-to-month lease after the current lease expires. He said they would like to have a warehouse close to campus, so finding a new warehouse is proving to be rather difficult. Buckley explained that the AS would eventually like to buy their own warehouse rather than continue renting. He said another option is to have a warehouse for Adventure Outings and then another smaller warehouse for Recycling. Police patrol in the warehouse area was discussed.

VIII. **EXECUTIVE DIRECTORS REPORT** - Buckley said he met with Ho about the Four Winds idea and a long term idea to make the BMU more user friendly with technology in decreasing the amount of dead zones and creating service in the BMU basement. Buckley said two candidates for the Wildcat Leadership Institute coordinator will be coming to campus in early April and a new search for the Sustainability Coordinator will begin soon. Buckley said he will be submitting his goals for the year to the Board and explained this will cover what was done this year and what will be done next year. Buckley said there is potential to have a feasibility study regarding changing the lower level of the BMU, which would not affect the current programs located in the lower level.
IX. **WREC DIRECTORS REPORT** - Sicheneder said a flow meter was placed on the water fountain by the locker rooms and after one week, during spring break, 1,018 12-oz water bottles were filled. Sicheneder updated the committee regarding upcoming events - the Bike Auction on April 2 and the BANFF Film Festival on April 10. He noted that the WREC is both the starting and ending point for Cats in the Community. Sicheneder said they’ll be doing a large amount of student hiring soon. Jarquin asked about hourly overnight logistic adjustments and Sicheneder said that the WREC is prepared for these changes with Adventure Outings having more professional staff, changes in the lengths of trips, and more precautions.

X. **ASSOCIATE UNION DIRECTOR OF OPERATIONS REPORT** - Parenti said that she is currently focusing on budgets. She said the air handler for in the BMU Auditorium was cleaned up and the reinsulating process will happen over the summer. Parenti said GSEC is moving to where the bookstore used to be in the basement level and AS Sustainability will be moving from the 3rd floor to the current GSEC location. Parenti said Conference Services has been very busy recently. She explained that the current carpet in the BMU, not including the new rooms, has been in place since 2001, so the process of replacing the carpet is beginning. In addition, they will be looking into potentially having polished concrete and pricing for this will be detailed soon.

XI. **VPS’ APPOINTEE REPORT** – Lowry reported that ASBC met on Monday. She said the budget will impacted soon because of the increase in minimum wage and the required sick leave for employees.

XII. **CHAIR’S REPORT** - Jarquin said GAC will be hosting a reception for all committees from the AS on May 7 at 7 p.m. Invitations will be sent via email in the middle of April. If anyone is interested in volunteering for Cats in the Community on Tuesday from 9:30 a.m. to 2 p.m., there should be 50 spots available. Jarquin said she is working on guidelines with the Government Affairs side of the Wildcat Leadership Center to focus on the mission and vision for the center, with themes such as sustainability and student interaction. Jarquin said from April 2 – April 16 her office hours will be from 8 a.m. – 10 a.m. every day.

XIII. **ANNOUNCEMENTS** – None

XIV. **PUBLIC OPINION** – None

XV. **OPINION** – None

XVI. **ADJOURNMENT** – The Chair, Jarquin, adjourned the meeting at 2:13 p.m.