MEMBERS PRESENT: Deanna Jarquin, CC Carter, Rebecca Berner, Kathleen Moroney, Salma Hegab, Jerad Prevost, Leanne Woods, Amelia Lowry, Andrew Roberts

MEMBERS ABSENT: Vu Nguyen

OTHERS PRESENT: David Buckley, Ewan McCloy (recording), Sally Parenti, Curtis Sicheneder, Deborah Lemmo, Jesus Torres, Thang Ho

I. CALL TO ORDER – The chair, Jarquin, called the meeting to order at 1:01 p.m.

II. AGENDA – Motion to approve the 3/8/15 agenda (Roberts/Lowry) 6-0-0 MSC.

III. APPROVAL OF MINUTES – Minutes of the regular meeting of March 8, 2015. Motion to approve the minutes of the March 8, 2015 regular meeting, as presented (Woods/Lowry) 5-0-1 MSC. (Jerad Prevost arrived at 1:02 p.m.)

IV. ANNOUNCEMENTS – None

V. PUBLIC OPINION – None

VI. OPINIONS – None

VII. BUSINESS

A. Consent Agenda
   All items listed under the Consent Agenda are considered to be routine and are enacted by one motion without discussion. A member of the committee who desires a separate discussion of any item may pull that item from the Consent Agenda.

   1. Sustainability Fund Allocation Committee Meeting
      a. Approved the minutes of 2/25/15.
      b. Approved the transfer of Aaron Gomez to Director of Tower Garden Project in place of Bri Mulvey.

B. Action Item: Approval of AS Recycling in purchasing warehouse forklift for the cardboard baler at the cost not to exceed $17,000 including shipping, as approved by SFAC. Motion to approve AS Recycling in purchasing warehouse forklift for the cardboard baler at the cost not to exceed $17,000 including shipping, as approved by SFAC (Selma/Leanne). – Jarquin said SFAC funded a baler that AS Sustainability could use to put cardboard together and sell. When this happened they inherited a forklift from the Wildcat Store, which has been malfunctioning for the past couple of months. This proposal is to fund the forklift for the cardboard baler. Roberts asked how much the forklift would cost. Torres said including tax and shipping the forklift cost is around $16,000, potentially a little more. Parenti clarified that it is a used piece of equipment with low mileage. Jarquin said the current forklift could be repaired but there would be no guarantee of the refurbished forklift working. The old forklift would most likely be scrapped. 7-0-0 MSC.

C. Information Item: Revisions to Associated Students Corporate Code Book – Student Union and Wildcat Recreation Center Net Assets Reserve Policy – Buckley said each of the areas have a policy that talks about setting up reserves. He reviewed the various reserves with the committee (Carter arrived at 1:08 p.m.). Buckley said a previous AS President asked about using the Sustainability Program Reserve Fee to fund a career position to advise AS Sustainability and to allocate funds for projects that students would like to do. He said there is usually extra money that rolls over to the next year, but it should be clear that sustainability reserves will be carried over and Slaughter felt the need to identify that this is that money.
D. **Information Item: Student Union Budget (including Capital Expenditures), estimated results 2014-15 and proposed budget 2015-16** – Buckley presented the budget, noting this will be brought to BMUC in a couple of weeks for action. He began with review of the Student Union Fund – Bell Memorial Union. Buckley reviewed the various forms of income and noted the estimated total Student Union fees for 2014-15 are about $12.3 million. The amount returned to the Student Union is about $4.3 million. The projected income from Student Union fees for 2015-16 is anticipated to also be $12.3 million with the amount returned to AS being projected at $4.8 million. Buckley next reviewed reimbursements from other areas of the AS. In regards to other income Buckley said the primary departments that generate revenue are Conference Services, Adventure Outings, BMU Productions, and WREC. The University reimburses the Union for space occupied by Student Life and Leadership, a portion of the operational costs for Recycling, and returns financial aid fees (related to a previous student union fee increase). Buckley said salaries and benefits are the largest expenses. For Corporate Overhead the amount reimbursed pays for financial services, HR, IT, and Administration. It also includes utilities, repair and maintenance, and programming costs. Buckley next reviewed the BMU and WREC expenses combined. BMU Capital expenditures were reviewed next. Replacement of the carpet with concrete flooring was discussed. Buckley also reviewed the capital expenditures for the WREC for 2015-16. Jarquin discussed capital expenditures being an ideal list of projects that the committee would like to do and she clarified that if the committee had projects that they would like to fund that it would be budgeted in the capital expenditures section. Buckley said there is $9 million in projected surplus funds that has been budgeted to continue growing through 2020. This shows that we are in good shape and will not need to ask for a fee increase from the students.

E. **Information Item: Corporate Services Fund and Area Reimbursements Summary** – Buckley said this item isn’t voted on by BMUC, only at the Board. However, it’s included in all sections of the budgeting process. He explained a breakdown of how money is reimbursed between different areas.

F. **Information Item: Technology presentation** – Ho discussed digital communication and covered Four Winds Interactive and current BMU technology projects. He explained that Four Winds Interactive is the industry leader for enterprise visual communication software. It’s a global company with over 4,500 customers. The software makes it easy to create powerful communications tool by enhancing safety, increasing sales, and improving experience. The content software can be centrally controlled and deployed making it easy to update content quickly. Today, the program is used for sports updates, marketing, campus maps, and event centers. The capabilities of the program include bulletin boards, employee recognition, interactive maps, meeting room signs, social media, student recreation and events, student union app, study room availability, and more. The committee liked the concept of the student union app for the midlevel sections of the BMU. Ho highlighted current BMU technology projects that include wireless retrofit and enhancement, a new camera system, cell service in the BMU lower level, new and updated lab computers, and charging stations.

G. **Information Item: BMUC Semester Project** – Jarquin said at the last meeting she had asked the committee for ideas on the display case area. She presented what the committee submitted to her. This included having some sort of written aspect where people write their hopes for the building or memories of the building to give people the feeling of impacting the BMU and making it feel more like a home. There were also suggestions on including technology, similar to what was discussed in the previous information item. Jarquin showed what the Facebook HQ looks like with their innovative murals and artwork. There was also a suggestion for a wall with strings with post-it notes. Another idea was the concept of a sticker “I wish this was” of what you wish something was, such as a pole being a bike rack. Jarquin also showed examples of interactive art in display cases. Parenti said it would be a good idea to have these suggestions implemented on the second floor as well. Jarquin asked the committee to focus on what our BMU looks like now, what we want it to look like in the future, and how we will get there. Roberts liked the idea of the interactive technology especially after the previous Four Winds presentation from Ho. He said the technology would work really well with people touring Chico State and can lead people to want to go into the BMU. Berner asked the committee about the information kiosk in the SSC and whether or not people use this rather than their phone. There is the possibility of having the interactive technology incorporated as a phone app as well. Prevost and Lowry explained that it is easier to navigate on the big screen to see the entire display rather than using an app. Roberts said in putting the BMU forward and more accessible we need to focus on technology in all three spaces: the lower level, second level and mid-level. Prevost suggested creating some type of difference in each of the types of spaces.
H. **Information Item: Wildcat Leadership Center Motto** – Jarquin said this is still moving forward and for those who haven’t voted on the official AS website yet, please do so.

VIII. **EXECUTIVE DIRECTORS REPORT** – Buckley had nothing to report.

IX. **WREC DIRECTORS REPORT** – Sicheneder had nothing to report.

X. **ASSOCIATE UNION DIRECTOR OF OPERATIONS REPORT** – Parenti said that budgets are currently underway.

XI. **VPS’ APPOINTEE REPORT** – Lowry reported that ASBC was cancelled this week and had nothing to report.

XII. **CHAIR’S REPORT** – Jarquin said she will be focusing on making a graphic with Kristina Hamilton for the motto for the Wildcat Leadership Center.

XIII. **ANNOUNCEMENTS** – None

XIV. **PUBLIC OPINION** – None

XV. **OPINION** – Roberts and the committee thanked Ho for his presentation.

XVI. **ADJOURNMENT** – The Chair, Jarquin, adjourned the meeting at 2:30 p.m.