I. CALL TO ORDER – The meeting was called to order at 2:02 p.m. by the Chair, Herren.

II. AGENDA – Slaughter amended the agenda with the addition of Information Item: Officer Qualifications to be placed after Information Item F. Motion to approve the revised agenda (Johnston/Pratt) 7/0/0 MSC.

III. MINUTES – Minutes of the 2/23/15 regular meeting. Johnston had amendments of the spelling of words from Action Item A. The phrase “that was added has any legalize…” should be “that was added has any legalese…” and the phrase “the Board does needs Carter’s opinion” should be “the Board needs Carter’s opinion.” Motion to approve the revised minutes of the 2/23/15 regular meeting, as presented (Johnston/Pratt) 7/0/0 MSC.

IV. ANNOUNCEMENTS – None

V. PUBLIC OPINION – None

VI. OPINION – None

VII. STANDING COMMITTEE REPORTS – Action items forwarded to the Board of Directors from the standing committees stand approved unless overturned by a 2/3 + 1 Board action.

A. Government Affairs Committee – Zawoysky reviewed the items with the Board.
   1. GAC Actions of 2/24/15
      a. Approved the 2/24/15 revised meeting agenda.
      b. Approved the minutes of the regular meeting of 2/17/15.
   2. GAC Actions of 3/3/15 Meeting
      a. Approved the 3/3/15 meeting agenda.
      b. Approved the minutes of the 2/24/15 meeting.
      c. Approved EFAC allocation in the revised amount of $3,399.23 for the NSSLHA Spring Conference hosted by the National Student Speech Language and Hearing Association on April 25, 2015 from 9 a.m. to 4 p.m. in Colusa Hall, as presented.
      d. Approved EFAC allocation in the amount of $329.50 for the Women’s Symposium event hosted by Sigma Omega Phi on March 25, 2015 from 10 a.m. to 2 p.m. in BMU 203, as presented.

B. Bell Memorial Union Committee – Jarquin reviewed the items with the Board.
   1. BMUC Actions of 3/4/15 Meeting
      a. Approved the 3/4/15 meeting agenda.
      b. Approved the minutes of the 2/18/15 meeting.
      c. Consent Agenda
         Sustainability Fund Allocation Committee Meeting – 2/25/15
            1. Approved the minutes of 1/22/15.
            2. Action item for funding AS Recycling in purchasing warehouse forklift for the cardboard bailer at the cost not to exceed $17,000 including shipping died for lack of a motion.

C. Associated Students Businesses Committee – Lung reviewed the items with the Board.
   1. ASBC Actions of 3/9/15
      a. Approved the minutes of 2/23/15.

VIII. BUSINESS
A. **Information Item: Student pay scale as adjusted for the January 1, 2015 minimum wage increase** – Jennings said there is currently a grade for minimum wage that increases as the job has more roles and responsibilities. She said when minimum wage increased from $8 to $9 back in July the distance between grades was condensed in order to do some cost savings, analyze positions, and ensure that the grade for each position was reasonable. Jennings said that the percent change in increases is staying the same for the proposed increase in 2016. Jennings used the example that a student employee in grade 1 would go from $9 to $10, which is an 11.11% increase. The percent increase for each pay grade is the same as to have consistency with past increases.

B. **Information Item: Adjustment to the career employee pay scale** – Railey said that as a result of the minimum wage increase it’s time to discuss the payroll as a whole. She said that the pay scale hasn’t changed since 2008. This adjustment will be consistent with the proposed increase in the cost of living in the area. Each pay grade has been annualized monthly and there are 15 pay grades. Jennings emphasized that this would be specifically for non-student positions rather than the minimum pay table that is used for student employees. This adjusted pay scale would be effective July 1. Buckley said that an effective resolution will be created and brought to the university. Johnston asked if student board members would fall under either pay scales and they do not. Their pay grade does adjust on a similar increase as the career employees. Buckley said that it is not uncommon to adjust the costing. This is not done every year, but in particular the need for adjustment is based on the fact that there are many students in the second grade of the minimum wage scale. Buckley explained that with new people being hired on they will not receive the correct amount of money needed because of changes in minimum wage but not the pay scale for everyone. This would cause a current employee to be paid slightly more than a new employee. Buckley said that an outside consultant does a salary analysis every three years, but this hasn’t been done since 2007 because the university has not needed to and has not adjusted their pay scale. These adjustments are very expensive, so it is important to keep note of the changes, but making changes for all positions rather than just minimum wage is necessary. Johnston asked what the difference between a minimum, midpoint and maximum in the budget is caused by. Buckley said the scale is based on a person’s experience who is being hired and they can then receive more money up until the maximum before moving on to a new position in a different grade.

C. **Information Item: 1/31/15 Activity Fee Fund Budget to Actual Experience** – Zawoysky said that this budget represents the seven months for the fiscal year in spending and earning money. The benchmark for this budget is 58.33%. He noted they are still waiting on the income in certain areas of the budget, so expenses might currently look high. All the income in the breakdown is above the benchmark which is good. AFFA, which is a part of the financial aid that our sector receives, is the only income below the benchmark, but this will level out when we receive the remainder of the funding at the end of the spring term. Community programs are the only expense that is above the benchmark, which is solely based on the very low percentage of received income. If the income were taken out of community programs then the number would be closer to the benchmark, so this is still looking fine.

D. **Information Item: 1/31/15 Student Union and WREC Summary Income and Expense Statements** – Buckley said the Union has expended 52.82% of the annual budget and generated 85.77% of the projected income. He noted Student Program Income is low because they are waiting for reimbursement from University Housing and Food Services for recycling services. • Buckley said WREC income is high because of the return of surplus funds, staff renewing memberships and program income. Travel will peak later in the month with an upcoming conference.

E. **Information Item: 1/31/15 Dining Services Financials** – Lung said total retail sales are within $2,300 of the budget. There is good performance overall from all units. Labor was well controlled in all units. Product costs were not as concise as desired due to a change in prime vendor and software transition. There is an indication that considerable savings will be realized. The average Residence Dining plate cost was at $2.55 for the month which is in line with limited meals in residence dining during startup. Pepsi funds were discussed.

F. **Information Item: 1/31/15 Chico State Wildcat Store Financials** – Lung reviewed the financials with the Board. Zawoysky asked about book sales in comparison from last year and Lung said that as of January new textbooks have been better from last year and book rentals were much better than last year. Clothing has also been better this year. The store didn’t do as well as projected with new textbook sales, but better than anticipated in other general sales.
G. **Information Item: Officer Qualifications** – Slaughter provided a PowerPoint to assist with the discussion of a newly discovered situation in students running for office. This is specifically regarding interested candidates who are graduating this semester and interested in running. The Chancellor’s office has minimum guidelines for students to hold office that include a 2.0 cumulative GPA when filing for and holding office, having less than 150 units earned at filing and when holding office, and no active AP/DP. Chico State has its own guidelines. For undergraduates, they must be enrolled in at least 9 units per semester, have a 2.5 cumulative GPA when filing, and have a 2.3 cumulative GPA while in office. For graduate students, they have to be enrolled in 6 units per semester when filing and have a 3.0 minimum GPA. Slaughter explained that last December, there were challenges with undergrad students exceeding 150 units while in office. Slaughter suggested to the Board to have the unit maximum be 132 units at the time of filing. The discussion point is regarding the issue of a graduating senior possibly having an excess of 132 units at the time of filing, but the maximum unit load resets after graduating. The question that Slaughter is posing is if a graduating senior should be allowed to have greater than the new 132 unit cap but NOT to exceed the 150 unit maximum imposed by the Chancellor’s Office. Slaughter also said the issue of graduate students is not knowing whether or not a graduate student has gotten accepted into Chico’s graduate program. Delorenzo asked if the Chancellor’s office clarifies anything about graduate students and running for office. Slaughter said that they just discuss the GPA minimum and unit load. Johnston said this isn’t necessarily a concern and the intent was clear to not have students not run for positions, rather the concern is with the student not getting into graduate school and the need to fill the role. Delorenzo asked how we are defining a graduating senior. A graduating senior qualifies as someone who has applied for graduation and that they’ve applied for graduate school. Herren asked if they have to do their undergrad at Chico and it doesn’t necessarily state this, however all students running for a position need to have completed 12 units at Chico State. CSSA Humboldt wanted to have the Chancellor change this policy to allow any student completing their undergrad to run for CSSA and an AS position. There should not be anyone running for a position with the AS if they do not already have prior experience in Chico. Slaughter clarified that being a student at Chico is a necessity to run for a position. Johnston asked if the school accepts second semester transfers and Delorenzo said that we do. Slaughter said that based on the timeline of elections there is no ability to modify the Bylaws and then notify the candidates with intent to file packets being due this Friday. He is hoping for a consensus on how we treat a graduating senior and then moving forward and making modifications to the necessary documentation. The current policy says that if a graduating senior has an excess of 132 units as of December they cannot run for office. Johnston said that the rule negatively impacts the high unit and technical majors. Delorenzo said that it is a good idea to make the change, but she is worried that this would favor one candidate. Slaughter said he understood that there are multiple people running for office who are graduating seniors, so this won’t be an issue. Jarquin would also like the qualifications for applications for graduate school and graduation. Johnston said it is important to let front desk staff know about this change and specification as well. It would also be helpful to make campus announcements. Slaughter asked if between now and Friday would be enough time for notification. Zawosky said that extending the deadline for only graduating seniors could be too confusing for all candidates and this extension would have to be for all candidates. Johnston asked about declaration of candidacy packets and when they will be out. They will be available from the Monday after spring break onward. Johnston then said that she believes that there would be minimal impact in extending the deadline a couple of days after spring break. Delorenzo clarified that the policy will not be changing and the interpretation of the policy is what is being clarified. Slaughter said they will extend the application deadline into either the Tuesday or Wednesday after spring break. Zawosky said there isn’t necessarily a need to shift back the deadline. Jarquin said that there is nothing wrong with creating the opportunity of an extended deadline. There was a suggestion of looking at the Election Policy one last time before the semester ends.

H. **Director of University Affairs Report** – Pratt said regarding the Student Evaluation of Teaching Committee that the committee members want to change the members from a 3-student 2-faculty committee to a 4-faculty 2-student committee. The committee is now 7-faculty 2-student and they want to reduce it further to 1-student. He is hoping for a resolution from this committee in the next two meetings because this committee was intended to be created for students, making this change a huge issue. It is a subcommittee of the Academic Senate. Pratt explained that if he cannot talk to the committee then the issue would go to multiple different venues to appeal the change. There is potential for student senators to sit on this committee so that there is representation from every college. The committee also wants to have 7 faculty members for each college and also have more non-voting faculty as well, so this is an increasing problem.

I. **Director of Legislative Affairs Report** – Johnston said that many events have been happening since the last meeting, including CSSA and CHESS. She said that now that SIRF has passed, CSSA has an additional $1 million to spend and there is an opportunity for anyone to submit a proposal on how to use this money. The focus of the money will go to serve students in the CSU system. If anyone is interested in creating a
Johnston explained that CHESS was a great event that involved five students and three officers from CSU, Chico. Those in attendance learned about budgets, budget advocacy, and the governor’s suggested budget vs. the CSU’s suggested budget. Students were also able to understand how the budget negotiation process works. She said the students met with senators, assembly members, and more government officials. Johnston attended the budget subcommittee hearing last Tuesday on education finance. This Thursday James Gallagher, who is an assembly member, will come to campus to discuss financial literacy. This event will be held in Selvester’s from 4 – 5:30 p.m. Lastly, Johnston reported that CSSA’s Vice President of Legislative Affairs has stepped out of her role, so those position responsibilities have been passed on to her and other necessary parties in CSSA.

J. University Vice Presidents’ Reports – Absent.

K. Executive Director’s Report – Buckley said this is the time of year for the evaluation process of his position and explained the annual evaluation process. • Buckley said he is waiting for the University’s response to the Operating & Lease Agreement. • Buckley said Rick Rees, who retired a couple of years ago, passed away recently. He worked at the university for over 30 years with the Greek Council and other student organizations on campus. He said Rees’ family would like to hold his memorial in the BMU.

L. President’s Report – Herren said she attended the Campus Planning Committee meeting today as well as the Campus Public Art Committee meeting. She said the latter met to review 60 proposals for the Wildcat statue, which was narrowed down to 10 request for qualifications. She said Matthew Gray Palmer was selected by the committee to make the statue. A recommendation is then made to Campus Planning and locations for the statue were discussed. The two locations being proposed are in front of Trinity or between the BMU and PAC. She said the department in Trinity had an unofficial vote in one of their meetings to not put the statue in front of Trinity even though there seemed to be a consensus of putting the statue there. Herren decided to postpone the official vote of where the statue would go so that there can be actual and official consultation with students to discuss where the location of the statue should be. She said the campus is spending a lot of money on this project and students should be consulted on finding the best place to put this statue. Herren also explained that it’s important to ensure that the trees will not create an issue with the statue’s location. This conversation will most likely continue after her term. Herren said she questioned what kind of consultations happened with the department in Trinity and will talk with the Humanities and Fine Arts department to see how they are really feeling about the location of the statue. • Herren said there will be a CSUnity meeting and a Wildcat Welcome/Way meeting this week. These will cover what spending will look like for these events in the future, namely with the latter two events. Herren also reminded that the This Way to Sustainability Conference will be happening the week after spring break.

• Herren said the Chief of Police position searches are still currently happening and should wrap up pretty quickly. • Herren noted how busy everyone on the Board is and appreciated how this is good to keep everyone accountable for the remainder of the semester.

IX. ANNOUNCEMENTS – None

X. PUBLIC OPINION – None

XI. OPINION – Johnston said that a student passed away recently and with these horrifying events happening it is important for the AS to actively work to keep our students safe. Delorenzo said it’s important to acknowledge these recent deaths and noted that the student that Johnston was talking about was a criminal justice major. She suggested reaching out to students that you know in that department to make sure that they are doing okay in the aftermath of these events.

XII. ADJOURNMENT – The meeting was adjourned at 3:21 p.m. by the Chair, Herren.