Wednesday, November 4, 2015 8:30 a.m. BMU 205

Members Present: Deanna Jarquin, Vu Nguyen, Matt Zaleski, Michael Pratt, Nick Howell, Charlie Curtis, Teddy Delorenzo, Drew Calandrella, Lori Hoffman

Members Absent: None

Others Present: David Buckley, Karen Bang (recording), Susan Jennings, Jamie Clyde, Sally Parenti, Thang Ho, Curtis Sicheneder, Jon Slaughter, Sami Elwad

I. CALL TO ORDER – The meeting was called to order at 8:32 a.m. by the Chair, Jarquin.

II. AGENDA – Motion to approve the agenda (Zaleski/Nguyen) 7/0/0 MSC.

III. MINUTES – Minutes of the 10/21/15 regular meeting. Motion to approve the minutes of the 10/21/15 regular meeting, as presented (Curtis/Delorenzo) 7/0/0 MSC.

IV. ANNOUNCEMENTS – Jarquin said Multicultural Night is Thursday, November 12 from 6 to 9 p.m. in the BMU Auditorium. She also announced that the Safety Summit is tonight from 4 to 6 p.m. at Selvesters. The Town & Gown Meeting is also tonight at 6 p.m. at Selvesters.

V. PUBLIC OPINION – None

VI. OPINION – None

VII. STANDING COMMITTEE REPORTS – Action items forwarded to the Board of Directors from the standing committees stand approved unless overturned by a 2/3 + 1 Board action.

A. Government Affairs Committee – Nguyen reviewed with the Board. He noted that Item VII. 2. c. was revised to $1,236.05, and Item VII. 2. d. did not pass at EFAC. Nguyen said approximately 700 students attended the Night of the Living Pancake.
   1. GAC Actions of 10/27/15
      a. Approved the 10/27/15 meeting agenda.
      b. Approved the minutes of the 10/20/15 regular meeting.
      c. Approved EFAC allocation in the amount of $3,690 for The New Music Symposium presented by the Student Composers Forum on 2/24-26/16 in the Performing Arts building.
   2. GAC Actions of 11/3/15
      a. Approved the 11/3/15 meeting agenda.
      b. Approved the minutes of the 10/27/15 regular meeting.
      c. Approved DAC allocation in the revised amount of $1,236.05 for the Literary Reading ME Magazine 2016 presented by Phi Sigma Iota on 2/9/16 in the CCLC.
      d. Motion failed regarding EFAC allocation in the amount of $997.15 for Lessons of the Black Panther Party presented by the Marxist Student Association on 11/20/15 in the BMU.

B. Bell Memorial Union Committee – Curtis reviewed the items with the Board and noted that BMUC meetings will now begin at 12:30 p.m. instead of 1 p.m. He said SFAC is up and running. Curtis explained the merger between Catering and Conference Services and discussion was held.
   1. BMUC Actions of 10/27/15 Special Meeting
      a. Approved the 10/27/15 meeting agenda.
      b. Approved revisions to Resolution for Establishing Time and Location for Associated Students Bell Memorial Union Committee meetings for Fiscal Year 2015-16.
      c. Approved replacement of WREC pool heater in an amount not to exceed $140,000, as presented.
      d. Approved BMUC appointments to Sustainability Fund Allocation Committee: Clara Buchholtz, Mariela Medrano and Taylor Wetzel.
   2. BMUC Actions of 11/3/15
      a. Approved the 11/3/15 meeting agenda.
      b. Approved the minutes of the 10/20/15 regular meeting.
      c. Approved merger between Catering and Conference Services.
C. Associated Students Businesses Committee – Zaleski said Foisy discussed new color schemes for the Wildcat Store walls and members of ASBC and GAC provided their input (Calandrella and Hoffman joined the meeting at 8:43 a.m.). He said painting of the entire store is expected to be done over winter break.

1. ASBC Actions of 10/26/15
   a. Approved the minutes of the 10/12/15 regular meeting.

VIII. BUSINESS

A. Information Item: 9/30/15 Activity Fee Fund Budget to Actual Experience – Nguyen explained that the benchmark is 25% for the first quarter. He noted total revenues at 46.8% which he said is really good and a lot higher than overall expenses. He said they have received half of expected fee revenue from the University and Slaughter explained the invoicing process.

B. Information Item: 9/30/15 Student Union and WREC Summary Income and Expenses Statements – Curtis reviewed the statement with the Board and noted that total revenues were at 42.5% for Student Union. Regarding expenses, salaries, were below benchmark at almost 5%. He said that Utilities is not 10% yet due to the fact that we have not yet received electricity bills from the University. Jarquin asked why Programming Expenses were only at 4.8% and Buckley said AS Programming hasn’t done a lot of events yet and that also when they charge ticket prices that will also affect income. • Curtis next reviewed the WREC statement noting that revenue was at 48.65% of approved budget and they were 5% under the 25% benchmark regarding expenses. He said they are in line with benchmarks.

C. Information Item: 9/30/15 Chico State Wildcat Store Financials – Zaleski reviewed the 9/30 financials with the Board noting that total operating expenses came to $70,619. Commissions received was $88,702 and overall net income for the month was $20,877.

D. Information Item: 9/30/15 Dining Services Financials – Zaleski reviewed the 9/30 Dining Services financials cash operations, noting that Catering food sales came in at $67,342 and convenience store sales came in at $173,346. Total operating income was at $566,000. He said total cost of sales was at $210,000, significantly less than September of last year. Zaleski said the total change in cash operations net assets was at $77,000.

E. Information Item: 9/30/15 Corporate Services Budget to Actual Income and Expenses – Jennings reviewed with the Board, noting that everything is pretty much running in line with the 25% benchmark and expenses usually drive the revenue. Regarding the Financial Services Office, Jennings said larger expense items such as the annual audit and accounting software costs are paid at the beginning of the fiscal year. Regarding the Administrative Office, Jennings explained that when the original budget was prepared it included a $60,000 expense reimbursement from Student Life & Leadership which was budgeted as an expense reimbursement which lowered the expense total for the year, when in fact it’s coming in to the AS a little different than the actual MOU (as other income). She noted that they’re right at 25%. This item will be adjusted when budget revisions are done. Jennings explained that Corporate Overhead Insurance is high because premiums are paid at the beginning of the fiscal year.

F. Director of University Affairs Report – Pratt said the Student Trustee Reception will be November 10 from 5 to 6:30 p.m. If you can’t attend, let him know so that the seat can be opened up for someone else. He said Trustee Maggie White will also be attending and she would like to get feedback from us regarding the presidential search. Pratt explained that the Town Hall Meeting needs consultants and facilitators; and requested sign ups, including anyone at the table.

G. Director of Legislative Affairs Report – Howell said CSSA will be held next weekend at CSU, Dominguez Hills. He noted that they will also be attending the Board of Trustees meeting in Long Beach and CSSA is paying for their costs to stay for this meeting.

H. University Vice Presidents’ Reports – Hoffman announced that the Presidential Search Committee is meeting on November 10 at 1 p.m. in PAC 144. • Hoffman provided a winter projects update noting that they’re redoing core windows in Holt due to leakage as well as working on 10 drop ceiling projects in that building, along with classroom upgrades. She said that on November 15 the new Gus Manolis Bridge will open. Hoffman said the PAC courtyard is now open except that seat walls will be completed by the end of November. She reviewed the various updates to be done at the PAC. • Calandrella said Friday and Saturday nights of Halloween weekend were relatively calm and expressed appreciation to the student Board members for setting the tone, as well as
for their hard work over the Halloween weekend, including the pancake feed. He said there were no reports of violence, which is a first for Halloween in this city since he has been here. Calandrella said arrests were down compared to a year ago, with six CSUC students cited as well as five Butte Community College students. He said another five or six out of town university students and 33 townies were arrested. Calandrella said programming needs to be sustained over time.

I. Executive Director’s Report – Buckley said they’re in the midst of the implementation process for ADP and NetSuite. In addition, the Chancellor’s Office will be here soon for the AS audit. He thanked Jennings, Ho and Railey for their hard work on these projects in addition to their regular work. Buckley explained that they’re struggling with job searches for career staff and that applicant pools are not very strong. He said this continues to be a concern and reviewed the vacant positions, noting that some have not been filled for over a year. He said they have a constant problem trying to fill cook positions and there are not a lot of people from outside of Chico applying for positions. Buckley said he wanted the Board to be aware that we’re trying to do our best to fill positions. He noted that the Executive Chef position was advertised at NACUFS but only local people applied. Buckley said that timing is also a problem because when you get in to fall a lot of people don’t want to move in middle of the year, especially if they have children. Jarquin asked about interviewing potential applicants while at the NASPA Conference and Buckley said they did this a couple of years ago and they might want to do so again.

J. President’s Report – Jarquin said she recently worked on preparations for the pancake breakfast, as well as working on the Safety Summit which is scheduled for this evening. She said the Safety Summit will be a good next step conversation as well as an opportunity to review safety in our community. Jarquin said she has been talking with groups of students regarding the Dream Center on campus and there is discussion about possibly going to Sacramento State and UC Davis sometime in November to look at what they’re doing on campus for Dream resources. Jarquin said the next two weeks will probably be consumed by the presidential search and trustees will be on campus next week. She said she’ll also be attending the upcoming Board of Trustees meeting. Regarding the Safety Summit, Calandrella noted that it’s better to be proactive in planning to maintain and improve safety instead of reacting to situations.

IX. ANNOUNCEMENTS – None

X. PUBLIC OPINION – None

XI. OPINION – None

XII. ADJOURNMENT – The meeting was adjourned at 9:13 a.m. by the Chair, Jarquin.