Wednesday, December 9, 2015 8:30 a.m. BMU 205

Members Present: Deanna Jarquin, Vu Nguyen, Matt Zaleski, Michael Pratt, Nick Howell, Charlie Curtis, Teddy Delorenzo, Drew Calandrella

Members Absent: Lori Hoffman

Others Present: David Buckley, Karen Bang (recording), Susan Jennings, Jamie Clyde, Sally Parenti, Thang Ho, Curtis Sicheneder, Jon Slaughter, Leah Railey, Shar Krater

I. CALL TO ORDER – The meeting was called to order at 8:32 a.m. by the Chair, Jarquin.

II. AGENDA – Agenda Item VII. A. was changed from an Action Item to an Information Item. Motion to approve the revised agenda (Delorenzo/Pratt) 6/0/0 MSC.

III. MINUTES – Minutes of the 12/2/15 regular meeting. Motion to approve the minutes of the 12/2/15 regular meeting, as presented (Zaleski/Pratt) 6/0/0 MSC.

IV. ANNOUNCEMENTS – None

V. PUBLIC OPINION – None

VI. OPINION – None

VII. STANDING COMMITTEE REPORTS – Action items forwarded to the Board of Directors from the standing committees stand approved unless overturned by a 2/3 + 1 Board action.

   A. Government Affairs Committee - Nguyen reviewed the items with the Board (Curtis joined the meeting at 8:35 a.m.).
      1. GAC Actions of 12/8/15
         a. Approved the 12/8/15 meeting agenda.
         b. Approved the minutes of the 12/1/15 regular meeting.
         c. Approved 2016 Election Procedures, as presented.

   B. Bell Memorial Union Committee – Curtis reviewed the items with the Board, noting that the Food Security Project was approved in the revised amount of $3,755 and the Upcycling Project was approved in the revised amount of $500.
      1. BMUC Actions of 12/8/15
         a. Approved the 12/8/15 meeting agenda.
         b. Approved the minutes of the 12/1/15 regular meeting.
         c. Consent Agenda
            Sustainability Fund Allocation Committee Meeting – 12/7/15
               1. Approved the minutes of 4/29/15.
               2. The following were approved to proceed to funding allocation deliberation:
                  a. Bike Repair Kits for Residence Hall Front Desks.
                  b. Food Security Project.
                  c. Tiny House Competition.
                  d. Hydration Stations.
                  e. Upcycling Project.
               3. The following were approved for funding:
                  a. Bike Repair Kits for Residence Hall Front Desks in the amount of $1,516.
                  b. Food Security Project in the revised amount of $3,755.
                  c. Tiny House Competition in the amount of $15,000.
                  d. Hydration Stations in the amount of $13,000.
                  e. Upcycling Project in the revised amount of $500.
                  d. Approved funding Food Security Project in the revised amount of $3,755.
                  e. Approved funding Tiny House Competition in the amount of $15,000.
                  f. Approved funding Hydration Stations in the amount of $13,000.
C. Associated Students Businesses Committee – Zaleski said Conference Services/Catering Manager interviews were held yesterday.
   1. ASBC Actions of 12/7/15
      a. Approved the minutes of the 11/30/15 regular meeting.

VIII. BUSINESS

A. Information Item: Approval of authorization of David Buckley and Deanna Jarquin to sign the Operating and Lease Agreement, as presented – Jarquin said this is still pending. Buckley explained that Jeff Carter reached out to Chris Fowler, the attorney for Chico State regarding suggested boiler plate changes. Now the Chancellor’s Office attorneys have to review and approve the revised document.

B. Information Item: 2016 Spring Semester Election Procedures – Slaughter said the Election Policy requires that GAC approve the Election Procedures by the end of the fall semester for the spring elections. He said regarding letter i. on page 9, they found out last year that a graduating senior could at the time of filing have an excess of 150 units. They actually start over when they become a graduate student. This wasn’t clearly defined in last year’s procedures but is now defined in this year’s procedures. If a graduating senior who has applied for a graduate program at CSUC can show the application, they will be eligible to file for office for the following year. Delorenzo suggested Item I. C. regarding paper ballots, also include the day and time they will be available for pick up, the same as noted in Item I. B.

C. Information Item: 10/31/15 Activity Fee Fund Budget to Actual Experience – Nguyen reviewed with the Board and noted the benchmark is 33%. He said revenues are a bit high right now which is a good thing. He noted Campus Programs at 59.72%, which is high because they haven’t received the Activity Fee Financial Aid income and haven’t received income from other programs that will be invoiced (Calandrella joined the meeting at 8:45 a.m.). Total expenses at 33.27%

D. Information Item: 10/31/15 Student Union and WREC Summary Income and Expense Statements – Regarding the Student Union report, Curtis noted revenue was at 45.86% of projected income and 25.66% has been expense. He said overall they’re doing well. Jarquin questioned why Telephone was at 39.52% and Curtis said they would check on this item. Regarding the WREC, Curtis said total revenue was at 49.31% of approved budget, with total expenses at 26.83% of approved budget.

E. Information Item: 10/31/15 Chico State Wildcat Store Financials – Zaleski reviewed with the Board, noting $25,839 in rent was paid to the Student Union and contributions to CSUC were at $24,584. Follett commissions were noted at $52,657. He said Net Income was down $14,463.

F. Information Item: 10/31/15 Dining Services Financials – Regarding Residential Dining, Zaleski said Cost of Sales was at $6,639 (3.93%) higher than budgeted and Total Payroll Expenses were at $11,453 (15.50%) less than budget. He noted Total Operating Income was at $575,000. Delorenzo questioned if sick time hours for students were reflected in the budget and Jennings said they tried to estimate for this; however, it’s being utilized a lot more excessively than they thought it would be. Buckley said they don’t have data yet for how much in additional expenses this will be.

G. Director of University Affairs Report – Pratt said he’s working with the Provost Office to arrange for a special Academic Affairs Budget presentation for Student Academic Senators during finals week. He’ll advise when it has been scheduled. Regarding the No Confidence Resolution, he said Student Academic Senate decided to not take a formal vote on it. He explained that there is a letter that they’ll sign in regards to their thoughts about this and provide to Academic Senate. • Pratt said he’s compiling information regarding different funding sources such as IRA funded programs and programs seeking funding from the AS.

H. Director of Legislative Affairs Report – Howell said a three hour telephone conference will be held this Friday from 3 to 6 p.m. for a Special CSSA meeting. He said they’ll be talking about the CSSA Finance Committee, the Resolution on Task Force on Sustainable Financial Model, as well as discuss constitutional amendments for CSSA.

I. University Vice Presidents’ Reports – Calandrella said he’s happy student Board members are taking seriously what’s happening. He said they’ve been doing a good job and hoped everyone enjoys the holidays. • Calandrella reminded everyone of the President’s Student Leadership Reception tomorrow at 4 p.m.
J. Executive Director’s Report – Buckley said they’re in the middle of the Chancellor’s Office audit and the auditors will be here until December 18. He said once the report is received back from the auditors it will be shared with the Board. • Buckley said they are in the midst of the ADP implementation and are starting with the new system on December 16. • Buckley said as a follow up to the Board’s discussion at the last meeting regarding social media, he discussed this further with Jarquin and at the next Board meeting will present a proposal regarding social media and how to move forward. He said they would also obtain information from our student programs and what can be done to support them. • Regarding the new AS website, Buckley said the first draft of it should go out to the programs today for their review and feedback. He said they hope to have the website go live in January. • Buckley announced that this is the last time Parenti will be attending the Board meetings as she’s retiring after 31+ years with the AS. Her retirement reception will be held Tuesday, December 15 at 3 p.m.

K. President’s Report – Jarquin reported she is working on a project with Malcom McLemore for a Stay Sharp type of safety workshop certification. She said she will be back the week of January 4 if anyone needs to contact her. • Jarquin said she is going to visit the Dream Centers tomorrow at Sacramento State and UC Davis to see what they’re doing on their campuses. • Jarquin said she had a conversation with the Academic Senate Chair that she wasn’t comfortable with the No Confidence letter. She said she will try to amend the letter during the actual Academic Senate meeting. She noted that our Student Academic Senate and Government Affairs Committee have differing viewpoints on the Resolution, which shows diversity of student opinions. • Jarquin said Curtis had a brief announcement for the Board. Curtis said after doing some personal assessment he came to the realization that he’s unable to give the amount of attention to the Vice President of Facilities and Services position that it requires. He said he has been honored to have served thus far; however, he will be resigning on December 15, 2015. He said he appreciated his time here, everyone’s dedication to student growth and thanked everyone. Jarquin said she took over the VP F&S position last spring and it was difficult to step in mid-year. She explained that she hoped the new VP F&S would be approved in time to attend the January 20-21 training. She said the position will be open today through January 8, 2016 and they hope to be able to do interviews the week after that. She said they hope to have a decision by January 15 so that the new VP F&S will be able to attend winter training. Jarquin explained the Board has to approve the appointment and she would like to do an Action without Meeting, providing information on the candidate. She said she’d like to receive emails back from the Board members by January 18 regarding their consent/dissent for the new VP F&S and their consent to the Action without Meeting. Otherwise, this item would be on the first spring Board meeting agenda. Discussion was held regarding doing an Action without Meeting and it was noted that although the Bylaws allow this, it needs to be confirmed that it’s allowed through the Gloria Romero Act. The possibility of doing an Executive Order was also discussed. Jarquin thanked Curtis for his service with the AS and also thanked him for giving them an early heads up so they can move forward with filling the position.

IX. ANNOUNCEMENTS – Railey announced that the AS Holiday Reception will be held Wednesday, December 16 beginning at 11:30 a.m. in BMU 203. Jarquin announced that the December 4 Student Holiday Party hosted by AS Productions was very successful.

X. PUBLIC OPINION – None.

XI. OPINION – Delorenzo thanked Curtis again for his work; noting that it was a tough decision to make.

XII. ADJOURNMENT – The meeting was adjourned at 9:13 a.m. by the Chair, Jarquin.