ASSOCIATED STUDENTS OF CALIFORNIA STATE UNIVERSITY, CHICO
GOVERNMENT AFFAIRS COMMITTEE
MEETING MINUTES

Tuesday, February 3, 2015  2 p.m.  BMU 205

MEMBERS PRESENT- Jeffery Zawosky, Michael Pratt, Darion Johnston, Taylor Herren, Kassandra Bednarski, Jordan Walsh, Anita Zamora, Susan Anderson, CC Carter

MEMBERS ABSENT- Courtney Silver (excused)

OTHERS PRESENT – Nicole Lung, Shar Krater, Riley Wood, Jon Slaughter, Ewan McClory (recording),

I. CALL TO ORDER - The Chair, Zawosky, called the meeting to order at 2:02 pm.

II. AGENDA – Motion to approve the 2/3/15 regular meeting agenda (Johnston/Pratt) 7-0-0 MSC.

III. APPROVAL OF MINUTES – Minutes of the 1/27/15 regular meeting. Motion to approve the minutes of the 1/27/15 regular meeting (Walsh/Zamora) 7-0-0 MSC.

IV. ANNOUNCEMENTS – None

V. PUBLIC OPINION – None

VI. OPINIONS – None

VII. BUSINESS

A. Information Item: Front Desk Training – Krater explained that the discussion at the retreat went to the conclusion of extending hours in the office until 7 p.m. and what this specifically looks like in relation to serving students. There will be a printed sheet at the front desk elaborating on the roles of the front desk staff. Krater explained that a big portion of front desk’s duties outside of greeting visitors include answering phones, transferring calls, revenue sharing, and answering questions regarding DAC and EFAC. Specifically, explaining revenue sharing and information on funding councils can be tricky because sometimes they can be done incorrectly which causes issues with other departments. A bullet point process and a list of frequently asked questions can be made for revenue sharing. Johnston explained that she would be comfortable with having some front desk duties in the later hours and elaborated on what the standard greeting in answering the phone is. Bednarski wanted a set schedule of who would be in the office and when. Wood explained that having a check list for revenue sharing was very helpful when she was working the front desk. Krater emphasized having everyone committed to closing the gate and committing as a whole to the 5 – 7 pm office hour extension. The committee had a discussion on making sure Zawosky has everyone’s schedules so that office hours can be printed and finalized. Krater will ensure that the list of front desk duties will be set up in areas that can fully be seen. Krater said that Tuesday and Thursday mornings from 9 to 11 a.m. are not currently covered by front desk staff or Ashley Simon so if officers could fill in these spots it would be very helpful.

VIII. REPORTS: OFFICERS AND COORDINATORS – Bednarski: Gave a shout-out to Johnston for her help on researching sites for Cats in the Community. One suggested site was Enloe and they confirmed that they will be a part of the event. Bednarski emailed 55 sites yesterday. The Monday night before the event the movie ‘Chavez’ will be played at around 7 p.m. Wood: She showed a design of the election poster. It is red, white, and blue and has a patriotic theme. If anyone is planning on re-running for an AS position February 24th and 25th are the dates of the first information sessions. Slaughter suggested committee members attend these information sessions even if they are not re-running. The committee discussed having outreach for positions that are currently vacant. Good Morning with GAC is currently not being scheduled but a schedule is being worked on to staff it. Students might also not be able to attend based on class times and it’s an issue if they are always at the same time. Johnston: The CHESS applications were due yesterday and 7 were submitted on time. She said she would like to have decided who will attend by Friday. Steves: As of tomorrow the FLO shadow program will officially start. The first general meeting will be tomorrow night from 7 – 9 pm. February 18 would be good time to have a GAC panel with FLO. This date would be a good time because elections will be starting to happen around then. April 8 is the date for the FLO BBQ. Accountability in the shadow program will be explained later. Pratt: Tomorrow is the first meeting of senate committees this semester at 8 am. Two of the chairs are currently not
filled. The Student Senate is starting to make their way to different colleges to speak to different executive committees to fully implement the college council system. If anyone has suggestions talk to Pratt. First Year Experience and Office of Student Engagement will be having an open house this Friday from 3 – 5 pm Lung: She and Zawoysky had a one-on-one meeting and the two brainstormed ideas for scholarship money prizes. Lung will be presenting this as a recommendation at ASBC and will also bring it to the committee. Walsh: International Festival is currently being worked on for April 25. The social justice blog has been made, but Walsh is asking for submissions to have content on the blog before making it public. Today is the Chico Cultural Collaboration event in the BMU Auditorium from 3:30 – 5 pm Zamora: She is currently working on finishing up her involvement fair and getting FLO students involved. She wants to make a list of what all needs to be done for the event. Zamora would also like to do something similar for the time capsule. She plans to talk to Ariel Alvero to see what she did for the time capsule. Herren: SIRF was passed last week which is fantastic.

IX. REPORTS: STAFF – Krater: Butte College reached out about getting all officers together and potentially having a twice-a-year summit. Choose Chico Day is April 11. The time frame for the event is 10 am – 3 pm and it would be appreciated if everyone were involved. There are usually 4,000+ people on campus for this event. Choose Chico Day is for students who have been accepted into the school but may or may not have committed to enrolling. The Student Union staff requests that if you’re here after 9:30 p.m. to use the northeast exit by 220G. If you are here past normal building hours please let Krater or Slaughter know. Anderson: If anyone is graduating this May you have until February 13 to apply for graduation. Students can order tickets starting the beginning of April. Every student gets 8 tickets for graduation. Slaughter: Last week, he sent out the final draft of the AS program Arête that was discussed at retreat. That will go out by end of next week to all of the programs. The Friday before spring break will be deadline to fill out the Arête and turn them in. Budget season has officially opened. There will be some return from funds from proposed restructures on staffing. This will be about $120,000 – $140,000 in savings. Slaughter said he and Krater will be out of the office most of next week at a conference they are attending. Carter: Greek Life did a Title IX workshop recently and 400 students showed up. The success of this event means that we need to recognize an on-campus movement to work with Title IX and Dylan Saake. iLead is almost filled up and will have a focus on social justice. Men’s retreat is now full at 60 people. There will be a lot of IFC attendance at this conference. Sierra College will be here to work with the CCLC staff.

X. REPORT: EXECUTIVE VICE-PRESIDENT – Zawoysky thanked everyone helping out with front desk. He will be working on solidifying a BLBG time.

XI. ANNOUNCEMENTS – Krater said that there are applications available for vacant positions at the front desk. They are due no later than Monday at 2 p.m. Yesterday was the 10th anniversary of the death of Matthew Carrington in a hazing incident. The lacrosse men and women’s team has been suspended for an alcohol violation.

XII. PUBLIC OPINION – None

XIII. OPINION – None

XIV. ADJOURNMENT – The Chair, Zawoysky, adjourned the meeting at 3:03 pm.