ASSOCIATED STUDENTS OF CALIFORNIA STATE UNIVERSITY, CHICO
GOVERNMENT AFFAIRS COMMITTEE
MEETING MINUTES

Tuesday, April 7, 2015  2 p.m.  BMU 205

MEMBERS PRESENT- Jeffery Zawoysky, Michael Pratt, Darion Johnston, Taylor Herren, Kassandra Bednarski, Courtney Silver, Jordan Walsh, Anita Zamora, CC Carter

MEMBERS ABSENT- Susan Anderson

OTHERS PRESENT – Nicole Lung, Shar Krater, Riley Wood, Jon Slaughter, Ewan McCloy (recording), Deanna Jarquin, Mary Steves

I. CALL TO ORDER - The Chair, Zawoysky, called the meeting to order at 2:00 p.m.

II. AGENDA – Motion to approve the 4/7/15 regular meeting agenda (Pratt/Silver) 6-0-0 MSC.

III. APPROVAL OF MINUTES – Minutes of the 3/24/15 regular meeting. Motion to approve the minutes of the 3/24/15 regular meeting (Zamora/Pratt) 6-0-0 MSC.

IV. ANNOUNCEMENTS – This Saturday is Choose Chico Day. If you are in town please be there at 8:30 a.m. to help table and give tours of the Wildcat Leadership Center. Bednarski clarified that there were specific times for officers to do tabling. The event is generally populated from 1 – 2 p.m. A lot of officers will be out of town so it would be nice to have a good amount of us at the event. Lung asked everyone to wear their GAC polos.

V. PUBLIC OPINION – None

VI. OPINIONS – None (Darion Johnston arrived at 2:03 p.m.)

VII. BUSINESS

A. Information Item: Revisions to Associated Students Corporate Code Book – Activity Fee Net Assets Fund Balance Reserve Policy, including title change to Activity Fee Net Assets Reserve Policy – Slaughter said Susan Jennings suggested the committee review the reserve policy. The reason for having this is to clean up the language of the policy so that it matches the reserve policies for the union and corporation as a whole. Back in the day EFAC used to be involved in budget process at a different level which hasn’t been done for 6 – 7 years. Nothing substantial operationally has changed. This will come to GAC for action at a later date.

B. Information Item: Activity Fee Fund Overview, estimated results 2014-15 and proposed budget 2015-16 – Slaughter said that this will be the introduction of the activity fee fund. There are two different levels/parts of the budget. This overview covers the estimated results for the end of the fiscal year at June 30th. When members have been reporting on the budget every month it has been slowly building up to this full budget. Everyone has their budget book reviews to review the budgets. Today, we looked at the estimated results for this year and proposed budget for next year. Slaughter wanted to highlight that this is the first time in 7 years where there is an unallocated balance of a good amount of money that can go back to certain programs funded by AS. In the realm of higher income, there is an additional 774 head count of enrollment than budgeted for, which accounted for about an additional $100,000. This also covers a supplemental payment of $50,000 to offset increases in corporate service costs from contracting out the Wildcat Store. In the realm of reduced expenses, there have been adjusted FASA expenses, staff reorganization in CAVE, and CDL revisions, which has given a total of around $285,000 for reserves. IT charges have caused an increase in expenses, but overall we are performing better than budgeted. Johnston asked if the IT costs were split out in different areas rather than just the Activity Fee. Slaughter explained that they have in areas such as dining services and the BMU. She also asked about enrollment expectations for next year. Slaughter said it is always a game and next year’s proposed budget for enrollment will be 16,500 students increasing from this year’s proposed amount of 16,000. This would be total annualized enrollment. The funding allocation section will increase by $5,000 next year for EFAC and DAC. In the realm of income, fee income based on estimated enrollment increases of 16,500 at $130 per year. Other income areas are projected to remain flat. Miscellaneous income represents estimated worker’s compensation dividends. The Wildcat Store supplemental payment will continue. In the realm of university service fees, there has been a slight increase in annual copyright fees shared with the university. Other expense areas are projected to remain flat. In the
realm of contract programs the annual payment to the CCLC will return to its traditional allocation. The FASA expense will be adjusted to estimated enrollment figures and one third of the fee goes back to financial services. Student Shuttle Program (B-Line) represents the minimum activity fee contribution ($10.08 per person) based on estimated enrollment. AS is renegotiating our contract with the program for an additional $100,000 paid with the University. Our contribution would be an increase of $60,000, which would most likely continue to increase and we may not be able to sustain this increase. Carter asked if the reflection of numbers is from card swipes and an excess of users, meaning B-Line is well used. Krater asked about graduating students having a small amount of time being able to ride, but they get purged quite quickly. The University pays 40% while the AS pays 60%. There is a potential need to decrease costs by not allowing free summer rides or having subsidized bus passes rather than free rides. The committee also discussed a little bit about the ability of B-Line only going to certain populous housing locations. In the realm of corporate services, there is an overall increase as a result of reorganization of financial services, additional position in human resources, plus first year costs of financial software upgrades, and a new HR/payroll system. In the realm of activity fee operational costs there is an overall increase in the result of new charge for campus IT services and suggested reorganization of activity fee administration staffing. In the realm of government affairs administration the net decrease in this section is directly attributable to the implementation of CSSA’s SIRF fee. Election budget accounts for an anticipated increase in the on-line subscription service we use for the annual vote tabulations. Carter asked about programming and that is not so much administration, it is more operational and small program budgets. In the realm of funding allocation EFAC and DAC allocations will be restored to their traditional amount. Activity fee reserves are restored to the percentage outlined in the activity fee reserves policy. Traditional programming increased to allow increased allocations within the programs covered. Revenue sharing amount will be known after the April election. Zamora asked about the increase in EFAC/DAC and Slaughter stated that the code includes this number, but before actually approving the budget this can be changed to a lower amount. Essentially, the main reason of putting the allocation costs to their original amount is to follow the code. In the realm of staff managed programs overall net decrease results from the continuation of a new staffing pattern in CAVE. Fee for service reimbursements have decreased. CDL increases are the direct result of the proposed 3% increase for career employees and the impact of the minimum wage increase for students. In the realm of student run programs for presentation these numbers and individual program allocations remain static from the 14-15 approved budget. Discussion for the 15-16 allocations will be discussed at GAC in April. Overall, $141,000 of the budget is unallocated. Slaughter said to think about the sustainability of where you want this money to go. Slaughter said that some discussion points for increases in funding would be student run programs and improving them, B-Line, senator compensation, and Cats in the Community. Herren asked about the process of moving forward in proposing some of these changes. Slaughter said in next two weeks there can be a series of meetings of allocating money. If you want more time with the budget he is open to discussing it with people.

C. Information Item: Activity Fee Administration Budget, estimated results 2014-15 and proposed budget 2015-16 – Covered in Information Item B.

D. Information Item: Activity Fee Capital Expenditures Budget, estimated results 2014-15 and proposed budget 2015-16 – Covered in Information Item B.

E. Information Item: Government Affairs Office Budget, estimated results 2014-15 and proposed budget 2015-16 – Covered in Information Item B.

F. Information Item: Elections Budget, estimated results 2014-15 and proposed budget 2015-16 – Covered in Information Item B.

G. Information Item: Corporate Services Fund and Area Reimbursements Summary – Covered in Information Item B.

H. Information Item: 2/28/15 Activity Fee Fund Budget to Actual Experience – Bednarski explained that the benchmark is 66.67%. Total revenues are very high at 97%. Total expenses are low at 52%. Activity fee operational also low at 65%. Government affairs cost is at 61%. Campus programs cost is at 57%. Johnston asked about general operating expense being low. CDL is rather high with operations as and they are slowly coming in. Wages will lower over the summer. Programs are also over but will even out once there are grants and income coming in.

I. Information Item: Funding Executive Order 2015-02 – Walsh explained DAC allocation in the amount of $600 for the Diversity Games April 18th for the organization FASO. This executive order was created and signed because we did not have GAC last week for Cesar Chavez Day.
J. Information Item: B-Line – Slaughter explained that the Student Shuttle Program started early 1990s. It started with a contract to help supplement buses 8 & 9 and university worked on staff and faculty. Lori Hoffman combined the contracts of us and university having a dual contract. Our annual contract has been $265,000 total. AS paid $163,500 and the University pays $101,500 which is about a 60-40 split the AS and the University. The new figure coming in is roughly $358,000. With this increase we need to look at our view on alternative transportation and how the programming will look here. There are roughly 334,000 rides a year. Silver stressed the importance of this program for students. Johnston wanted to focus on safety and how people get around and investing in B-line is a way of providing safe transportation. Jarquin saw issues with Campus Connections and serving only people related to academics and this program helps people outside of just this. Herren asked about the amount of money negotiated for B-Line. Operating lease agreement should lay out specific percentages and such. Would be forward in wanting an equal split on university and AS. Johnston said also if this gets funded with more they would ask for more and other programs couldn’t get some of this unallocated funding. SFAC has helped in past for B-Line funding. They are suggesting three year contract. This would be discussed at the next meeting but Herren wanted to be focused and intentional in the discussion.

VIII. REPORTS: OFFICERS AND COORDINATORS – Skipped due to time constraints.

IX. REPORTS: STAFF – Skipped due to time constraints.

X. REPORT: EXECUTIVE VICE-PRESIDENT – Skipped due to time constraints.

XI. ANNOUNCEMENTS – Silver said there will be a box for old pens and pencils to be filled and recycled rather than people throwing away these materials. Also, SCOOP will come to consult the office in having better sustainability. Johnston said there will be a rally to end violence tonight at 6 p.m., so we will be closing the office early so everyone can attend. Zawoysky reminded everyone attending to wear their polos and Krater will bring donuts. BOD was cancelled yesterday and was moved to 7:30 a.m. on Thursday. FLO BBQ will be on Wednesday. Bednarski thanked all for Cats in Community. 230 students went. Good Morning with GAC will be on Monday. Slaughter thanked all for sitting through budget presentation.

XII. PUBLIC OPINION – None

XIII. OPINION – None

XIV. ADJOURNMENT – The Chair, Zawoysky, adjourned the meeting at 3:15 p.m.