Tuesday, May 5, 2015  2 p.m.  BMU 205

MEMBERS PRESENT- Jeffery Zawoysky, Michael Pratt, Darion Johnston, Taylor Herren, Kassandra Bednarski, Courtney Silver, Jordan Walsh, Anita Zamora, CC Carter

MEMBERS ABSENT- Susan Anderson

OTHERS PRESENT – Nicole Lung, Shar Krater, Jon Slaughter, Ewan McCloy (recording), Mary Steves, Deanna Jarquin, Marina Herrera, Jake Jacobs, Nick Howell, Charlie Curtis, Oliver Montalbano, Jerad Prevost, Aaron Thao, Nan Timmons

I. CALL TO ORDER - The Chair, Zawoysky, called the meeting to order at 2:01 p.m.

II. AGENDA – Zawoysky added Information Item E: Space Guidelines, Information Item F: Committee and Committee Reception, Information Item G: Commissioner of Community Affairs Responsibilities, and Information Item H: Transitions. **Motion to approve the 5/5/15 regular meeting agenda (Johnston/Herren) 7-0-0 MSC.**

III. APPROVAL OF MINUTES – Minutes of the special meeting of 4/23/15 and the regular meeting of 4/28/15. **Motion to approve the minutes of the special meeting of 4/23/15 and the regular meeting of 4/28/15, as presented (Zamora/Bednarski). 7-0-0 MSC.**

IV. ANNOUNCEMENTS – Jarquin passed out a program outline for the banquet and a summation of the guidelines as well as reception certificates. Please sign these and prepare some brief questions for the end of the meeting.

V. PUBLIC OPINION – None

VI. OPINIONS – None

VII. BUSINESS

A. Action Item: Approval of Real Food Resolution. **Motion to approve Real Food Resolution, as presented (Herren/Zamora).** Silver provided the new resolution on the projector because the one in the packet was the old resolution. She explained that the changes were taking out the 100% of the 200 wealthiest schools, encouraging the CSU system-wide policy, removing of who should be on the ad hoc committee, and typo revisions. Herren asked about “making an action plan” and who this will be. Silver said that it would be everyone who is already working on the resolution within Dining and AS Sustainability. Grace Corbo would be the one in charge of submitting this action plan. Zawoysky asked if the committee wanted to tie a position on who would form the committee. Carter asked who the point person would be in charge of this and Silver said it should be tied to the AS Sustainability Dining Consultant. The class agreed in including a person to lead this committee rather than including a list of who would be comprised of this committee. Herren also wanted to include something with the AS Commissioner of Sustainability Affairs in being accountable and bringing information regarding this resolution to GAC. Johnston wanted to clarify that the position being tied to this resolution is actually a position with responsibilities, which it is. Slaughter said that it is difficult to tie a position for someone with the Student Union to a GAC document. He suggested this would be more focused in the ASBC realm. Herren said that this document would need to go to the Board after the language is approved at GAC. Silver wants to ensure the feedback of this resolution is kept because it is the whole reason of having the resolution. Slaughter said that GAC can approve moving the resolution forward to the Board to be approved there, and the additions that are discussed here will be kept in the resolution. The resolution included stating that the forming of a committee would be under the direction of the Board for the Associated Students. The motion now states **to approve forwarding the Real Food Resolution, as amended (Herren/Johnston) 7-0-0 MSC.**

B. Information Item: 3/31/15 Activity Fee Fund Budget to Actual Experience – Zawoysky said that the benchmark for this budget is 75%. Total revenues are at 98.42%. Contract program expenses are at 63.42%. Activity Fee operational expenses are at 75.29%. Government Affairs expenses are at 69.73%. Campus program expenses are at 74.33%. Community program expenses are at 91.87%. This expense is above the benchmark because their income is only at 20%, but will balance out as the year goes on. Total expenses overall are 71.35%. 

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C. Information Item: 3/31/15 Activity Fee Fund Capital Expenditures Report – Zawoysky said that the capital expenditures for the third quarter were an all-in-one printer for KGSC and 3 Dell PCs for the GSEC.

D. Information Item: Review of Investments. Local Agency Investment Fund – Quarter ending 3/31/15 – Zawoysky said the Activity Fee portion of the investment fund accrued $1,519 in interest.

E. Information Item: Space Guidelines – Jarquin had a drawn up document of suggested space guidelines for the next Government Affairs Officers. The language from the mission statement has been essentially dissolved into these space guidelines. They cover inclusive language in creating a meaningful environment, cleanliness, facilitating passionate conversations to engage others in meaningful interactions, sound and music to make students feel welcome, respect, taking care of yourself to alleviate illness and overall having self-care, committing to sustainability efforts, and increase engagement and innovation through student service in the office. These could include an inclusive language training and training people to cover the front desk when there is no front desk staff there. Jarquin asked questions specifically about programming and one suggestion was having a game day or having designated times to have people come in to do activities. She wanted to clarify further on the guidelines for a definition for a touch-down in personal space and keeping it clutter free, being present in the space, tours and how they should be done in the space, and safety and health guidelines around shoe usage.

F. Information Item: Committee and Committee Reception – Jarquin had a program of the agenda for the reception. There is a to do list for the committee, which would be having a 2 – 3 minute overview speech for the reception, remind committees/councils this week to attend, and re-accept the invitation. She said with the speech for instance that BMUC worked on a semester project, worked on sustainability for the WREC, and a general overview for the year. Please come at 6:45 p.m. The introduction will happen after mingling and an activity and after the introduction then there will be every officer leading the brief speech and who is on the committee or council. If certificates have misspellings then please let Jarquin know to reprint more. Bednarski will be moving her timing because of an event conflict with CAVE awards.

G. Information Item: Commissioner of Community Affairs Responsibilities – Slaughter said that this committee approved the changes to the duties for the positions that sit on GAC. Karen Bang noticed there was an accidental removal of this position chairing the Community Affairs Council and then reporting to GAC.

H. Information Item: Transitions – The officers had their reports and then transitioned the new officers after giving ending words on the past year.

VIII. REPORTS: OFFICERS AND COORDINATORS – Pratt reported that if anyone is available August 18 and 19 CELT wants to do a student panel to talk about experiences as a student for incoming faculty to get the initial expression of being a student. Herren said the biology department reached out for a fundraiser for Nepal and the disaster relief efforts if anyone can attend this tomorrow from 6:30 – 8 p.m. it would be nice to send some officers to this event. Herren said that the conversation with the ad hoc committee that they had with GSEC followed through with a meeting with them. There won’t be Activity Fee dollars going to increasing staffing with this program as of now. The program will be bringing in an intern to work on their trans-program and will use money from revenue sharing to compensate this new intern, which is a great compromise. This will also be an on-going conversation for the next group of officers. Jarquin clarified to be aware of this conversation being continued. Johnston asked if the conversation was well-received and there were concerns for the needs for funding with their programming. Herren said that there should be a system of officers bringing concerns with programs to the table for the future in the aftermath of these recent events. Steves said tomorrow night is FLO’s end of the year reception at 7 p.m. in BMU 210. Zawoysky asked the officers to fill out a form for Burgers and Brew for the upcoming transition meeting. The availability of sweet potato fries was a concern for Slaughter. Zawoysky said that if all officers could start cleaning up their desks by Friday to switch officially on Saturday. Silver asked about the plants staying in the office and taking them home or giving them away to committee members.

IX. REPORTS: STAFF – All staff gave their ending words on the past year for previous officers and incoming officers.

X. REPORT: EXECUTIVE VICE-PRESIDENT – Report was covered in the report with other officers and coordinators.

XI. ANNOUNCEMENTS – None

XII. PUBLIC OPINION – None
XIII. OPINION – None

XIV. ADJOURNMENT – The Chair, Zawolsky, adjourned the meeting at 3:24 p.m.