ASSOCIATED STUDENTS OF CALIFORNIA STATE UNIVERSITY, CHICO
GOVERNMENT AFFAIRS COMMITTEE
MEETING MINUTES

Tuesday, September 15, 2015  8:00 a.m.  BMU 205

MEMBERS PRESENT- Vu Nguyen, Michael Pratt, Nick Howell, Deanna Jarquin, Oliver Montalbano, Aaron Thao, Jerad Prevost, Jake Jacobs, Susan Anderson.

MEMBERS ABSENT- CC Carter

OTHERS PRESENT – Shar Krater, Jamie Clyde, Jon Slaughter, Mary Cox

I. CALL TO ORDER - The Chair, Nguyen, called the meeting to order at 8:03 a.m. We will start the meetings from this point forward with a "One Word Whip" which will be a question for everyone in attendance.

II. AGENDA – Motion to approve the 9/5/15 regular meeting agenda (Jacobs/Howell) 7-0-0 MSC.

III. APPROVAL OF MINUTES – Minutes of the special meeting of 9/8/15. Motion to approve the minutes of the special meeting of 9/8/15, as presented (Jacobs/Prevost). 7-0-0 MSC.

IV. ANNOUNCEMENTS – Late Night Lounge is Friday by the CCLC after the Presidents Reception.

V. PUBLIC OPINION – None

VI. OPINIONS – None

VII. BUSINESS

A. Consent Agenda

All items listed under the Consent Agenda are considered to be routine and are enacted by one motion without discussion. A member of the committee who desires a separate discussion of any item may pull that item from the Consent Agenda. (Pratt/Jarquin) 5-0-2 MSC

2015-16 Associated Students Committee/Council Appointments:

Confirmation of appointments to Legislative Affairs Committee:
- Executive Vice President appointment: Maxie Holmberg-Douglas
- Commissioner of Community Affairs appointment: Andrew Roberts
- Commissioner of Sustainability Affairs appointment: Shereen Basi

B. Information Item: AS Catering presentation – Mary Cox introduced herself from AS Catering and reviewed procedures for ordering for an event. Please e-mail ascatering@csuchico.edu as the most accurate way to be in touch. Large auditorium events will include a planning meeting with Deborah Lemmo from Conference Services. 10 days to 2 weeks out for orders is preferable. Last minute orders are challenging as staff may not have been scheduled but there is an opportunity to pick-up smaller items. Current menu is on-line but is being revised. Customized menus as possible. Please do not remove equipment (platters, etc.) as they may be needed for another event. Temperature controlled food should not be removed from an event. There is a liability issue with this type of food. Perishable items are composted when it cannot be reused. They also partner with the Jesus Center when possible. Cameron Clarkson the Executive Chef works with a student group on campus to distribute unused food to another shelter. Fun fact: Mary loves the Sun Dried Tomato Chicken and the Taco Bar is the most popular. BMU and WREC can only use AS Catering. MOU with Colusa may or may not be in effect. Off campus catering for other buildings must be catered from a commercial kitchen with a valid food serving permit. Restrictions are listed on the Chico State website. Round Table is used for concessions.

C. Information Item: Committee and Council selection process – Let’s clarify the experience for the next years officer team. Howell wanted to talk about double appointees and the possibility of moving the selection process stated that we could have a flyer with the election packet. Jarquin asked if we could open it during elections and keep it open until September. This could benefit those who ran for CSSA could then look into a
council or committee. Pratt asked if we could add some information to the election link. Jarquin would like the councils and committees to be better described. Students are not looking at the availability that is listed on the application. Slaughter would like to form a task force to review. We would not be able to list the times and or the chairs during elections as they have not been elected yet. Discussion was held regarding the new website and the possibility to create a specific area. Nguyen would like to see some key words used to give knowledge to the students linking the context with the council/committee that they may be applying for. Discussion was held regarding the process of a double appointee in relation to the appointment policy. Policy states that appointments should be made with respect to diversity, etc. Jarquin asked if someone was going to head up the task force moving forward. Nguyen said that he would be willing to lead that team. Howell did not know that we could review applications beforehand. Slaughter and Krater will be at the selection meeting next year. Zaleski and Curtis will be invited to the task force meeting and we will avoid for quorum for GAC and BOD.

D. Information Item: 6/30/15 Activity Fee Fund Budget to Actual Experience – Slaughter presented the information. The activity fee fund is what the officers oversee. Each officer will have the opportunity to present the budget for the month. Budget that was presented was from the 6/30/15 end of year. The AF budget is a little over 2 million dollars. Explained the contract programs (B-Line, CCLC, etc), the fees that we pay to the University for services, the fees that we pay to Corporate Services and the reserves. Revenue Sharing, EFAC and DAC are in Student Programming and we have approximately 30% that goes uncollected. We tend to budget conservatively. Government Affairs receives money from other areas to offset our operating expenses. Campus Programs include Child Development Lab, GSEC and KCSC. CAVE and CLIC outright purchased some equipment knowing that it would not be depreciated. Activity Fee was able to put $100,000 to the bottom line based upon the initial numbers. Nguyen will be our first guest presenter for the next budget overview. Financial Services is currently closing out the fiscal numbers from last year.

E. Information Item: Food Insecurity Sustained Support – Jarquin discussed this with the senate yesterday. Discussion was held regarding how we move forward with sustaining our donations. Jacobs would like to continue the Hungry Wildcat Week to try and get to the 4,000 donation goal before the holiday break. Thao spoke with students and they are asking for more information about the pantry. How can we create the awareness so students know where to go for food? Montalbano stated that we did a good job advertising the event. Can we add information about where they can get the food? Most students who qualify for work study also qualify for Cal Fresh. Discussion was held regarding reaching out to businesses? Jarquin has spoken to Azad about a sustainable model for collecting funds. There are a few programs that he is working on for students. Prevost would like to collaborate with AS Productions. One can or item could be your ticket into the events. Anderson recommends that we partner with Staff Council as they already do the Needy Children event. Talk to Dana Francis about partnering with this event. Howell stated that Recreation Sports also does multiple competitions with their sports team and that could be a great partnership.

VIII. REPORTS: OFFICERS AND COORDINATORS – Howell: Attended CSSA in San Bernardino and said it was really productive. Ad hoc committees were formed and they wrote and approved the policy agenda for CSSA. Howell was elected to the Ad hoc Lobby Corps committee; Pratt is on the Trustees committee. Jarquin is the SJEC chair. Jacobs: No report this week Prevost: Working on training with Aaron for September 26th. Zaleski: First ASBC meeting was held and those will be every other Monday at 10:00am. Discussed purchasing new equipment for Common Grounds as they only have one espresso machine and one blender and are often busy. We will be voting on the Real Food campus commitment resolution which is 20% local produce by 2020. Discussion regarding textbook scholarships and a lending library idea for qualified students. The AS could possibly purchase books for GE classes and they would be lent out to students. Nguyen will place this as an agenda item for next week. Jarquin: Safe Place coordinator has been hired by campus. Hours will be Monday – Friday 8am – 5pm. Discussion regarding the survey that will go out regarding programs feedback now that Nan Timmons is back. BOD approved the appointments that were put forth from GAC. Sick leave discussion was held at the BOD. The AS is talking about the Strategic plan. It’s Teal Tuesday! Working on notes for the Labor Day events to pass on for next year. Will be attending Academic Senate, Bienvenidos, Fall Reception and other meeting. Let Jarquin know if you have questions or want her to pass on information. Asked Howell to send out information on the policy agenda that was accepted. Four trustees have been appointed to the president search – student trustee Maggie White, the faculty representative, Douglas Falgin and Adam Day. Thao: Planning MAC Night for November 12th. This is a night for students and community to celebrate culture. The DAC committee is great and we will be training with EFAC on Saturday September 26th. Montalbano: Working with Jacobs on awarding Gamma Phi Beta a plaque for their 100 can donations. Working with CC Carter on Cal Fresh outreach. Met with the Assistant Chief of Police and found out that they are increasing their officers. Discussion held regarding a safety forum with Chico Police. Trying to finalize the Community Affairs committee and he currently has three confirmed. Pratt: Trying to fill seats on university committees. Out of the forty committees only three committees are reporting meetings at this time. Pratt will be going through the remainder of
names that applied for councils and committees. Most University committees are requiring a time commitment of one hour per week but they traditionally meet every other week. CAB still needs a student appointee every other Monday from 1pm – 3pm. There are 9 students needed for the Academic Integrity Council who never meets. Jarquin recommended asking CDL and CLIC for names and asked if we can stop using the names of the councils to better attract students. Howell asked that an e-mail go out with all of the committee names and how many students are needed for each. Nguyen recommended that we list this as a business item for the next meeting if we need to hold discussion.

IX. REPORTS: STAFF – Anderson: Passed out the mailer for the Alumni Reunion. Tonight there is a City council meeting to discuss the sit and lie ordinance. If you are interested in more information, Anderson will send out a link. Slaughter: Census is this Friday so please ensure you are enrolled in at least 9 units. If anyone is having a challenge please let Slaughter or Krater now. Krater: All officers are eligible for early enrollment. Minute Taker interviews are on Thursday.

X. REPORT: EXECUTIVE VICE-PRESIDENT – Nguyen said that officers should be contacting the officers who held the same position over the last five years to invite them to the Alumni Reunion on October 17th & 18th. The front desk staff has compiled a list that we can send out to everyone. Nguyen went to the campus planning committee. The bioswell near the SSC is being replanted with drought resistant plants. Warren’s Reception Center is being painted and the area is being renovated. Working with Krater on the Outreach Coordinator position. Nguyen is leading the programming for Halloween weekend so stay tuned. Charlie Curtis will be back next week. Yay!

XI. ANNOUNCEMENTS – Nguyen chaired the Capital Expenditure Committee and he needs another student to sit on it with him.

XII. PUBLIC OPINION – None

XIII. OPINION –

XIV. ADJOURNMENT – The Chair, Nguyen, adjourned the meeting at 9:21 a.m.