ASSOCIATED STUDENTS, CALIFORNIA STATE UNIVERSITY, CHICO  
BELL MEMORIAL UNION COMMITTEE MEETING  
MEETING MINUTES

Monday, November 28, 2016  2:15 p.m.  BMU 205

MEMBERS PRESENT: Andrew Roberts, CC Carter, Kathleen Moroney, Art Cox, Alexandra Williams, Jessica Thor, Salma Hegab

MEMBERS ABSENT: Joselin Medina, Haley Holmes, Nicholas Babaian

OTHERS PRESENT: David Buckley, Karen Bang (recording), Jamie Clyde, Curtis Sichenede, Thang Ho

I. CALL TO ORDER – The chair, Roberts, called the meeting to order at 2:30 p.m.

II. AGENDA – Agenda Item V. D. was pulled from the agenda. **Motion to approve the 11/28/16 revised meeting agenda (Hegab/Williams) 5-0-0 MSC.**

III. APPROVAL OF MINUTES – Minutes of the regular meeting of 11/7/16. **Motion to approve the minutes of the regular meeting of 11/7/16, as presented (Williams/Thor) 5-0-0 MSC.**

IV. ANNOUNCEMENTS – None

V. BUSINESS

A. **Action Item: Approval of repairs to the BMU roof in an amount not to exceed $43,223.71** – Clyde explained that there have been multiple problems with the roof leaking. She said there is a new product, White Knight, which is a latex style paint that provides the same warranty that a new roof would. She said repairs to the roof will be done in two phases; with the first phase taking care of leaks which are causing other damage in the building. **Motion to approve repairs to the BMU roof in an amount not to exceed $43,223.71, as presented (Thor/Hegab) 5-0-0 MSC.**

B. **Action Item: Approval of costs in the amount of $38,337 for engineering and installation of marquee** – Clyde explained there are two parts of this price, the sign itself and then the installation on to the building. She said everything was set to move forward last year then FMS personnel changed and it was found that it’s not structurally sound as submitted. She said the engineering has been restructured. It was noted that the sign has been purchased already and it’s on schedule to be installed this winter. **Motion to approve costs in the amount of $38,337 for engineering and installation of marquee, as presented (Williams/Hegab).** Moroney said it sounds like we have no choice but to do this and Clyde said this is an additional $18,000. She said this has been to BMUC at least three times and it’s the same construction crew that was originally planned. Clyde said that the marquee will now be affixed to the building from the inside and Common Grounds will be closed during the installation. Moroney asked if we had any recourse due to written documentation and questioned why they won’t honor the original amount. Buckley said FMS screwed up and then came back and based on engineering, this is the new cost. He noted they won’t absorb the additional costs. Cox said this doesn’t make sense and it’s not right. Discussion was held and Buckley suggested that Clyde let them know how upset everybody is about this. It was noted that the cost of the marquee has never changed, and the engineering piece was $20,000 in November of 2015. Discussion was held regarding issues with FMS. Carter suggested writing to the interim VP for Business and Finance and cc’ing President Hutchinson to see if we can contract outside of FMS, or compromise regarding the tripling of the cost. Buckley said it would be appropriate for Roberts to send an email to the interim VP regarding how concerned BMUC is about this, noting that the project has tripled in cost for engineering, and students shouldn’t have to take the brunt of this cost. Roberts said he’d work with Buckley and Clyde regarding wording of the email. Clyde said Brett Rahtz, the chair of ASBC, should also be included **5-0-0 MSC.**

C. **Information Item: AV equipment purchases** – Clyde said it’s already in the budget regarding the purchase of AV equipment/smart carts for all the conference rooms. She said current smart carts will be replaced. Seven laptops, four projectors, six smart carts, remotes, cables and speakers are scheduled to be purchased. Discussion was held.

D. **Information Item: Wildcat Leadership Institute presentation by Nick Howell** – Pulled from agenda.
VI. **EXECUTIVE DIRECTORS REPORT** - Buckley said he told the Board he would give them a report soon regarding the effect to all AS areas due to the increasing minimum wage. He said there’s a significant impact and total cost will be close to $2 million. Buckley said the Union is looking good at this point; Activity Fee and Dining Services will feel the impact more.

VII. **WREC DIRECTORS REPORT** – Sicheneder said there were two AO trips over Thanksgiving Break and AO is at 97% of sales. He said the turnstiles at the WREC are having some issues and the repairman was surprised they’re still working considering their amount of usage. Sicheneder said they’ll eventually need to be replaced. Sicheneder said from 8/15/16 through 11/20/16, they’ve had 218,423 visits with Tuesday being the busiest day. During the academic year they average around 2,600 visits per day. Sicheneder said De-Stress Fest is next week and reviewed the schedule with the committee.

VIII. **ASSOCIATE EXECUTIVE DIRECTOR’S REPORT** - Clyde said ASBC was held this morning and they were shown a proposal for the new C-Store in the BMU. She said there will be increased FMS costs for this project as well. She said the project would happen over the winter. Clyde said work on the marquee is scheduled to start on the 19th. Clyde said the Marketing Coordinator position is out and the Sustainability Coordinator interviews will be held this week. Clyde said the furniture order recently approved by BMUC has been ordered. Table pillars should be installed during the break. She said she also has all the final approvals for the concrete flooring on the second floor which will be done by Otto Construction over the break. She said nine projects will be happening over the break. Cox asked about the electronic kiosks and Ho said they’re holding on this project until a marketing coordinator has been hired as they will be managing it. Discussion was held.

IX. **VPS’ APPOINTEE REPORT** – In Holmes absence, Clyde said the urban market was reviewed at this morning’s ASBC meeting. She said Corinne Knapp reviewed the Real Food Challenge with the committee. Market Place modernization was also discussed. Discussion was also held regarding local lunches.

X. **CHAIR’S REPORT** - Roberts said he’ll be working on the email regarding the marquee. He said he is currently working on the Financial Services Office remodel, meeting with key players to get some ideas about space, how we’re going to use it and what it will look like. Roberts said the Government Office officers have training before the spring semester, and budget season will begin in the spring.

XI. **ANNOUNCEMENTS** – None

XII. **PUBLIC OPINION** – Limited to three minutes per speaker, five minutes for entire topic – None

XIII. **ADJOURNMENT** – The Chair, Roberts, adjourned the meeting at 3:13 p.m.