

ASSOCIATED STUDENTS OF CALIFORNIA STATE UNIVERSITY, CHICO  
**GOVERNMENT AFFAIRS COMMITTEE**  
**MEETING MINUTES**

**Monday, November 13, 2017**

**4 p.m.**

**BMU 205**

**MEMBERS PRESENT-** Alisha Sharma, Karla Camacho, Brina Covarrubias, Zuri O'Balles, Nadine Salas, Margaret Scarpa

**MEMBERS ABSENT** – Dylan Gray (excused), Danie O'Donnell (excused), CC Carter, Susan Anderson

**OTHERS PRESENT** – Jon Slaughter, Sarah Stewart (recorder), Zach Scott, Dallas Gardner, Nan Timmons, Autumn Stephens

**I. CALL TO ORDER** - The Chair, Sharma, called the meeting to order at 4 p.m.

**II. AGENDA** – **Motion to approve the 11/13/17 regular meeting agenda (Camacho/O'Balles) 5-0-0 MSC.**

**III. APPROVAL OF MINUTES** – Minutes of the 10/30/17 regular meeting. **Motion to approve minutes of the 10/30/17 regular meeting, as presented (Covarrubias/Scarpa) 5-0-0 MSC.**

**IV. ANNOUNCEMENTS** – Covarrubias asked if the committee will be discussing MAC Night and it was confirmed that they would be.

**V. BUSINESS**

**A. Consent Agenda**

*All items listed under the Consent Agenda are considered to be routine and are enacted by one motion without discussion. A member of the committee who desires a separate discussion of any item may pull that item from the Consent Agenda.*

**2017-18 Associated Students Committee/Council Appointments**

Confirmation of appointments to Legislative Affairs Committee (LAC)

- Commissioner of Sustainability Affairs Appointment: Tyra Burks

**Approval of Consent Agenda (Camacho/Salas) 5-0-0 MSC.**

**B. Action Item:** Action Item: Approval of EFAC allocation in the amount of \$1,097 for the 'NSSLHA 9<sup>th</sup> Annual Conference' event by the National Student Speech Language Hearing Association (NSSLHA) to be held on 03/10/18 in Colusa 100 A. **Motion to approve EFAC allocation in the amount of \$1,097 for the 'NSSLHA 9<sup>th</sup> Annual Conference' event by the National Student Speech Language Hearing Association (NSSLHA) to be held on 03/10/18 in Colusa 110 A, as presented (Camacho/Salas)** – Scarpa asked how else they are being funded for this event and Covarrubias informed the group that they have done fundraising and will also be using club funds. Sharma said that this is a great event. **5-0-0 MSC.**

**C. Information Item: Election Procedures and Timeline 2018** - Timmons presented for elections that are going to begin in March. She went over deadline dates for each candidate information session, all required documents and dates/times for when the online polls will be open. She also shared the election procedures and qualifications that each candidate and elected officer must meet in order to run and get elected. Slaughter discussed the changes that will begin next year including elected officers being compensated in a financial aid scholarship for their service instead of direct payment in the form of a payroll check. Camacho mentioned that part of the reason for this change is the result of realization that the current structure we have is exclusive of anyone that isn't eligible to work in the United States such as the undocumented community or students that don't have a social security number. Slaughter mentioned that two years ago, GAC and BOD members strongly recommended that we move to elected officers being compensated through Financial Aid which allows more individuals to run for office. Timmons concluded her presentation with thanking those at the table who got the word out for her student position who helps her with the entire election process. Sharma mentioned that we are discussing elections so soon because of how quickly it comes up after the break.

- D. Information Item: Revisions to Associated Students Corporate Codes – Diversity Affairs Council Code – Sharma shared that some cleanup changes were made.
- E. Information Item: Revisions to Associated Students Corporate Codes – Event Funding Allocation Council Code - Sharma shared that some cleanup changes were made.
- F. Information Item: Revisions to Associated Students Corporate Codes – Student Academic Senate Code - Sharma shared that some cleanup changes were made.
- G. Information Item: Revisions to Associated Students Corporate Codes – Duties for Commissioner of Sustainability Affairs - Sharma shared that some cleanup changes were made.
- H. Information Item: Revisions to Associated Students Corporate Codes – Activity Fee Net Assets Reserve Policy – Slaughter shared that last year there was desire to investigate maximizing a healthier reserve level for Activity Fee net assets that would be beneficial for the overall health of the Fund with a long term focus of overall estimated reserves in future years. He said 2004 was the last time that substantial changes were made to this policy. After working with Susan Jennings, it was suggested to increase the percentages that are set aside for fixed assets, working capital, contingency and capital replacement reserves. These newly suggested amounts will increase reserves by approximately \$300,000 annually.
- I. Information Item: Local Agency Investment Fund and Certificates of Deposit for quarter ending 9/30/17 – Slaughter presented that at the end of the quarter on 9/30/17, there was a little over \$800,000 in this investment fund and we earned about \$9,000 in gross interest. The investment balance at the end of that quarter is about \$3.3 million. He shared that when someone pays their Activity Fee, it all goes to the University who holds the fee until we bill them for that money which grows with interest over time. The Local Agency Investment Fund is a local fund that we are able to invest in since we are a mandatory student fee. He concluded his discussion with information on the investments having to be safe ones, by law.
- J. Information Item: 2017-2018 Associated Students Committee/Council Appointments – Resignations Resignation from Legislative Affairs Committee (LAC)  
- Director of Legislative Affairs Appointment: Trevor Guthrie
- K. Information Item: Policy Agenda 2017 – 2018 – Sharma gave an update on where the group is with the agenda and thanked everyone for all of their input with creating the document. She mentioned that the next step is for the Executive Committee to get together and craft the agenda which then comes back to GAC for review as an information item on 11/27 and will go to action the following week on 12/4/17. Student mental health was one suggestion that was brought up by more than one person and Sharma let everyone know that the wording from what they emailed her would be slightly different than what would be on the agenda. Some people sent in one or two, and some people sent in 6-8. Sharma reminded everyone that all of the goals they sent in don't necessarily have to be completed in their term of office and that it is really for future term student officers as well. Camacho mentioned that if people want to imply goals that they don't have time to complete this year they can train the incoming officer on that goal.

**VI. REPORTS: OFFICERS AND COORDINATORS – Gray:** Absent. **Camacho:** SAS will be meeting this Friday at noon and Academic Senate will meet on Thursday. EPPC met last Thursday but it was just a reports meeting with discussion on transparency and running a university as a larger system. CSSA is this weekend and the traveling group will be driving to San Luis Obispo. **O'Donnell:** Absent. **Salas:** First unofficial Community Affairs Council meeting happened. Two students were able to make it and she is looking to have quorum by next week. She mentioned that the sub-committees which Michael Pratt had suggested to her were super helpful especially for the projects that she has in mind. She informed everyone that her three sub-committees are for student safety, relations with the city of Chico, and service. **Scarpa:** She has some ideas of what she wants to do with her position such as increasing recycling and talking to facilities for how action can be taken on this. The water bottle ban was passed by advisory measure and she thinks it's because most people want to decrease solid waste. Because of this she would like to increase recycling education and is going to table for AS Sustainability giving out water bottles and prizes. She is a voting member for the SFAC and will be having her second SAC meeting today which she plans to implement sub-committees at as well. She is also currently doing some research on which universities are using sustainability efforts. **O'Balles:** MAC night was a huge success. No DAC meeting tomorrow, DAC will resume on the 28<sup>th</sup> and there is a proposal that will be on that agenda as well as post-event presentations for previous DAC funded events. She talked about MAC night and what worked well for the event as well as what was a challenge. She mentioned the amazing performances and two hiccups for technical support. The next commissioner will have a lot of things left behind from her to follow for MAC night. She wants to work on items on her policy agenda next semester. Camacho introduced her to someone today that she wants to

do a film series with and will be meeting with the last two candidates for the Tribal Relations Search Committee this week. **Covarrubias:** Wildcat Reach Out and Respond (ROAR) day was discussed at Pizza with the President today regarding trainings for multiple 30 minute – one hour long topics. One idea that she had was for there to be teams for Wildcat ROAR that could be student organizations or a made up team, and whichever team ends up with the most people would receive some sort of prize. She asked the group what kind of incentives might work for students to actually want to take part in being on teams and received responses such as having it on the same week as Wildcat Welcome since it's a time to have programs for students to be a part of. Covarrubias mentioned that this Thursday is the first Intersections workshop and she has already been reached out to by club officers and other individuals with positive feedback that these workshops are a great idea. **Scott:** He is currently waiting for the new Fire Marshall to get back to him on a few things that have been challenging in the past for approval. Trying to get interactive computer screens instead of using projectors. SFAC is up and going and is now a fully functioning committee. Their first meeting is December 1 and they have 9 proposals to review. Painting the pillars on the main floor of the BMU was discussed at another meeting and it was compromised upon that they would select organizations to utilize a canvas that will be hung on the pillars. BMU revitalization and WLI new sign are in the works for right now. Scarpa asked what is getting revitalized in the BMU and Scott and Sharma clarified that the second floor of the BMU is very mall-like now and they are wanting to refresh it. He concluded his report with information regarding a WREC sign being created since there is nothing that currently shows that it is the WREC. He is working with Curtis Sicheneder on it. **Rogers:** Absent.

**VII. REPORTS: STAFF – Anderson:** Absent. **Slaughter:** He shared that we are 98% sure that the GSEC will be transferring to a contract program next year and they will be moving over by the CCLC. He mentioned that we cannot service them to their full program potential anymore so it will be a great move for them and he is very excited about this change. Covarrubias asked if the GSEC will still be student-ran and Slaughter confirmed that students will be still be running it but career staff will be helping and supporting them. **Krater:** Absent.

**VIII. REPORT: EXECUTIVE VICE-PRESIDENT –** Sharma said she spoke to Rachel Ward at the GSEC who is very excited about the move to being a contract program. Pizza with the President went really well today with President Hutchinson who was very excited to meet with everyone and looks forward to doing it again next semester. She encourages the BOD members at the table to reach out to AS Sustainability and Jamie Clyde to get good information so that they will be voting with all necessary information at BOD on Wednesday. She informed everyone that if their council or committee time changes next semester, they need to let their members and office staff know immediately. Chico State Giving Day is on November 28 and she encouraged everyone to go on the website to look at the programs which will be part of it. Retreat is coming up and Covarrubias will be out of the country but everyone else present has replied with their RSVP. Lots of talk will happen at retreat for certain items such as student mental health. Student Life and Leadership will be having a Thanksgiving potluck on Thursday at 12 p.m. which includes all of the Wildcat Leadership Center and she encouraged everyone to take part if they plan on eating. There is one at her house this Thursday evening and she asked everyone to reply to her if they can make it.

**IX. ANNOUNCEMENTS –** Scarpa's department at CLIC is doing a fundraiser with local organic products to raise money for their trip to Oregon. In the spring she will be putting on a few events such as Environmental Racism and Environmental Justice. Slaughter shared that the new WLI space opened up today along with ASP and FLO in BMU 221. They're getting a feel for the space and how it works for them all being combined. Scott said they are figuring out what kind of furniture may be needed after piecing together what they currently have. Covarrubias asked who was in charge of student announcement emails and Slaughter answered that Public Affairs is. She mentioned that ever since the update some of their links haven't been working.

**X. PUBLIC OPINION –** Gardner mentioned that their WLI meetings are Mondays at 3 p.m. if anyone would like to attend.

**XI. FOR THE GOOD OF THE GROUP –** Scott gave a shout out to O'Balles for MAC Night. Salas gave a shout out to Sarah Stewart for doing a great job with the minutes for GAC. Sharma gave a shout out to O'Balles for MAC Night and looks forward to International Festival. She couldn't be there for the Women's Conference and gave a shout out to both funding chairs for their amazing work. Sharma gave a shout out to her professor, April Howell, for canceling classes on Friday and said Happy Thanksgiving to all. Camacho mentioned that SAS is still meeting this Friday.

**XII. ADJOURNMENT –** The Chair, Sharma, adjourned the meeting at 5:24 p.m.